

ALTA LOMA SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, April 5, 2023
5:00 pm

Alta Loma School District Support Center
9390 Base Line Road
Alta Loma, California

Motion
1st 2nd App

5:00 PM

A. OPEN SESSION

B. CALL TO ORDER AND ROLL CALL

C. BOARD INFORMATION/DISCUSSION

1. Governance Workshop

6:00 PM

D. REGULAR OPEN SESSION

E. PLEDGE OF ALLEGIANCE

F. PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments from visitors, employees, employee groups, parent organizations and students. Prior to addressing the Board please complete the comment form located at the west entrance and give it to the Superintendent's Administrative Assistant.

The Board has set aside 45 minutes for the Public Comment, allowing a maximum of 3 minutes per individual.

The Public comment period is the opportunity for the public to address the Board on (1) items on the public session agenda; (2) items on the closed session agenda; and (3) other topics within the jurisdiction of the Board.

In accordance with the Brown Act, the Board will limit any responses to public comment to brief statements, referral to staff or referral to a future Board agenda.

PLEASE NOTE: There will not be a separate opportunity to comment at the time each agenda item is addressed by the Board, unless the item specifically involves an agenda public hearing. All public comment will be heard during the agenda public comment section.

Action

G. ADOPTION OF AGENDA

Action

H. APPROVAL OF MINUTES
3/8/23 (pp. 1-5)

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from Adriana Mohler at (909) 484-5151, Extension 102003, by FAX (909) 484-5155 or email at amohler@alsd.org. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting. Documents supporting agenda items are available for public inspection at the Alta Loma School District Support Center, 9390 Base Line Road and on the District website at www.alsd.k12.ca.us.

I. RECOGNITIONS AND PRESENTATIONS

An opportunity to honor students, employees, and community members for outstanding achievement. Information regarding District events is also available at each meeting.

1. Student Presentation – Jasper Elementary
2. Special Education Due Process Overview

J. PUBLIC COMMENT

Consistent with the Public Comment Announcement above, this is the opportunity for the public to address the Board on (1) items on the public session agenda; (2) items on the closed session agenda; and (3) other topics within the jurisdiction of the Board.

K. PUBLIC HEARING

None.

L. BOARD REPORT

An opportunity for Board members to discuss items as follows:

1. Conferences, workshops, and meetings
2. School visitations and activities
3. CSBA and/or SBCSBA activities

Any other topics will be discussed at the agenda item(s).

M. SUPERINTENDENT & STAFF REPORTS

An opportunity for the Superintendent to share matters of special interest or importance which are not on the Board agenda and/or special presentations of District programs or activities such as:

1. District activities
2. Curriculum/instructional updates
 - a. Testing Schedule
3. Timely events/information
 - a. Green Schools/Solar Energy Report
 - b. GATE/Honors Spelling Bee (4/6/23 @ ALJH) 6:00 PM
 - c. TK Parent Information Night (4/20/23 @ DSC) 6:00 PM

Action

N. CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the District and are deemed routine in nature. Since Trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request.

1. Recommend the Board approve routine agreements with the following vendors:
 1) Avalon Protective Services; 2) Bowlero; 3) Bullwinkle's
 4) Fun Services; 5) Irvine Park Railroad, Inc.; 6) Just Play Indoor Adventure Park; 7) Knott's Berry Farm; 8) Magic Entertainment, Inc.; 9) Purple Easel; 10) Riley's Farm; 11) Rochelle Wilcox; 12) San Bernardino County Superintendent of School East Valley SELPA; 13) So Cal Jungle Reptile Parties; 14) Theatre Experience of Southern California; 15) Wheels Squared BMX Show, LLC.
 (pp. 6-8)
2. Recommend the Board approve payments to vendors in Board Payment Report, as presented. (p. 9)
3. Recommend the Board approve employment, terminations, resignations, leaves and temporary assignments, as presented. (pp. 10-15)
4. Recommend the Board approve the following donations:
 - a.) Donation of \$100.00 from The Blackbaud Giving Fund (SCE) to Alta Loma Junior High School's Student Fundraiser Account to be used to enhance the instructional program.
 - b.) Donation of \$2,000 from Stork PFSA to Stork Elementary School's Student Fundraiser Account to be used to enhance the instructional program. (no exhibit)
5. Board Policies
Second Reading
 BP 5131.7 – Weapons and Dangerous Instruments
 BP 5148.2 – Before/After School Programs
 (pp. 16-20)
6. Adopt Job Description
Second Reading
 - Expanded Learning Opportunities Program (ELO-P)
 Assistant Site Coordinator
 (pp. 21-25)
7. Recommend the Board approve amendments to the County Authorized Signature Listing, as presented. Submit signed copies of the following forms to San Bernardino County District Financial Services:
 - 1) County Form No. 2 ~ Board Delegation-Authorized Agent Status (add Carlson)
 - 2) County Form No. 4 ~ Board Delegation-Termination Thereof (Sanders)
 (pp. 26-28)

O. CURRICULUM & INSTRUCTION

Action

1. Recommend the Board authorize the purchase of Nutanix Hyper-Converged Storage Equipment from Computer Discount Warehouse Government (CDWG) that includes a three-year warranty and support subscription for a total cost not-to-exceed \$95,000, and

		Motion		
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	further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 29)			
Action	2. Recommend the Board authorize the purchase of McGraw Hill, Glencoe Math Accelerated, instructional material for Grade 7 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 30-35)	—	—	—
Action	3. Recommend the Board authorize the purchase of SAVAAS, CA enVision Mathematics 2024, instructional material for grades K-5 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 36-40)	—	—	—
Action	4. Recommend the Board authorize the purchase of Mango Math and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 41-42)	—	—	—
Action	5. Recommend the Board authorize the purchase of Sphero Robotics equipment and training and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (pp. 43-44)	—	—	—

P. BUSINESS AND FINANCIAL PROCEDURES

Action	1. Recommend the Board grant permission to Advertise Bids for the District Support Center Security Project Bid #2022-23-04 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 45)	—	—	—
Action	2. Recommend the Board approve Notice of Completion for Donald M. Hoover Company, Trade Category #14 Flooring for the Floyd M. Stork Elementary School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 46)	—	—	—
Action	3. Recommend the Board reject the bid from Preferred Ceilings, Inc. and award the contract for Bid #2022-23-02, Trade Category #13 Acoustical Treatment, for Alta Loma Elementary HVAC & Lighting Upgrades to Southcoast Acoustical Interiors, Inc. in the amount of \$52,730 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 47)	—	—	—
Action	4. Recommend the Board award the contract for Bid #2022-23-02, Trade Category #15 Painting, for Alta Loma Elementary HVAC & Lighting Upgrades to Painting & Décor, Inc. in the amount of \$57,900 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 48)	—	—	—
Action	5. Recommend the Board award the contract for Bid #2022-23-02, Trade Category #16 General Works, for Alta Loma Elementary HVAC & Lighting Upgrades to Spec Construction Co., Inc. in the amount of \$682,900 and authorize Superintendent Sherry Smith	—	—	—

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	and/or Associate Superintendent Eric Hart to sign all related documents. (p. 49)			
Action	6. Recommend the Board award the contract for Bid #2022-23-02, Trade Category #21 Plumbing, for Alta Loma Elementary HVAC & Lighting Upgrades to Continental Plumbing, Inc. in the amount of \$93,776 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 50)	_____	_____	_____
Action	7. Recommend the Board award the contract for Bid #2022-23-02, Trade Category #22 HVAC, for Alta Loma Elementary HVAC & Lighting Upgrades to Arrowhead Mechanical, Inc. dba Arrowhead Sheet Metal, in the amount of \$363,600 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 51)	_____	_____	_____
Action	8. Recommend the Board award the contract for Bid #2022-23-02, Trade Category #23 Electrical & Low Voltage, for Alta Loma Elementary HVAC & Lighting Upgrades to Daniel's Electrical Construction Company, Inc. in the amount of \$245,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 52)	_____	_____	_____
Action	9. Recommend the Board award the contract for Bid #2022-23-02, Trade Category #27 Abatement & Demo, for Alta Loma Elementary HVAC & Lighting Upgrades to Janus Corporation in the amount of \$99,462 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents. (p. 53)	_____	_____	_____

Q. HUMAN RESOURCES

Action	1. Recommend the Board approve Resolution #04-05-23, Recognizing and Celebrating Juneteenth, as presented. (pp. 54-55)	_____	_____	_____
Action	2. Recommend the Board amend and reclassify the job description for Behavioral Health Therapist and approve the increase in range 62 of the Classified Benefitted Hourly Schedule and Classified Part-Time Hourly Anniversary Step Schedule with a retroactive effective date of July 1, 2022, for active employees as of April 19, 2023, as presented. (pp. 56-61)	_____	_____	_____
Action	3. Recommend the Board amend and reclassify the job description for Occupational Therapist and approve the increase in range 62 of the Classified Benefitted Hourly Schedule and Classified Part-Time Hourly Anniversary Step Schedule with a retroactive effective date of July 1, 2022 for active employees as of April 19, 2023, as presented. (pp. 62-67)	_____	_____	_____

R. BOARD INFORMATION/DISCUSSION

- Board Policies
First Reading
 BP 1312.1 – Complaints Concerning District Employees

BP 3511 – Energy And Water Management
BP 3555 – Nutrition Program Compliance
BP 4030– Nondiscrimination in Employment
BP 4119.11/4219.11/4319.11 – Sexual Harassment
BP 4119.42 – Exposure Control Plan for Bloodborne Pathogens
BP 4144/4211/4344 - Complaints
BP 4157 – Employee Safety
BP 4158 – Employee Security
BP 4218 – Dismissal/Suspension/Disciplinary Action
BP 5141.4 – Child Abuse Prevention and Reporting
BP 5142 - Safety
BP 6161.1 – Selection and Evaluation of Instructional Materials
BP 6161.11 – Supplementary Instructional Materials
(pp. 68-101)

2. Board Bylaws
First Reading
BB 9270 – Conflict of Interest
BB 9320 – Meetings and Notices
(pp. 102-119)
3. Governance Calendar
(pp. 120-121)
4. Electronic Board Packets

S. FUTURE AGENDA ITEMS

T. ANNOUNCEMENTS

1. The date of the next regular meeting of the Board of Trustees is Wednesday, April 19, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.
2. The majority of the Board of Trustees may attend the PTA Council Honorary Service Awards ceremony in Fontana, California on April 24, 2023. No action will be taken by the Board.
3. The majority of the Board of Trustees may attend the CAC Annual Art & Writing Showcase in Rancho Cucamonga, California on April 25, 2023. No action will be taken by the Board.

U. CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code §3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

- ☒ 1. Public Employee Performance Evaluation/Employment – Superintendent.
- ☐ 2. Conference with labor negotiators Sherry Smith, Superintendent, Eric Hart, Associate Superintendent, Administrative Services, Donna

Carlson, Assistant Superintendent, Human Resources and other negotiation team members.

a. Alta Loma Educators Association (ALEA).

- ☒ 3. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential. Agency representative - Superintendent.
 - b. Classified Employees and Proctors. Agency representative – Superintendent.
 - c. Superintendent. Agency representative – Board of Trustees.
- ☐ 4. Student Disciplinary/Expulsion/Readmission Matters.
- ☒ 5. Public Employee Employment/Discipline/Dismissal/Release.
- ☒ 6. Conference with Legal Counsel – Existing/Potential Litigation. (Government Code §54956.9(d)(1), and §54956.9(d)(2))

V. OPEN SESSION

- 1. Required announcements (if any) regarding closed session action(s).

W. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, MARCH 8, 2023

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Board President Brad Buller at 6:00 PM. Present were members Buller, Chung, Hurley, and Martinez. Absent member Davies.

PLEDGE OF ALLEGIANCE

Hermosa Elementary Student Ambassadors, Evelyn Alfrey led the flag salute.

PUBLIC COMMENT ANNOUNCEMENT

Mr. Buller read aloud the Public Comment Announcement.

ADOPTION OF AGENDA

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to adopt the agenda of the meeting with the amendment to page 13, personnel services.

APPROVAL OF MINUTES

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the special meeting minutes of February 8, 2023, as presented.

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the meeting minutes of February 15, 2023 as presented.

RECOGNITIONS AND PRESENTATIONS

Student Presentations – Alta Loma Elementary School

- Kindergarten Musical Performance
- Hermosa Student Ambassadors, Evelyn Alfrey and Parsa Gorginfar

California Schools Risk Management provided a presentation on the Risk Management Program and Partnership Overview

PUBLIC COMMENT

None.

PUBLIC HEARING

None.

BOARD REPORTS

Board member Dr. Malinda Hurley ... began her report by offering her condolences to Mr. Diego Zaton who recently passed away, her thoughts and prayers are with him and his family; he dedicated 10 years of service to our District; Dr. Hurley and member Chung attended Alta Loma Elementary and Jasper's STEM Fair at Jasper on February 2; there were so many excellent student projects and presentations; Dr. Hurley enjoyed listening to the students explain their projects with such enthusiasm and pride; honored to get a personal tour by Jasper's principal, Curtis Quanstrom; Jasper has transformed a lot since Dr. Hurley completed her student teaching at Jasper; February 22, Dr. Hurley, member Chung, and member Davies attended the Parent Leader Group meeting; there was a lot of discussion about event processes, procedures, vendor insurance and policy; February 22, along with Assistant Superintendent Carlson visited Banyan and Hermosa Elementary STEM Fair at Banyan; there was 33 amazing student project; also had the opportunity to attend Alta Loma Jr. High and Vineyard Jr. High's STEM Fair at Alta Loma

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Jr. High; February 24, along with Associate Superintendent Hart, attended Carnelian Elementary Heroes Dance at Alta Loma High School; the event had over 300 guests, In-n-Out was offered for dinner; students were running around with smiles on their faces, while some were dancing and others were taking photos with their parents; families were having a great time celebrating their family heroes and friends; attended Jasper Elementary Craft Family Night; happy to see students and their families enjoying themselves as a community.

Board member Eric Chung ... wished everyone "Happy International Women's Day", had the opportunity to visit Victoria Grove's Wax Museum, the 4th grade students picked a hero, dressed up, memorized a speech, it was extremely impressive, had a great time; along with fellow Board member Martinez and Associate Superintendent Hart, attended Stork's STEM Fair, kudos to the kids who had projects there and member Chung looks forward to resuming his school site visits with Dr. Smith.

Board member Jessica Martinez ... piggy backed on member Chung's report, those were the two events that member Martinez wanted to report on; Member Martinez really enjoyed the costumes and the makeup of the students at Victoria Grove's Wax Museum, the theme that kept reoccurring was, "What inspired them?", that was member Martinez' favorite part, they were all different and inspiring; at Stork's STEM Fair had the honor of present the award medals to the participants.

Board member Rebecca Davies ... absent, no report at this time.

Board member Brad Buller ... attended the Alta Loma Elementary/Jasper STEM Fair, enjoyed seeing the projects; had the opportunity to read to a 3rd grade class at Carnelian Elementary; attended Victoria Groves/ Deer Canyon STEM Fair, and Victoria Groves 6th Grade Awards Ceremony, attended the Festival of Arts and an online course on Effective Boardsmanship.

SUPERINTENDENT & STAFF REPORTS

Superintendent Smith looking forward to the Governance Workshop coming up on April 5. Attended Victoria Grove's Wax Museum, it was amazing! Superintendent Smith was so impressed with the student's eye contact, that's a skill that many of our kids miss now a days.

CONSENT CALENDAR

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to adopt the following Consent Calendar items:

Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith, and/or applicable administrators to sign all related documents:

1) Art Specialties; 2) Bowlero; 3) Discovery Cube; 4) GO Architects, Inc.; 5) iFly; 6) Imagination Machine; 7) Inland Valley Berry Farm; 8) Jurupa Mountain Discovery Center; 9) Knott's Berry Farm; 10) Lewis Family Playhouse; 11) Mobile Ed Productions, Inc.; 12) Pacific Fun Raisers; 13) Sawdust Factory; 14) Traveling Tidepools; 15) Worxtime.

Board Payment Report

Approved the Board Payment Reports, as presented.

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Routine Personnel Items

Approved employment, terminations, resignations, leaves and temporary assignments, as presented.

Board Policies

A second reading was held, amended Board policies related to Philosophy, Goals, Objectives and Comprehensive Plans, Business & Noninstructional Operations, and Students.

BP 0450 – Comprehensive Safety Plan

BP 3515 – Campus Security

BP 5142.2 – Safe Routes to School Program

Job Description

A second reading was held, amended and reclassified job descriptions, as presented.

- Mechanic – Senior
- Senior Payroll Clerk
- Payroll Technician

BUSINESS AND FINANCIAL PROCEDURES

Information Only

Associate Superintendent Eric Hart presented to the Board the 2022-23 Second Interim Financial Report. This report is the actual activity of the District from July 1, 2022 through January 1, 2023, this is the last of the required reports before the District starts planning next year's budget cycle. The second interim is being brought forward with a positive certification, which is the best certification that you can have, it's stating that the District can meet it's required reserve in the current year and the two future years in the multi-year projection.

2022-23 Second Interim Financial Report

Moved by Dr. Hurley seconded by Mr. Chung, and carried unanimously to approve the 2022-23 Second Interim Financial Report and find that Alta Loma School District will meet its financial obligations for the current and subsequent two fiscal years.

Donald M. Hoover Company

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to authorize payment for added scope to Donald M. Hoover Company for the Floyd M. Stork Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Transportation Plan

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the Transportation Service Plan, as presented.

HUMAN RESOURCES

Resolution – Teacher Appreciation Week

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to adopt resolution designating the week of May 8 through May 12, 2023 as Teacher Appreciation Week and designation May 10, 2023 as California Day of the Teacher.

Resolution – Classified School Employee Week

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to adopt resolution designating the week of May 15 through May 19, 2023 as Classified School Employee Week.

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Qualified Coaches

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to certify that all conditions set forth in Title 5, Sections 5593 and 5594 (qualified coaches) have been met.

Resource Specialist Caseload Waiver

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the application to the California Department of Education (CDE) for a Resource Specialist Caseload Waiver.

Classified Salary Ranges

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to amend the list of Classified Salary Ranges as presented, with a retroactive effective date of July 1, 2022 for active Classified employees as of March 8, 2023.

Contract - Superintendent

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the Addendum to the Employment Contract of Sherry Smith, Superintendent, to reflect the 6.0% salary increase retroactive to July 1, 2022 and a one-time payment of 4.0% calculated based on the 2022-23 salary.

Contract – Associate Superintendent, Administrative Services

Moved by Dr. Hurley, seconded by Ms. Martinez, and carried unanimously to approve the Addendum to the Employment Contract of Eric Hart, Associate Superintendent, Administrative Services, to reflect the 6.0% salary increase retroactive to July 1, 2022 and a one-time payment of 4.0% calculated based on the 2022-23 salary.

Contract - Superintendent

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the Addendum to the Employment Contract of Christopher Deegan, Associate Superintendent, Educational Services, to reflect the 6.0% salary increase retroactive to July 1, 2022 and a one-time payment of 4.0% calculated based on the 2022-23 salary.

BOARD INFORMATION/DISCUSSION

Board Policies

A first reading was held to amend Board policies related to Students, as presented.

BP 5131.7 – Weapons and Dangerous Instruments

BP 5148.2 – Before/After School Programs

Job Descriptions

A first reading was held to adopt job description:

Expanded Learning Opportunities Program (ELO-P) Assistant Site Coordinator

FUTURE AGENDA ITEMS

Dr. Hurley would like to add paperless Board agendas as a discussion item to a future Board meeting.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, April 5, 2023, at 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
March 8, 2023

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CLOSED SESSION

The Board adjourned to Closed Session at 7:20 PM for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ ADJOURNMENT

The Board reconvened to open session, no action was reported during closed session and no announcement were made. The Board adjourned the meeting in honor of Diego Zaton at 8:15 PM.



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ~~St~~ Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Approval of Routine Agreements

BACKGROUND: Board Policy 3300 (Expenditures/Expending Authority) requires that all agreements must be approved or ratified by the Board.

RATIONALE: The attached list summarizes the agreements that require Board approval. The summary lists the vendors, a description of services and comments and responsible administrator/manager.

FUNDING: Per attached requisition summary.

RECOMMENDATION: Recommend the Board approve routine agreements with the following vendors:

1. Avalon Protective Services
2. Bowlero
3. Bullwinkle's
4. Fun Services
5. Irvine Park Railroad, Inc.
6. Just Play Indoor Adventure Park
7. Knott's Berry Farm
8. Magic Entertainment, Inc.
9. Purple Easel
10. Riley's Farm
11. Rochelle Wilcox
12. San Bernardino County Superintendent of Schools East Valley SELPA
13. So Cal Jungle Reptile Parties
14. Theatre Experience of Southern California
15. Wheels Squared BMX Show, LLC


VENDOR	DESCRIPTION/COST	RESPONSIBLE ADMINISTRATOR OR MANAGER
Avalon Protective Services	Fee for overnight security at the junior high schools before promotion on May 24, 2023. Total cost is \$450.	Director, MOT
Bowlero	Increase field trip fee for Victoria Groves Elementary sixth grade students to attend Bowlero on May 23, 2023. Deposit and prepayment are required. Total cost increase from \$710 to \$1,421.	Principal
Bowlero	Field trip fee for Stork Elementary students in second through sixth grade to attend Accelerated Reader celebration luncheon at Bowlero on May 15, 2023. Deposit and prepayment are required. Total cost is \$1,400.	Principal
Bullwinkle's	Increase field trip fees for Jasper Elementary sixth grade students to Bullwinkle's on May 18, 2023. Deposit and prepayment are required. Total cost increase from \$2,212 to \$2,800.	Principal
Fun Services	Carnival fee for Hermosa Elementary students on May 23, 2023. Deposit and prepayment are required. Total cost is \$6,230.	Principal
Irvine Park Railroad, Inc.	Field trip fee for Deer Canyon Elementary fourth grade students on May 4, 2023. Prepayment is required. Total cost is \$1,680.	Principal
Just Play Indoor Adventure Park	Field trip fee for Stork Elementary sixth grade students on May 16, 2023. Deposit and prepayment are required. Total cost is \$3,200.	Principal
Knott's Berry Farm	Increase field trip fee for Stork Elementary fifth grade students on April 27, 2023. Deposit and prepayment are required. Total cost from \$4,785 to a total not-to-exceed \$8,000.	Principal
Magic Entertainment, Inc.	Assembly fee for Stork Elementary students on May 24, 2023. Deposit and prepayment are required. Total cost is \$1,000.	Principal

Purple Easel	Assembly fee for Carnelian Elementary sixth grade students on May 17, 2023. Deposit and prepayment are required. Total cost is \$1,080.	Principal
Riley's Farm	Increase field trip fee for Jasper Elementary fifth grade students to attend Riley's Farm on April 27, 2023. Deposit and prepayment are required. Total cost increase from \$1,530 to \$1,836.	Principal
Rochelle Wilcox	Fee for Meet the Masters assemblies at Carnelian Elementary for the 2022-23 school year. Total cost is not-to-exceed \$3,000.	Principal
San Bernardino County Superintendent of Schools East Valley SELPA	Advanced Topics in Stuttering Treatment Conference for six speech teachers on April 28, 2023. Prepayment required. Total cost is \$300.	Director, Special Education
So Cal Jungle Reptile Parties	Assembly fee for Victoria Groves Elementary TK and kindergarten students on April 18, 2023. Prepayment is required. Total cost is \$395.	Principal
Theatre Experience of Southern California	Field trip fee for Stork Elementary fourth grade students to attend a performance of The Music Man at Bridges Auditorium on May 5, 2023. Deposit and prepayment are required. Total cost is \$1,200.	Principal
Wheels Squared BMX Show, LLC	Assembly fee for Jasper Elementary students on May 12, 2023. Prepayment is required. Total cost is \$900.	Principal



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services


Date: April 5, 2023

Subject: Approval of District Purchase Orders and Payments to Vendors

Total of Purchase Orders: \$408,199.86

Total Payments to Vendors (All Funds): \$2,642,657.21

RECOMMENDATION: Recommend the Board approve purchase orders and payments to vendors in Board Purchase Order Report and Board Payment Report as presented.

PREPARED BY:  Jennifer Burton, Confidential/Administrative Secretary, Administrative Services



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Donna Carlson, Assistant Superintendent, Human Resources

Date: April 5, 2023

Subject: Approval of Routine Personnel Items

RECOMMENDATION: Recommend the Board approve appointments, terminations, status changes and leaves of absence as presented.

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
April 5, 2023

CERTIFICATED PERSONNEL

I. RECOMMENDED APPOINTMENTS

(Pending approval of new position/salary placement)

NAME	EFFECTIVE	ASSIGNMENT/ SITE	POSITION CODE/SALARY
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Administrative

None

Temporary

Galioto, Patricia	03/17/23	Teacher, 6th Grade, Hermosa Elementary	CETEAC0342, Salary C-1
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Temporary Extension

None

Probationary 1

Avendano, Barbara	03/01/23	Teacher, Secondary, Vineyard Junior High School	CETEAC0282, Salary E-9
Orellana, Bertha	02/22/23	Special Education Teacher, Preschool, Carnelian Elementary	CETEAC0501, Salary D-6

Probationary 2

None

II. CHANGE OF STATUS

(Change in site or hours)

NAME	EFFECTIVE	STATUS	ASSIGNMENT
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Leave of Absence

NAME	EFFECTIVE	ASSIGNMENT/SITE/CODE
None		

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
April 5, 2023

CERTIFICATED PERSONNEL (continued)

III. OTHER PERSONNEL
(Stipends & Limited Assignments)

NAME	EFFECTIVE	ASSIGNMENT
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None

IV. RESIGNATIONS

NAME	EFFECTIVE	POSITION/SITE/CODE
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Guyton, Carmen	03/09/23	Teacher, Vineyard Junior High School, CETEAC0353
Lagos, John	05/24/23	Teacher, RSP Itinerant, DSC, CETEAC0504
Lancaster, Jennifer	05/24/23	Teacher, Victoria Groves Elementary, CETEAC0431
Lavelle, Kimberly	05/24/23	Teacher, Jasper Elementary, CETEAC0258

V. TERMINATION OF EMPLOYMENT

EMPLOYEE	EFFECTIVE	POSITION/SITE/CODE
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None

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
April 5, 2023

CLASSIFIED PERSONNEL

I. RECOMMENDED APPOINTMENTS

(Pending approval of new position/salary placement)

NAME	EFFECTIVE	ASSIGNMENT/ SITE	CODE/SALARY/HOURS
Alo, Abbie	03/06/23	Instructional Aide, SNA, Carnelian Elementary	CLAIDE0268, Salary 30-A, 3.5 hours plus additional temporary 1 hour a day
Barraza, Hannah	03/13/23	Instructional Aide, SDC, Carnelian Elementary	CLAIDE0318, Salary 30-A, 3.5 hours Plus additional temporary 1 hour a day
Campos, Patricia	03/13/23	Proctor, Stork Elementary	CLPCTR0370, Salary 17-A, 3.2 average hours a day
Cota, Lela	04/11/23	Child Nutrition Worker, Stork Elementary	CLCNWK0009, Salary 26-A, 3 hours a day
Garcia, Sandra	02/27/23	Child Development Teacher, Preschool, Carnelian Elementary	CLCDIN0003, Salary 51-A, 4 hours a day
Hangca, Michaela	03/06/23	Instructional Aide, ELD, Banyan Elementary	CLAIDE0355, Salary 24-A, 3.5 hours a day
Larraga, Amanda	03/13/23	Behavioral Health Therapist, DSC	CLAIDE0358, Salary 62-A, 5 hours a day
Smith, Leilah	03/14/23	ELO-P Activities/Enrichment Assistant, Banyan Elementary	CLCCRE0047, Salary 26-A, 5.5 hours a day
Trento, Crystal	04/03/23	Child Nutrition Worker, Alta Loma Junior High School	CLCNWK0035, Salary 26-A, 2 hours a day

Short Term Appointment

Enscoe, Mandy	02/27/23	Instructional Aide, SDC, Carnelian Elementary	CLAIDE0377, Salary 24-A, 3.5 hours a day
Miller, Karen	02/27/23	Child Development Teacher, Carnelian Elementary	CLCDIN0007, Salary 51-A, 4 hours a day

II. CHANGE OF STATUS

(Change in site, position or hours)

NAME	EFFECTIVE	STATUS	ASSIGNMENT
Blackmon, Jekeisha	02/23/23	From:	Instructional Aide, SNA, Alta Loma Junior High School, CLAIDE0062, Salary 30-B, 3.5 hours plus additional temporary 2.25 hours a day
		To:	3.5 hours plus additional temporary 2.30 average hours a day

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
April 5, 2023

CLASSIFIED PERSONNEL (continued)

II. CHANGE OF STATUS (continued)

(Change in site, position or hours)

NAME	EFFECTIVE	STATUS	ASSIGNMENT
Chapman, Darin	07/01/22	From:	Mechanic, Senior, DSC, CLMECH0001, Salary 49-F, 8 hours a day
		To:	Salary 56-F
Goehring, Samantha	03/01/23	From:	Instructional Aide, SNA, Deer Canyon Elementary, CLAIDE0140, Salary 30-A, 3.5 hours a day
		To:	Behavior Intervention Assistant, DSC, CLASST0006, Salary 34-A, 5 hours a day
Knapp, Kandice	04/03/23	From:	Child Nutrition Worker, Jasper Elementary, CLCNWK0036, Salary 26-A, 2 hours a day
		To:	Banyan Elementary, CLCNWK0022, 3.5 hours a day
Lewis, Audrey	07/01/22	From:	Accounting Technician, DSC, CLCLRK0029, Salary 43-F, 8 hours a day
		To:	Salary 45-F
Mainaky, Ewylsa	03/13/23	From:	Child Nutrition Worker, Stork Elementary, CLCNWK0009, Salary 26-B, 3 hours a day
		To:	Child Nutrition Worker, Roving, DSC, CLCNWK0040
O'Brien, Noelle	07/01/22	From:	Payroll Clerk, Senior, DSC, CLCLRK0248, Salary 41-F, 8 hours a day
		To:	Salary 43-F
Rojas, Brenda	02/16/23	From:	Instructional Aide, Title 1, Deer Canyon Elementary, CLAIDE0372, Salary 23-B, 3.5 hours a day
		To:	1.8 average hours a day
Varner, Nicole	02/27/23	From:	Child Nutrition Worker, Banyan Elementary, CLCNWK0022, Salary 26-B, 3.5 hours a day
		To:	Vineyard Junior High School, CLCNWK0037
Velasco, Sheryl	07/01/22	From:	Payroll Technician, DSC, CLCLRK0245, Salary 45-F, 8 hours a day
		To:	Payroll Specialist, Salary 51-F

Leave of Absence

NAME	EFFECTIVE	POSITION/SITE/CODE
Bessera, Johnny	02/23/23 to 05/24/23	Proctor, Alta Loma Junior High School, CLPCTR0317

ALTA LOMA SCHOOL DISTRICT
BOARD OF TRUSTEES
April 5, 2023

CLASSIFIED PERSONNEL (continued)

II. CHANGE OF STATUS (continued)

(Change in site, position or hours)

Return from Leave of Absence

NAME	EFFECTIVE	POSITION/SITE/CODE
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None

III. CHANGE OF CALENDAR

NAME	EFFECTIVE	POSITION/SITE/CODE	CALENDAR
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None

IV. OTHER PERSONNEL

(Stipends & Limited Assignments)

Classified in Lieu of Certificated Staff

NAME	EFFECTIVE	ASSIGNMENT/ SITE	CODE/SALARY
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Taylor, Brandy	08/08/22 to 05/24/23	Yearbook Coordinator, Hermosa	Stipend, \$800 a year
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V. RESIGNATIONS

NAME	EFFECTIVE	ASSIGNMENT
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Baltazar, Sylvia	03/24/23	Proctor, Alta Loma Elementary, CLPCTR0303
Beauvais, Evelyn	03/20/23	Bus Driver, DSC, CLDRIV0006
Garcia, Sandra	03/14/23	Child Development Teacher, Carnelian Elementary, CLCDIN0003
Miller, Karen	04/11/23	Child Development Teacher, Carnelian Elementary, CLCDIN0007

VI. TERMINATION OF EMPLOYMENT

EMPLOYEE	EFFECTIVE	POSITION/SITE/CODE
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None



Superintendent's Memorandum

To: Board of Trustees
From: Dr. Sherry Smith, Superintendent *SS*
Date: April 5, 2023
Subject: Amend Board Policies Related to Students.

BACKGROUND: In order to keep Board Policies in compliance with applicable State and Federal laws, as well as to create consistency of format within all Board Policies, the District contracted with the California School Boards Association to facilitate the review and revision of all Board Policies.

Second Reading

BP 5131.7 – Weapons and Dangerous Instruments
BP 5148.2 – Before/After School Programs

RATIONALE: This action will amend the policies to be compliant with current State and Federal Law and current practices.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board amend the above listed Board policies related to Students, as presented.

Alta Loma SD

Board Policy

Students

BP 5131.7 (a)

WEAPONS AND DANGEROUS INSTRUMENTS

The Board of Trustees recognizes that students and staff have the right to a safe and secure campus free from psychological and physical harm and desires to protect them from the dangers presented by firearms and other weapons.

Possession of Weapons

The Board prohibits any ~~person other than authorized law enforcement or security personnel~~ **student** from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds ~~or buses~~, **when using District provided transportation**, at a school-related or school-sponsored activity away from school, or while going to or coming from school.

~~If a student is in possession, without permission, or threatening others with any of a prohibited weapon, imitation firearm, or dangerous instrument, are subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations which creates a threat or perceived threat of homicidal act, any employee or other school official who is alerted to or observes such threat shall immediately report the threat to law enforcement.~~

Under the power granted to the Board to protect the safety of students, staff, and ~~the public, any school employee~~ **others on District property and to maintain order and discipline in the schools, and any school employee** is authorized to confiscate a weapon, imitation firearm, or dangerous instrument; ~~or from any person~~ **student** on school grounds.

The principal or designee shall notify law enforcement authorities when any student possesses a **firearm, explosive, or other prohibited weapon or dangerous instrument** without permission, **sells or furnishes a firearm**, or commits any act of assault with a firearm or other weapon. (20 USC 7151; Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7961)

Unless ~~he/she~~ **a student** has obtained prior written permission as specified below, ~~any a student who is determined to have brought possessing or threatening others with any weapon, dangerous instrument, a or imitation firearm to school or possessed a firearm at school, as verified by a school employee, shall be expelled for not less than one year, except that the Board may set an earlier date for readmission on a case-by-case basis, subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations. (Education Code 48915; 20 USC 7151)~~

Weapons and Dangerous Instruments (continued)

All staff shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

~~Advance Permission for Possession of a Weapon for Educational Use~~

~~A student who desires to possess or transport a firearm or imitation firearm on school grounds for an educational purpose shall request prior permission from the principal at least five school days in advance of the planned possession. The student's parent/guardian shall provide written permission explaining the planned use of the weapon and the duration. The student shall also submit a written explanation from the staff person responsible for the school-sponsored activity or class.~~

~~On a case-by-case basis, the principal shall determine whether to grant permission for such possession when necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, he/she shall provide the student and staff person with a written explanation regarding any limitations and the permissible duration of the student's possession.~~

~~When the principal or designee grants permission, he/she shall take all necessary precautions to ensure the safety of all persons on school grounds, including, but not limited to, inspecting a firearm to verify that no live ammunition is present. Any weapon allowed shall be stored in a locked vehicle or in an appropriate, locked container before and after its authorized use. A student granted permission to possess a weapon may be suspended and/or expelled if he/she possesses or uses the weapon inappropriately.~~

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The strategy shall also provide a method of informing staff, students, and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

Policy
adopted: August 23, 2006
amended: August 12, 2008

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Student

BP 5148.2 (a)

BEFORE/AFTER SCHOOL PROGRAMS

The Board of Trustees desires to provide learning opportunities for students beyond the regular school day that supports, but does not duplicate the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the District's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

Each program offered by the District shall be planned through a collaborative process as required by law. (Education Code 8422, 8482.5, 8484.75, 46120)

To the extent feasible, the District shall give priority to establishing expanded learning opportunities beyond the regular school day in low-performing schools and/or programs that serve low-income and other at-risk students.

The Alta Loma School District Expanded Learning Opportunities Program (ELO-P) or any other program shall be established pursuant to Education Code 8421, 8482.3, 8484.75, or 46120, shall be approved by the Board.

The Superintendent or designee shall ensure that all staff who directly supervise students in the District's ELO-P shall possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each before-school, after-school, and intersessional expanded learning opportunity program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce, but does not duplicate, the educational component and promote student health and well-being.

A family fee may be charged to participating families based on the actual cost of services and is in alignment with the fee index.

No fee shall be charged for a student who is eligible for free or reduced-price meals, or a student who the District knows is a homeless youth or in foster care. In addition, family fees shall be calculated on a sliding scale that considers family income and ability to pay. (Education Code 8482.6, 46120)

Before/After School Programs (continued)

The Board of Trustees and the Superintendent or designee shall monitor student participation rates and shall identify multiple measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observations of program activities.

Every three years, the Superintendent or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

Policy
adopted:
amended:

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent

From: Donna Carlson, Assistant Superintendent, Human Resources

Date: April 5, 2023

Subject: Job Description: Expanded Learning Opportunities Program (ELO-P) Assistant Site Coordinator

BACKGROUND: Due to recent growth over the last several months and anticipation of additional growth as EXPLORE program provides access to all Alta Loma School District students, the need to add additional staffing is appropriate to support the continued shift to expanded learning. The addition of the ELO-P Assistant Site Coordinator will allow for an increase in consistent programing of various enrichment activities and community partnership collaborations.

In addition to the increased support, this additional position will provide opportunities for staff to grow within the organization, potentially reducing turnover and provide students and the community with a strong before and after school staff that will build relationships with families creating student connectedness.

Second Reading

RATIONALE: The job description outlines the essential duties, qualifications and physical demands of the ELO-P Assistant Site Coordinator position.

FUNDING: This position is funded directly by the Expanded Learning Opportunities Program. There is no fiscal impact to the General Fund.

RECOMMENDATION: Recommend the Board adopt the job description for Expanded Learning Opportunities Program (ELO-P) Assistant Site Coordinator as presented.

**ALTA LOMA SCHOOL DISTRICT
EXPANDED LEARNING OPPORTUNITIES PROGRAM (ELO-P)
ASSISTANT SITE COORDINATOR**

DEFINITION:

Under the direction of the Expanded Learning Opportunity Program Coordinator (ELOP) and the ELOP Site Coordinator, assist in planning, organizing, implementing, and supervising the site-based Expanded Learning Opportunity Program (ELO-P) that is conducive to a favorable learning environment and promotes student growth and development. Assist in providing guidance and direction to students as well as enrichment course planning, program administration, staff supervision, and coordination and communication with community partners.

ESSENTIAL DUTIES

- *Assist the ELO-P Site Coordinator with short and long-term planning to include academic and enrichment curriculum, goals and objectives, operating policies and procedures that are appropriate for the age level, skill, and social development of the students in the program.*
- *Supervise and interact with all students enrolled in the program creating and fostering a safe and healthy environment at all times.*
- *Assist with preparation of written reports, monthly calendars, fliers, and complete forms as necessary.*
- *Assist Site Coordinator and clerical staff in setting up and maintaining records for site budget, student attendance, snack menu, and updated emergency information as well as preregistration for year-round ELO-P programs.*
- *Supervise preparation and distribution of snacks*
- *Purchase food, instructional supplies and materials weekly or as needed*
- *Organize and assist in the physical setup and breakdown of enrichment activity areas, including picking up easels, tables, chairs, and other activity equipment.*
- *Follow state, Alta Loma School District, and ELO-P policies and procedures.*
- *Supervise, train, and assist in staff development.*
- *Maintain good communication with parents.*
- *Perform other duties as assigned.*

QUALIFICATIONS:

Knowledge of:

*Basic concepts of child growth and developmental behavior characteristics;
Interpersonal and group dynamics;
Student behavior management strategies and techniques;
Appropriate English usage, punctuation, spelling, and grammar; Basic mathematical and accounting concepts;
Fundamental computer literacy;
Principles, methods, and practices of first aid, routine emergency treatment, and CPR;
Communicable disease and blood-borne pathogens;
Emergency service agencies within the close proximity of the assigned school site;
Lead supervision principles.*

ALTA LOMA SCHOOL DISTRICT

**EXPANDED LEARNING OPPORTUNITIES PROGRAM (ELO-P) ASSISTANT SITE
COORDINATOR – Page 2**

Ability to:

*Problem solve independently;
Proactively initiate lesson planning and program activities; Maintain records, equipment, and facilities;
Budget time, money, and supplies;
Provide for the health, safety, and emotional needs of children; Supervise learning activities;
Establish and maintain cooperative working relationships with students and adults; Communicate effectively, both orally and in writing;
Understand and carry out oral and written directions;
Use digital programs effectively and adapt to changes in technology.*

EDUCATION AND EXPERIENCE

*Any combination of experience and training that would likely provide the required knowledge and skill.
Preferred requirements include:*

Education:

*Equivalent to the completion of the twelfth grade, supplemented by training or coursework in child growth and development, recreation, or a closely related field. One of the following:
Associates Degree or higher; 48 semester units from an institute of higher education; successful completion of NCLB approved certification.
Semester units in administration or staff relations; Associate's or Bachelor's degree is highly desirable.*

Experience:

Two years of experience in providing before and after school care to multi-age groups of students.

Certificate Requirement

*Current CPR and First Aid certification
Food Handler Certificate
ServSafe Certificate highly desirable*

SUMMARY OF PHYSICAL DEMANDS RATINGS

The following analysis entails an evaluation of the "Physical Demands" factors of the job as it exists. This method provides a basis for permitting modification to fit the capabilities and needs of workers with disabilities.

Rating Symbol Key:

*NP = Not Present – Does not exist
O = Occasionally – Up to 1/3 of the time
F = Frequently – From 1/3 to 2/3 of the time
C = Constantly – 2/3 or more of the time*

ALTA LOMA SCHOOL DISTRICT

EXPANDED LEARNING OPPORTUNITIES PROGRAM (ELO-P) ASSISTANT SITE COORDINATOR

– Page 3

1. **STRENGTH:**
 - A. *Standing* 40%
 - Walking* 25%
 - Sitting* 35%
 - B. *Lifting* O 35lbs.
 - Carrying* O 35lbs.
 - Pushing* O 35lbs.
 - Pulling* O 35lbs.
2. **CLIMBING** NP
- BALANCING** NP
3. **STOOPING** O
- KNEELING** O
- CROUCHING** O
- CRAWLING** NP
4. **REACHING** C
- HANDLING** C
- FINGERING** O
- FEELING** O
5. **TALKING:**
 - Ordinary* C
 - Other* NP
 - HEARING**
 - :** C
 - Conversations*
 - Other Sounds* O
6. **SEEING**
 - Acuity, Near* C
 - Acuity, Far* C
 - Depth Perception* NP
 - Accommodation* NP
 - Color Vision* NP
 - Field of Vision* NP
7. **PHYSICAL DEMANDS RATING SUMMARY:** *Medium Work: 2, 3, (4), (5), (6). (DOL Physical Demand Categories 1 to 6 are very significant to the customary performance of the job if contained in parentheses).*
8. **PHYSICAL DEMAND COMMENTS:** *Examples of Significant physical abilities are associated with instructing and supervising students in a classroom and playground environment, E.G., reading, distributing materials, preparing activities and snacks.*

ALTA LOMA SCHOOL DISTRICT**EXPANDED LEARNING OPPORTUNITIES PROGRAM (ELO-P) ASSISTANT SITE COORDINATOR – Page 4****SUMMARY OF ENVIRONMENTAL CONDITIONS RATINGS**

The following analysis represents an evaluation of the surroundings in which the job is performed. Environmental Conditions must by definition be specific and related to the job.

Key to Environmental Factors Rating:

NP = Not present in the job environment

S = Seldom – Under 5% of work day

O = Occasionally – Up to 1/3 of the time

F = Frequently – From 1/3 to 2/3 of the time

C = Constantly – 2/3 or more time

1. ENVIRONMENT:

Inside 60% Outside 40%

2. EXTREME COLD *S*

3. EXTREME HEAT *S*

4. WET/HUMID *S*

5. NOISE *80 decibels*

VIBRATION *NP*

Comments regarding "Noise" = Children in classroom and playground

6. HAZARDS:

Mechanical *NP*

Explosives *NP*

Electrical *S*

Radiant Energy *NP*

Burns *NP*

Other Hazard/s *NP*

Comments regarding "Electrical Hazards" = Outlet covers on all plugs

7. ATMOSPHERIC CONDITIONS:

Fumes *S*

Mists *NP*

Odors *NP*

Gases *NP*

Dusts *O*

Poor Ventilation *NP*

Other Atmospheric Hazards *NP Comments*

regarding "Dust Exposure" = Pollen, Sand

8. PROTECTIVE CLOTHING – DEVICES: *None*

9. E. C. SUMMARY: *Inside Work: 2, 3, 4, 5, 6, 7. Numbers encircled by () indicate significant involvement of factors enumerated and rated above.*



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ~~Sh~~ Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Board Delegations – County Forms

BACKGROUND: A component of a school district's system of internal controls is the authorized signatures list. This list is also used by the County to determine who within the District has authority to authorize designated transactions. As changes occur, we need to make additions or deletions.

This action correctly states authorization authority of employees who are no longer employed and those who are newly hired, allowing the County to update their lists.

RATIONALE: Board authorizations must be updated to reflect administrative changes.

FUNDING: There is no financial impact to the District.

RECOMMENDATION: Recommend the Board approve amendments to the County Authorized Signature Listing, as presented. Submit signed copies of the following forms to San Bernardino County District Financial Services:

- 1) County Form No. 2 ~ Board Delegation-Authorized Agent Status (add Carlson)
- 2) County Form No. 4 ~ Board Delegation-Termination Thereof (Sanders)

COUNTY FORM NO.4
REGULAR AUDIT

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Alta Loma School District

SUBJECT MATTER: BOARD DELEGATION-TERMINATION THEREOF

DATE OF ACTION: April 5, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION GRANTED TO Joan Sanders IS TERMINATED AS NOTED BELOW:

TO BE TERMINATED:

ELECTRONIC SIGNATURE KEY	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
VOLUNTARY PAYROLL DEDUCTIONS (PAY 620)	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
NOTICE OF EMPLOYMENT-CERTIFICATED EMPLOYEES	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
NOTICE OF EMPLOYMENT-CLASSIFIED EMPLOYEES	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
NOTICE OF EMPLOYMENT-STUDENT & TEMPORARY	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
BUDGET TRANSFERS	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
CONTRACTS	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
REVOLVING CASH	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
INTERFUND TRANSACTIONS	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
PURCHASE ORDERS	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

AUTHORITY: ☒ EDUCATION CODE
☐ GOVERNMENT CODE
☐ OTHER

SECTION: 17604-05, 35161, 81655-56, 85232-33
SECTION: _____
SECTION: _____

SUPPORTIVE DATA: NONE REQUIRED

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

Eric Hart, Associate Superintendent

April 5, 2023

SIGNATURE: GOVERNING BOARD DESIGNEE

TITLE

DATE

COUNTY FORM NO. 2
REGULAR AUDIT

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Alta Loma School District

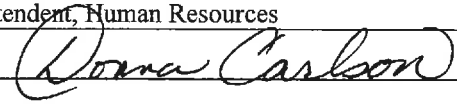
SUBJECT MATTER: BOARD DELEGATION-AUTHORIZED AGENT STATUS

DATE OF ACTION: April 5, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

NAME OF AUTHORIZED AGENT: Donna Carlson

TITLE OF AUTHORIZED AGENT: Assistant Superintendent, Human Resources

ACTUAL SIGNATURE OF AUTHORIZED AGENT: 

AUTHORIZATION RELATES TO DOCUMENTS NOTED BELOW:

☐ DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)

☐ PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)

☐ VOLUNTARY PAYROLL DEDUCTIONS (PAY620)

☒ NOTICES OF EMPLOYMENT FOR CERTIFICATED EMPLOYEES

☒ NOTICES OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES

☒ NOTICES OF EMPLOYMENT FOR STUDENTS AND TEMPORARY EMPLOYEES

☐ PURCHASE ORDERS:

MONETARY LIMITATION: unlimited *FISCAL YEAR:* 2021-22 until revoked

☐ CONTRACTS:

MONETARY LIMITATION: unlimited *FISCAL YEAR:* 2021-22 until revoked

NO CONTRACT APPROVED PURSUANT TO THIS DELEGATION SHALL BE VALID UNTIL SUCH APPROVAL HAS BEEN RATIFIED BY THE GOVERNING BOARD OF THE SCHOOL DISTRICT.

NOTE: IF NO LIMITATIONS ARE TO APPLY TO THE DELEGATION NOTED ABOVE, PLEASE INDICATE 'NONE' IN THE BLANK SPACES PROVIDED.

☐ JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)

☐ INTERFUND TRANSACTIONS

☐ BUDGET TRANSFERS

☐ OTHER BOARD DELEGATED AUTHORITY, PLEASE SPECIFY _____

AUTHORITY: X EDUCATION CODE
X EDUCATION CODE

SECTION: 17604, 17605, 35161, 81655(CC)
SECTION: 42603

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE
(CANNOT SELF-CERTIFY UNLESS NO OTHER INDIVIDUAL HAS CO. FORM 1 AUTHORITY)


TITLE

DATE



Educational Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Chris Deegan, Associate Superintendent

Date: April 5, 2023


Subject: Authorization to Purchase Nutanix Hyper-Converged Storage Equipment

BACKGROUND: The Alta Loma School District has been using the Nutanix Hyper-Converged Storage Equipment as the essential data storage and virtual computing solution in the District for the last five years. This will be an upgrade of the existing solution and will be purchased utilizing the *Irvine USD Bid No. 19/20-01 IT Tech & Peripheral San Bernardino* contract for preferred pricing.

RATIONALE: The Information Technology (IT) Department has utilized the Nutanix Hyper-Converged Storage Equipment solution for the last five years and it has performed exceptionally. The ease of use, ability to backup, and data security features of the Nutanix Hyper-Converged Storage Equipment is a best fit solution for the Alta Loma School District.

FUNDING: Purchase will be funded through Unrestricted General Fund - Technology Budget.

RECOMMENDATION: Recommend the Board authorize the purchase of Nutanix Hyper-Converged Storage Equipment from Computer Discount Warehouse Government (CDWG) that includes a three-year warranty and support subscription for a total cost not-to-exceed \$95,000, and further authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared by:  Rick Brindle, Director of Information Technology



Educational Services Memorandum

To: Dr. Sherry Smith, Superintendent
From: Chris Deegan, Associate Superintendent
Date: April 5, 2023
Subject: Authorize the Purchase of McGraw Hill, Glencoe Math Accelerated for Grade 7

BACKGROUND: The 2022-23 school year is the District's final year of McGraw Hill, Glencoe Math Accelerated, math adoption cycle for accelerated math grade 7. A collaborative meeting was held with both junior high 7th grade math teams to discuss the Glencoe Math Accelerated, and each team agreed to continue with utilizing Glencoe Math Accelerated, as the three year bridge material for 7th grade accelerated math.

RATIONALE: The McGraw Hill, Glencoe Math Accelerated for Grade 7, has been approved by the State and aligns closely with State Mathematics Standards and District needs. The math materials will serve as the bridge material for three years upon which a CA State Frameworks for Mathematics will be available and the District will move forward with a full mathematics adoption cycle.

FUNDING: The cost of the adopted bridge materials is not-to-exceed, \$6,000. Proposition 20 Lottery and unrestricted one-time funds will be used to purchase the materials.

RECOMMENDATION: Recommend the Board authorize the purchase of McGraw Hill, Glencoe Math Accelerated, instructional material for grade 7 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared by:  Susie Melton, Director of Educational Programs



Because learning changes everything.*

QUOTE PREPARED FOR:

Alta Loma Sch Dist
9390 BASELINE RD
ALTA LOMA, CA 91701
ACCOUNT NUMBER: 179420

SUBSCRIPTION/DIGITAL CONTACT:

CONTACT:

SALES REP INFORMATION:

Aurora Free
aurora.free@mheducation.com

Section Summary		Value of All Materials	Free Materials	Product Subtotal
Accelerated Math Digital Renewal		\$6,309.21	(\$627.21)	\$5,682.00
PRODUCT TOTAL*			(\$627.21)	\$5,682.00
ESTIMATED S&H**				\$0.00
ESTIMATED TAX**				\$0.00
GRAND TOTAL*				\$5,682.00

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Texas shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheeducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-8081

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

QUOTE DATE: 03/20/2023
QUOTE NUMBER: KSHOEIMAK-03202023005026-001

ACCOUNT NAME: Alla Loma Sch Dist
ACCOUNT #: 179420

EXPIRATION DATE: 05/04/2023
PAGE #: 1



Because learning changes everything.

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Accelerated Math Digital Renewal					
Grade 7					
GLENCOE MATH ACCELERATED ESTUDENT EDITION ONLINE 3 YEAR SUBSCRIPTION	978-0-07-688682-7	200	\$28.41	\$0.00	\$5,682.00
GLENCOE MATH ACCELERATED ETEACHER EDITION ONLINE 3 YEAR SUBSCRIPTION	978-0-07-688688-9	3	\$205.07	\$627.21	*Free Materials
Grade 7 Subtotal:				\$627.21	\$5,682.00
Accelerated Math Digital Renewal Subtotal:				\$627.21	\$5,052.00

SEND ORDER TO:

33

QUOTE DATE:

QUOTE NUMBER:



03/20/2023

KSHOEMAK-03202023095026-001

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605

Email: orders_mhe@mheducation.com | Phone: 1-800-780-0246 | Fax: 1-866-513-9081

ACCOUNT NAME: Alla Loma Sch Dist

ACCOUNT #: 179420

EXPIRATION DATE:

05/04/2023

PAGE #:

2

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

Because learning changes everything.*

QUOTE PREPARED FOR:

Alla Loma Sch Dist
9390 BASELINE RD

ALTA LOMA, CA 91701
ACCOUNT NUMBER: 179420

CONTACT:

VALUE OF ALL MATERIALS	\$5,309.21
FREE MATERIALS	(\$627.21)
PRODUCT TOTAL*	\$5,692.00
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$5,692.00

SUBSCRIPTION/DIGITAL CONTACT:

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms Of Service:

By placing an order for digital products (the "Subscribed Materials"), the entity that this price quote has been prepared for ("Subscriber") agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the "Initial Subscription Term"), and thereafter the Subscriber shall renew for additional one (1) year terms (each a "Subscription Renewal Term"), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

Terms Of Service

Provisions required by Subscriber State law

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mheducation2goast.com).

School Purchase Order Number:

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheeducation.com | Phone: 1-800-780-0246 | Fax: 1-866-613-8081

QUOTE DATE:
QUOTE NUMBER:

03/20/2023
KSHOEMAK-03202023095028-001

ACCOUNT NAME: Ala Loma Sch Dist
ACCOUNT #: 179420

EXPIRATION DATE:
PAGE #:

05/04/2023
3

Educational Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ^{CS} Chris Deegan, Associate Superintendent

Date: April 5, 2023

Subject: Authorize the Purchase of SAVVAS CA enVision Mathematics 2024 Material for Grades K-5

BACKGROUND: The 2022-23 school year is the District's final year of SAVVAS, CA enVision Math 2015, math adoption cycle for grades K-5. A K-5 math series task force, comprised of teachers and administrators, was created to review the District's current math materials in use, CA enVision Mathematics 2015 and compare it with SAVVAS updated material, CA enVision Mathematics 2024. The task force analyzed the adoption criteria and considered all the advantages and disadvantages of each series to determine which program aligns best with the curricular needs of the District. After deliberating, the K-5 math series task force agreed and selected SAVVAS, CA enVision Mathematics 2024, as the three year bridge material for grades K-5.

RATIONALE: The SAVVAS, CA enVision Mathematics 2024, series has been approved by the State and aligns closely with State Mathematics Standards and District needs. The math materials will serve as the bridge material for three years upon which a CA State Frameworks for Mathematics will be available and the District will move forward with a full mathematics adoption cycle.

FUNDING: The cost of the adopted bridge materials is not-to-exceed \$326,000. Proposition 20 Lottery and unrestricted one-time funds will be used to purchase the materials.

RECOMMENDATION: Recommend the Board authorize the purchase of SAVVAS, CA enVision Mathematics 2024, instructional material for grades K-5 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared by:  Susie Melton, Director of Educational Programs



Shirlee Curatolo
Administrator
Alta Loma Elem School District
6990 Base Line Rd Bldg A
Alta Loma, CA 91701-5844
United States

Quote Number: 218010-3
Quote Creation Date: 03-09-2023
Quote Expiration Date: 09-30-2023

Quote Release: 3

enVision 2024 3YR Extension

Price Quote Summary

Solution	Base Amount	Free Amount	Total
enVision Math	\$ 276,845.50	\$ 90,112.50	\$ 276,845.50
Solution Subtotal	\$ 276,845.50	\$ 90,112.50	\$ 276,845.50
Shipping & Handling			\$ 27,500.10
Total			\$ 304,345.59

tax \$ 21,455.53
\$325,801.12

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
enVision Math						
enVision Mathematics c2024 Common Core - Grade 1						
9781418847418	ENVISION MATHEMATICS 2024 COMMON CORE STUDENT EDITION 3-YEAR SUBSCRIPTION +3-YEAR DIGITAL COURSEWARE LICENSE GRADE 1	68.00	0	553	\$0.00	\$37,604.00
9780134959474	ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 1	667.50	22	3	\$14,685.00	\$2,002.50
enVision Mathematics c2024 Common Core - Grade 1 Subtotal					\$ 14,685.00	\$ 39,606.50
enVision Mathematics c2024 Common Core - Grade 2						
9781418847425	ENVISION MATHEMATICS 2024 COMMON CORE STUDENT EDITION 3-YEAR SUBSCRIPTION +3-YEAR DIGITAL COURSEWARE LICENSE GRADE 2	68.00	0	637	\$0.00	\$43,316.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9780134959481	ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 2	667.50	25	2	\$16,687.50	\$1,335.00
enVision Mathematics c2024 Common Core - Grade 2 Subtotal					\$ 16,687.50	\$ 44,651.00
enVision Mathematics c2024 Common Core - Grade 3						
9781418847432	ENVISION MATHEMATICS 2024 COMMON CORE STUDENT EDITION 3-YEAR SUBSCRIPTION +3-YEAR DIGITAL COURSEWARE LICENSE GRADE 3	68.00	0	668	\$0.00	\$45,424.00
9780134959498	ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 3	667.50	21	6	\$14,017.50	\$4,005.00
enVision Mathematics c2024 Common Core - Grade 3 Subtotal					\$ 14,017.50	\$ 49,429.00
enVision Mathematics c2024 Common Core - Grade 4						
9781418847449	ENVISION MATHEMATICS 2024 COMMON CORE STUDENT EDITION 3-YEAR SUBSCRIPTION +3-YEAR DIGITAL COURSEWARE LICENSE GRADE 4	68.00	0	682	\$0.00	\$46,376.00
9780134959504	ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 4	667.50	22	5	\$14,685.00	\$3,337.50
enVision Mathematics c2024 Common Core - Grade 4 Subtotal					\$ 14,685.00	\$ 49,713.50
enVision Mathematics c2024 Common Core - Grade 5						
9781418847456	ENVISION MATHEMATICS 2024 COMMON CORE STUDENT EDITION 3-YEAR SUBSCRIPTION +3-YEAR DIGITAL COURSEWARE LICENSE GRADE 5	68.00	0	707	\$0.00	\$48,076.00
9780134959511	ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE 5	667.50	23	3	\$15,352.50	\$2,002.50
9780134959665	ENVISION MATHEMATICS 2020 COMMON CORE MATH DIAGNOSIS & INTERVENTION SYSTEM PART 2 GRADE 4/6	184.50	0	11	\$0.00	\$2,029.50
enVision Mathematics c2024 Common Core - Grade 5 Subtotal					\$ 15,352.50	\$ 52,108.00

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
enVision Mathematics c2024 Common Core - Grade K						
9781418847401	ENVISION MATHEMATICS 2024 COMMON CORE STUDENT EDITION 3-YEAR SUBSCRIPTION +3-YEAR DIGITAL COURSEWARE LICENSE GRADE K	68.00	0	553	\$0.00	\$37,604.00
9780134959450	ENVISION MATHEMATICS 2020 COMMON CORE TEACHER EDITION PACKAGE GRADE K	667.50	22	2	\$14,685.00	\$1,335.00
9780134959658	ENVISION MATHEMATICS 2020 COMMON CORE MATH DIAGNOSIS & INTERVENTION SYSTEM PART 1 GRADE K/3	184.50	0	13	\$0.00	\$2,398.50
enVision Mathematics c2024 Common Core - Grade K Subtotal					\$ 14,685.00	\$ 41,337.50
enVision Math Subtotal					\$ 90,112.50	\$ 276,845.50
Solution Subtotal					\$ 90,112.50	\$ 276,845.50
Shipping and Handling						\$ 27,500.10
Total						\$ 304,345.60

Savvas Learning Company LLC Terms and Conditions

To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

e-Form: <http://support.savvas.com/support/s/contactsupport>

Mail: PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500.

Price quote: This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

Shipping & handling charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

Taxes: All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

Platforms: Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Return Policy: If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

Consumable Worktexts: Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://worktext-subscriptions.savvas.com/>.

Annual subscriptions for iLit and Successmaker: Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here: <https://support.savvas.com/support/s/customer-service-support-form>.

Technical support services are included with purchase of Savvas digital products eform: <https://support.savvas.com/support/s/k12-curriculum-support-form> phone: 1-800-848-9500

Professional Services: All paid services must be scheduled and delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. MySavvasTraining, which provides online access to on-demand tutorials and interactive webinar sessions, is included with purchase of products (mySavvasTraining.com).



Educational Services Memorandum

To: Dr. Sherry Smith, Superintendent
From: Chris Deegan, Associate Superintendent
Date: April 5, 2023
Subject: Authorize the Purchase of Mango Math, EXPLORE Program Enrichment

BACKGROUND: Quality enrichment opportunities play an important role in the Alta Loma School District's Expanded Learning Opportunity Program. These enrichments give students the opportunity to participate in activities that are of academic, social, emotional and of physical interest to students but do not duplicate the school day. The addition of enrichments provided by the EXPLORE staff meets the intent of the Legislature to include opportunities in mathematics that complement but does not replicate, learning activities during the regular school day.

RATIONALE: To provide students the opportunity to participate in consistent math enrichments at all school sites and during intersession opportunities. Mango Math reinforces mathematical standards taught during the school day through fun and engaging game-based lessons that focus on the standards for mathematical practice. Each site will receive a non-consumable kit for TK thru Pre-Algebra.

FUNDING: The cost to provide this opportunity for students (TK-6) enrolled in EXPLORE is not-to-exceed \$34,000. This is paid through restricted ELO-P State funding.

RECOMMENDATION: Recommend that the Board authorize the purchase of Mango Math and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared by: CEC Cara Cerecerez, Director of Student Services

**Mango Math Group LLC**

42201 Beacon HI Ste B8

Palm Desert, CA 92211

(425) 260-3221

info@mangomath.com

http://mangomath.com

Estimate

ADDRESS

Cara Cerecerez

Alta Loma School District

9390 Base Line Road

Rancho Cucamonga, CA

91701

SHIP TO

Cara Cerecerez

Alta Loma School District

9390 Base Line Road

Rancho Cucamonga, CA

91701

ESTIMATE # 1339**DATE 03/21/2023****EXPIRATION DATE 04/21/2023****SALES REP**

iliana@mangomath.com

ACTIVITY	QTY	RATE	AMOUNT
MANGO Math Complete Kit Set	7	3,253.00	22,771.00
**Kindergarten Deluxe Math Kit	7	459.00	
**First Grade Deluxe Math Kit	7	459.00	
**Second Grade Deluxe Math Kit	7	459.00	
**Third Grade Deluxe Math Kit	7	459.00	
**Fourth Grade Deluxe Math Kit	7	459.00	
**Fifth Grade Deluxe Math Kit	7	459.00	
**Pre-Algebra Deluxe Math Kit	7	499.00	

Thank you for your interest in Mango Math. This estimate is valid for 30 days from the Estimate Date.

*** Bundled Set Discount Applied ***

*** Free Shipping San Bern Res Fair Promo Applied ***

SUBTOTAL	22,771.00
DISCOUNT 5%	-1,138.55
TAX	1,676.51
TOTAL	\$23,308.96

Accepted By

Accepted Date



Educational Services Memorandum

To: Dr. Sherry Smith, Superintendent
From: Chris Deegan, Associate Superintendent
Date: ^{CS} April 5, 2023
Subject: Authorize the Purchase of Sphero Robotics, EXPLORE Program Enrichment

BACKGROUND: Quality enrichments opportunities play an important role in the Alta Loma School District's Expanded Learning Opportunity Program. These enrichments give students the opportunity to participate in activities that are of academic, social, emotional and physical interest to students but do not duplicate the school day. The addition of enrichments provided by the EXPLORE staff meets the intent of the Legislature to include opportunities in STEAM that complement but does not replicate, learning activities during the regular school day.

RATIONALE: To provide students the opportunity to participate in consistent math enrichments at all school sites and during intersession opportunities. Sphero Robotics transforms the way students learn engineering and robotics through a comprehensive STEAM approach. Each site will receive a non-consumable kit for TK-2, 3/4 and 5/6.

FUNDING: The cost to provide this opportunity for all students enrolled in EXPLORE is not-to-exceed \$80,000. This is paid through restricted ELO-P State funding.

RECOMMENDATION: Recommend that the Board authorize the purchase of Sphero Robotics equipment and training and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Prepared by: ^{CC} Cara Cerecerez, Director of Student Services



7121 B Shelby Ave - Dock 19
Greenville, Texas 75402
United States

Created Date 3/21/2023
Expiration Date 5/20/2023

Quote Number 00024575
Prepared By Nikolas Gatan
Email nikolas@sphero.com

Primary Contact Cara Cerecerez
Primary Contact ccerecerez@alsd.org
Email

Ship To Name ALTA LOMA ELEMENTARY (CA)
Ship To 6881 Jasper St
Alta Loma, California 91701-0000
United States

Product	Product Code	List Price	Sales Price	Quantity	Total Price
Indi Classroom Pack	980-0532	\$1,500.00	\$1,500.00	7.00	\$10,500.00
Sphero Bolt Power Pack USA	PP02USA	\$2,999.00	\$2,999.00	7.00	\$20,993.00
STEAM+ Class Pack	680-0527	\$4,199.00	\$4,199.00	7.00	\$29,393.00

Total Price \$60,886.00
Shipping and Handling \$1,148.98
Tax \$4,718.67
** Estimated Sales Tax
Grand Total \$66,753.65

Required Billing Information

We have the below billing information on file for your account. If any items are missing or incorrect, please provide the corrected information when you submit your Purchase Order. Purchase Orders will only be accepted if your account is approved for Credit Terms. Otherwise, payment in advance is required with your order. All billing information is required prior to shipping.

AP Email accountspayable@alsd.org
Taxable Status Taxable
Terms Net 30
Bill To 9390 Baseline Rd Bldg A
Alta Loma, California 91701
United States

For any questions, please reach out to support@sphero.com.
To place your order, please email all Purchase Orders to orders@sphero.com and reference this quote number.

**** This tax amount is only an estimate. Sales tax rates, rules, and regulations change frequently. Final amount of sales tax owed will be shown on invoice.**

If your account shows as Taxable above, but you are a Tax Exempt Organization, please submit a copy of your Sales Tax Exemption Certificate with your PO. Your Taxable Status will be updated after the Sales Tax Exemption Certificate is provided. Public Schools are not required to submit a certificate

TERMS:

By accepting this Quote and/or placing a Purchase Order in response, the listed Enterprise agrees to any and all terms regarding invoicing, payment due date, and shipping terms contained in this Quote. No subsequent document sent by Enterprise, including, without limitation, and Purchase Order sent by Enterprise referencing or otherwise responding to this Quote, will supersede any of the invoicing, payment due date, or shipping terms contained herein.

In addition, by accepting this Quote, the listed Enterprise agrees that it has received, read and agreed to Sphero's Curriculum Terms of Use, as updated from time to time. This Quote, the Terms of Use link available at <https://sphero.com/pages/sphero-training-and-curriculum-terms-of-use>, and any applicable addenda constitute the entire agreement between the parties and cannot be modified except by express written agreement signed by Sphero. No other terms and conditions set forth in any other documents, including but not limited to, any Purchase Order, (but excluding any subsequent Sales Order sent by Sphero) will apply.

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Permission to Advertise Bids for the District Support Center Security Project Bid #2022-23-04

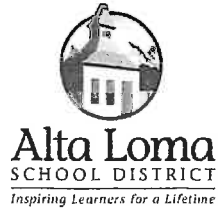
BACKGROUND: The District is currently planning to formally bid for the District Support Center Security Project. This will allow a secure entryway in Building A at the District Support Center.

In order to have an anticipated Board award in June, the District will need to advertise bids during spring of 2023. Any award recommendations will be presented to the Board of Trustees for final action.

RATIONALE: In order to maximize our window of opportunity, a June bid award would likely allow construction to begin in summer or early fall of 2023. This action begins the formal bidding process for a Public Works Project.


FUNDING: General Fund (Fund 01).

RECOMMENDATION: Recommend the Board grant permission to Advertise Bids for the District Support Center Security Project Bid #2022-23-04 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Approval of Notice of Completion (NOC) – Donald M. Hoover Company, Trade Category #14 Flooring for the Floyd M. Stork Elementary School Modernization Project

BACKGROUND: On September 23, 2021 the Alta Loma School District awarded a contract to Donald M. Hoover Company, Trade Category #14 Flooring for the Floyd M. Stork Elementary School Modernization Project. The District has determined that the project was complete as of October 18, 2022 and advises filing a Notice of Completion with the San Bernardino County Recorder's Office.

RATIONALE: Filing the Notice of Completion allows the District to finalize the payment process.

FUNDING: Funding is from Measure H Bond Proceeds – Fund 21.

RECOMMENDATION: Recommend the Board approve the Notice of Completion for Donald M. Hoover Company, Trade Category #14 Flooring for the Floyd M. Stork Elementary School Modernization Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: ✍ Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #13 Acoustical Treatment for Alta Loma Elementary HVAC & Lighting Upgrades

BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the Acoustical Treatment for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Five bids were received in the following amounts:

Company	Bid Amount
Preferred Ceilings, Inc. (Withdraw)	\$27,900
Southcoast Acoustical Interiors, Inc.	\$52,730
Elljay Acoustics, Inc.	\$68,481
CG Acoustics, Inc.	\$99,350
Martin Bros.	\$120,653

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Southcoast Acoustical Interiors, Inc. is the lowest responsible bidder that submitted the lowest responsive bid. Preferred Ceilings, Inc. has requested to withdraw their bid due to calculation errors. The Project is 84 calendar days.

FUNDING: Contract cost of \$52,730 is to be paid from Fund 21.

RECOMMENDATION: Recommend the Board reject the bid from Preferred Ceilings, Inc. and award the contract for Bid #2022-23-02, Trade Category #13 Acoustical Treatment, for Alta Loma Elementary HVAC & Lighting Upgrades to Southcoast Acoustical Interiors, Inc. in the amount of \$52,730 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY: ☉ Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #15 Painting for Alta Loma Elementary HVAC & Lighting Upgrades

BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the Painting for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Three bids were received in the following amounts:

Company	Bid Amount
Painting & Decor, Inc.	\$57,900
Borbon, Inc.	\$92,766
CTG Construction, Inc dba C.T. Geogiou Painting Co.	\$132,600

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Painting & Decor, Inc. is the lowest responsible bidder that submitted the lowest responsive bid. The Project is 84 calendar days.


FUNDING: Contract cost of \$57,900 is to be paid from Fund 21.

RECOMMENDATION: Recommend the Board award the contract for Bid #2022-23-02, Trade Category #15 Painting, for Alta Loma Elementary HVAC & Lighting Upgrades to Painting & Decor, Inc. in the amount of \$57,900 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY: EO Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #16 General Works for Alta Loma Elementary HVAC & Lighting Upgrades


BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the General Works for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Five bids were received in the following amounts:

Company	Bid Amount
Spec Construction Co., Inc.	\$682,900
Norse Corporation	\$772,000
Inland Building Construction Companies, Inc.	\$863,000
Dalke & Sons Construction, Inc.	\$889,868
RVH Constructors	\$959,000

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Spec Construction Co., Inc. is the lowest responsible bidder that submitted the lowest responsive bid. The Project is 84 calendar days.


FUNDING: Contract cost of \$682,900 is to be paid from Fund 21.

RECOMMENDATION: Recommend the Board award the contract for Bid #2022-23-02, Trade Category #16 General Works, for Alta Loma Elementary HVAC & Lighting Upgrades to Spec Construction Co., Inc. in the amount of \$682,900 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY:  Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #21 Plumbing for Alta Loma Elementary HVAC & Lighting Upgrades


BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the Plumbing for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Six bids were received in the following amounts:

Company	Bid Amount
Continental Plumbing, Inc.	\$93,776
Verne's Plumbing, Inc.	\$114,400
Fischer, Inc.	\$133,000
Dan Worely Plumbing, Inc.	\$137,000
Pro-Craft Construction, Inc.	\$153,000
Empyrean Plumbing, Inc.	\$154,485

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Continental Plumbing, Inc. is the lowest responsible bidder that submitted the lowest responsive bid. The Project is 84 calendar days.

FUNDING: Contract cost of \$93,776 is to be paid from Fund 21.

RECOMMENDATION: Recommend the Board award the contract for Bid #2022-23-02, Trade Category #21 Plumbing, for Alta Loma Elementary HVAC & Lighting Upgrades to Continental Plumbing, Inc. in the amount of \$93,776 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY:  Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics

Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: EH Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #22 HVAC for Alta Loma Elementary HVAC & Lighting Upgrades

BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the HVAC for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Four bids were received in the following amounts:

Company	Bid Amount
Arrowhead Mechanical, Inc. dba Arrowhead Sheet Metal	\$363,600
Los Angeles Air Condition, Inc.	\$378,255
Franklin Mechanical System, Inc.	\$383,200
Allison Mechanical, Inc.	\$540,000

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Arrowhead Mechanical, Inc. dba Arrowhead Sheet Metal is the lowest responsible bidder that submitted the lowest responsive bid. The Project is 84 calendar days.

FUNDING: Contract cost of \$363,600 is to be paid from Fund 21.


RECOMMENDATION: Recommend the Board award the contract for Bid #2022-23-02, Trade Category #22 HVAC, for Alta Loma Elementary HVAC & Lighting Upgrades to Arrowhead Mechanical, Inc. dba Arrowhead Sheet Metal in the amount of \$363,600 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY: EO Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From:  Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #23 Electrical & Low Voltage for Alta Loma Elementary HVAC & Lighting Upgrades


BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the Electrical & Low Voltage for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Eight bids were received in the following amounts:

Company	Bid Amount
Daniel's Electrical Construction Company, Inc.	\$245,000
Ryan's Electric, Inc.	\$256,200
Rancho Pacific Electric Construction, Inc.	\$260,000
Giant Services, Inc. dba Giant Power Comm	\$276,000
Construction Electric, Inc.	\$277,000
RDM Electric Co., Inc.	\$281,000
First Electric Systems, Inc.	\$307,000
Budget Electric Contractors, Inc. dba BEC	370,000

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Daniel's Electric Construction Company, Inc. is the lowest responsible bidder that submitted the lowest responsive bid. The Project is 84 calendar days.

FUNDING: Contract cost of \$245,000 is to be paid from Fund 21.

RECOMMENDATION: Recommend the Board award the contract for Bid #2022-23-02, Trade Category #23 Electrical & Low Voltage, for Alta Loma Elementary HVAC & Lighting Upgrades to Daniel's Electrical Construction Company, Inc. in the amount of \$245,000 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY:  Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics



Administrative Services Memorandum

To: Dr. Sherry Smith, Superintendent

From: Eric Hart, Associate Superintendent, Administrative Services

Date: April 5, 2023

Subject: Award for Bid #2022-23-02, Trade Category #27 Abatement & Demo for Alta Loma Elementary HVAC & Lighting Upgrades

BACKGROUND: With approval from the Board of Trustees, the District advertised construction bids for the Abatement & Demo for Alta Loma Elementary HVAC & Lighting Upgrades Bid #2022-23-02 in accordance with Public Contract Code Section 20112. The ads appeared in the *Inland Valley Daily Bulletin* on February 7, 2023 and February 14, 2023. Bids were opened and read aloud in accordance with Public Contract Code 20103.8 and 20111 on March 7, 2023. Four bids were received in the following amounts:

Company	Bid Amount
Janus Corporation	\$99,462
IDR Integrated Demolition and Remediation, Inc.	\$124,000
Danny Ryan Precision Contracting, Inc. dba ADEP Precision Contracting	\$124,200
T3 Contractors Corp.	\$205,000

RATIONALE: To proceed with the construction of the project, the Board must award the contract to the lowest responsible bidder who is responsive to the call for bids. The District has reviewed the documents and confirms that Janus Corporation is the lowest responsible bidder that submitted the lowest responsive bid. The Project is 84 calendar days.


FUNDING: Contract cost of \$99,462 is to be paid from Fund 21.

RECOMMENDATION: Recommend the Board award the contract for Bid #2022-23-02, Trade Category #27 Abatement & Demo, for Alta Loma Elementary HVAC & Lighting Upgrades to Janus Corporation in the amount of \$99,462 and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

PREPARED BY: Eryn Ogren, Coordinator of Purchasing, Warehouse, and Reprographics

Superintendent's Memorandum

To: Board of Trustees

From: Dr. Sherry Smith, Superintendent 

Date: April 5, 2023

Subject: Resolution #04-05-2023 Recognizing and Celebrating Juneteenth.

BACKGROUND:

On September 29, 2022, Governor Newsom signed Assembly Bill ("AB") 1655 (with an effective date of January 1, 2023), which adds Juneteenth (June 19th) to the list of Federal holidays in Education Code. This law requires all community colleges and K-12 school districts close on Juneteenth or pay classified employees who work that day 2.5 times their regular rate of pay. Education Code section 37220(e) remains unchanged, and permits the governing boards of K-12 school districts to adopt a resolution revising the date on which the District closes to observe any holiday other than Veterans Day, including Juneteenth.

RATIONALE:

In response to AB 1655, the Alta Loma School District will designate June 19, 2023, and June 19 of each year thereafter, as "Juneteenth National Freedom Day: A day of Observance." This is as a way to commemorate the final end of slavery in the United States on June 19, 1865. It also recognizes the significant roles and many contributions that African Americans have made throughout the history of the United States.

FUNDING:

Adoption of this resolution will have no effect on the District's budget.

RECOMMENDATION: Recommend the Board adopt Resolution #04-05-23, Recognizing and Celebrating Juneteenth, as presented.



RESOLUTION #4-05-2023
Recognizing and Celebrating Juneteenth

WHEREAS, Juneteenth commemorates June 19, 1865, when Union soldiers rode into Galveston, Texas, with news that the Civil War had ended, that slavery had been abolished throughout the United States in January that same year with the passage of the Thirteenth Amendment, and that all slaves in the Confederate states had been freed with President Lincoln signing of the Emancipation Proclamation, nearly three years prior; and

WHEREAS, the Emancipation Proclamation issued on January 1863, declared that the people who were enslaved in Confederate-controlled areas were officially free people (state action was used to abolish slavery in areas controlled by Union forces with the exceptions of Kentucky and Delaware where slavery was finally ended by the Thirteenth Amendment in December 1865); and

WHEREAS, although news of emancipation came at different times during that Texas summer and autumn 1865, African Americans in Texas started to celebrate the freedom of enslaved persons on June 19 (Juneteenth) as their day of celebration; and

WHEREAS, for former slaves, the Juneteenth celebration was a time for reassuring each other, praying, and gathering family members together, and as such, Juneteenth continued to be highly revered in Texas decades later, with many former slaves and descendants making an annual pilgrimage back to Galveston on this date; and

WHEREAS, Juneteenth is the oldest known nationally celebrated commemoration of the ending of slavery in the United States, also known as “Juneteenth Independence Day,” “Emancipation Day,” “Emancipation Celebration,” and “Freedom Day;” and

WHEREAS, Juneteenth symbolizes freedom, celebrates the abolishment of slavery, and reminds all Americans of the significant contributions of African Americans to our society; and

WHEREAS, by 1900, Juneteenth had unofficially become Texas Emancipation Day, and the observance of Juneteenth spread from Texas, where it became an official state holiday in 1980, to the neighboring states of Louisiana, Arkansas, and Oklahoma, as well as Alabama, Florida, and California; and

WHEREAS, on September 29, 2022, Governor Newsom signed Assembly Bill (“AB”) 1655, which adds Juneteenth (June 19th) to the list of state holidays in the Education Code.

NOW, THEREFORE, BE IT RESOLVED, that the Alta Loma School District Board of Trustees recognizes Juneteenth and encourages District employees, students, and families to join in celebrating Juneteenth as a day to honor and reflect on the significant role that African Americans have played in the history of the United States and how they have enriched society through their steadfast commitment to promoting unity and equality. The Alta Loma School District will designate June 19, 2023, and June 19 of each year thereafter, as “Juneteenth National Freedom Day: A Day of Observance.”

Adopted this 5th day of April 2023.

Brad Buller, Board President

Jessica Martinez, Board Clerk



Alta Loma
SCHOOL DISTRICT

Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent
From: Donna Carlson, Assistant Superintendent, Human Resources
Date: April 5, 2023
Subject: Job Description: Behavioral Health Therapist

BACKGROUND: To clarify and ensure appropriate alignment of duties with the current responsibilities of the position, the job description for the Behavioral Health Therapist has undergone a review. Subsequently, this position is being amended and reclassified.

First Reading

RATIONALE: The amended and reclassified job description outlines and clarifies the essential duties, qualifications and physical demands of Behavioral Health Therapist.

FUNDING: Behavioral Health Therapists are placed on range 62, which is the top range on the list of Classified Salary Ranges. Due to the review of this position, the District recommends a change to the current salary schedules for range 62, as follows, retroactive to July 1, 2022 for active employees as of April 19, 2023:

Classified Benefitted Hourly

A - ~~66.92~~ 67.92
B - ~~68.41~~ 69.44
C - ~~72.92~~ 74.01
D - ~~76.12~~ 77.26
E - ~~79.47~~ 80.66
F - ~~82.99~~ 84.23

Classified Part-Time Hourly

A - ~~68.05~~ 69.07
B - ~~69.41~~ 70.45
C - ~~70.78~~ 71.84
D - ~~72.13~~ 73.21
E - ~~73.51~~ 74.61

The budgetary impact is approximately \$5,000.

RECOMMENDATION:

Recommend the Board amend and reclassify the job description for Behavioral Health Therapist and approve the increase in range 62 of the Classified Benefitted Hourly Schedule and Classified Part-Time Hourly Anniversary Step Schedule with a retroactive effective date of July 1, 2022 for active employees as of April 19, 2023, as presented.

ALTA LOMA SCHOOL DISTRICT

BEHAVIORAL HEALTH THERAPIST

DEFINITION

Under the ~~direction~~ **supervision** of the ~~current administrator of the~~ **Director of Special Education Program**, will provide school based counseling services to ~~d-District~~ students referred for assistance to promote mental health and personal growth; identifies the emotional needs of students; ~~and~~ develops therapy goals and objectives.

ESSENTIAL DUTIES

- *Formulate and implement individualized, student-centered plans for support.*
- *Provide appropriate interventions based on ability to participate, cultural concerns, and social-emotional needs.*
- *Provide ongoing individual and group mental health support in alignment with evidence-based practice and clinical models.*
- *Arrange for and coordinate appropriate referral to services in the community.*
- *Participate as an active member of the clinical treatment team.*
- *Share expertise and clinical impressions with team members.*
- *Maintain progress notes and other documentation required.*
- *Participate in quality initiatives.*
- *Participate in training new staff.*
- *Provide crisis intervention, assessment, short term counseling, individual and group school based counseling services.*
- ~~Provides individual and group school based counseling services.~~
- Develops and maintains school based counseling intervention programs to meet student needs.
- Conducts **student** interviews, assessments and observations.
- Meets and confers with parents and school personnel in developing alternative **behavior** solutions.
- Establishes, maintains and monitors ~~the maintenance of~~ a variety of files and records pertaining to student counseling, guidance, or related matters.
- Assists in dealing with student behavior management problems.
- *Travel to different sites as required.*
- *Attend staff meetings, professional development and trainings as required.*
- Performs related duties as required.

QUALIFICATIONS

Knowledge of:

- School based counseling techniques for students with emotional and behavioral disabilities and their families.
- Federal and state laws concerning individuals with disabilities, family rights and counseling.

Ability to:

- Assist students in effectively analyzing and developing alternative solutions to behavioral, educational, social and emotional problems and concerns.
- Collect, organize, and analyze student information through the use of educational historical data, test results and through the use of interview techniques; including universal screenings and knowledge of early intervention.

ALTA LOMA SCHOOL DISTRICT

BEHAVIORAL HEALTH THERAPIST – Page 2

- Effectively deal with site and district personnel, parents, social service and youth service agencies in resolving student problems and concerns.
- Implement school based counseling services.
- Provide in-service training.
- Work independently.
- Maintain accurate records.
- Meet established timelines.
- Establish and maintain cooperative working relationships among culturally and ethnically diverse groups, which may include parents, students, employees, coworkers, teachers and various District site administrators.
- Communicate effectively, both orally and in writing.
- Understand and carry out oral and written directions.
- Use software applications appropriate to assignment.

DESIRED QUALIFICATIONS

- Licensed Clinical Counselor
- Experience providing in-service training.
- Knowledge and/or experience with school district operations and service options.
- Experience working as a School Counselor.

EXPERIENCE, EDUCATION AND LICENSES

Experience:

Two (2) years of experience providing counseling services to children and adolescents preferably in a school setting

Education:

Master's Degree from an accredited college or university

Licenses and other Requirements:

One of the following licenses:

Marriage & Family Therapist (MFT), or Licensed Clinical Social Worker (LCSW) or Licensed Professional Clinical Counselor (LPCC)

(cannot be an Intern License)

Department of Justice and FBI clearance

Possession of valid driver's license

Proof of insurability

SUMMARY OF PHYSICAL DEMANDS RATINGS

~~Report Identification Code:~~

The following analysis entails an evaluation of the "Physical Demands" factors of the job as it exists. This method provides a basis for permitting modification to fit the capabilities and needs of workers with disabilities:

ALTA LOMA SCHOOL DISTRICT

BEHAVIORAL HEALTH THERAPIST – Page 3

Rating Symbol Key:

NP = Not Present - Does not exist

O = Occasionally - Up to 1/3 of the time

F = Frequently - From 1/3 to 2/3 of the time

C = Constantly - 2/3 or more of the time

1. **STRENGTH:**
 - A. Standing 10%
 - Walking 20%
 - Sitting 70%
 - B. Lifting F 25 lbs.
 - Carrying F 25 lbs.
 - Pushing O 25 lbs.
 - Pulling O 25 lbs.
2. CLIMBING O
- BALANCING NP
3. STOOPING O
- KNEELING O
- CROUCHING O
- CRAWLING O
4. REACHING C
- HANDLING C
- FINGERING F
- FEELING F
5. TALKING:
 - Ordinary C
 - Other O
 HEARING:
 - Conversations C
 - Other Sounds O
6. SEEING:
 - Acuity, Near C
 - Acuity, Far F
 - Depth Perception O
 - Accommodation C
 - Color Vision O
 - Field of Vision O
7. **PHYSICAL DEMANDS RATING SUMMARY:** Light Work: 2 3 (4) (5) (6) (DOL Physical Demand Categories 1 to 6 are very significant to the customary performance of the job if contained in parenthesis)

ALTA LOMA SCHOOL DISTRICT

BEHAVIORAL HEALTH THERAPIST – Page 4

8. **PHYSICAL DEMAND COMMENTS:** Examples of lifting/carrying are: briefcase, testing materials; reaching/handling/fingering/feeling are telephone, test materials, computer; talking/hearing are normal conversations, counseling and administering tests; visual acuity is driving, preparing and receiving reports.

9. **EXPOSURE** to hostile or abusive individuals is possible.

SUMMARY OF ENVIRONMENTAL CONDITIONS RATINGS

The following analysis represents evaluation of the surroundings in which the job is performed. Environmental Conditions must by definition be specific and related to the job:

Key to Environmental Factors Rating:

NP = Not Present in the Job Environment

S = Seldom - Under 5% of Work Day

O = Occasionally - Up to 1/3 Time

F = Frequently - From 1/3 to 2/3 Time

C = Constantly - 2/3 or More Time

1. **ENVIRONMENT:**
Inside 80% Outside 20%

2. **EXTREME COLD** NP

3. **EXTREME HEAT** NP

4. **WET/HUMID** NP

5. **NOISE (IN DECIBELS)** 80 decibels
VIBRATION NP

6. **HAZARDS:**
Mechanical NP
Explosives NP
Electrical NP
Radiant Energy NP
Burns NP
Other Hazard/s S

Comments regarding "Other Hazard/s" = Aggressive students/parents

7. **ATMOSPHERIC CONDITIONS:**
Fumes NP
Mists NP
Odors NP
Gases NP
Dusts NP
Poor Ventilation O
Other Atmospheric Hazards NP

Comments Regarding "Poor Ventilation" = Interviewing in small rooms

ALTA LOMA SCHOOL DISTRICT

BEHAVIORAL HEALTH THERAPIST – Page 5


8. PROTECTIVE CLOTHING - DEVICES: Latex gloves

9. E.C. SUMMARY: Inside and Outside Work 2 3 4 5 6 7 Numbers encircled by () indicate significant involvement of factors enumerated and rated above.

10. SUMMARY ENVIRONMENTAL COMMENTS: Exposure to paper dusts, normal office noises and road vibrations while driving an automobile.



Human Resources Memorandum

To: Dr. Sherry Smith, Superintendent
From:  Donna Carlson, Assistant Superintendent, Human Resources
Date: April 5, 2023
Subject: Job Description: Occupational Therapist

BACKGROUND: To clarify and ensure appropriate alignment of duties with the current responsibilities of the position, the job description for the Occupational Therapist has undergone a review. Subsequently, this position is being amended and reclassified.

First Reading

RATIONALE: The amended and reclassified job description outlines and clarifies the essential duties, qualifications and physical demands of Occupational Therapists.

FUNDING: Occupational Therapists are currently placed on range 62, which is the top range on the list of Classified Salary Ranges. Due to the increased demands of this position, the District recommends a change to the salary schedules for range 62, as follows, retroactive to July 1, 2022 for active employees as of April 19, 2023:

Classified Benefitted Hourly

A - ~~66.92~~ **67.92**
B - ~~68.41~~ **69.44**
C - ~~72.92~~ **74.01**
D - ~~76.12~~ **77.26**
E - ~~79.47~~ **80.66**
F - ~~82.99~~ **84.23**

Classified Part-Time Hourly

A - ~~68.05~~ **69.07**
B - ~~69.41~~ **70.45**
C - ~~70.78~~ **71.84**
D - ~~72.13~~ **73.21**
E - ~~73.51~~ **74.61**

The budgetary impact is approximately \$6,000.

RECOMMENDATION: Recommend the Board amend and reclassify the job description for Occupational Therapist and approve the increase in range 62 of the Classified Benefitted Hourly Schedule and Classified Part-Time Hourly Anniversary Step Schedule with a retroactive effective date of July 1, 2022 for active employees as of April 19, 2023, as presented.

ALTA LOMA SCHOOL DISTRICT

OCCUPATIONAL THERAPIST

DEFINITION

Under the supervision of the Director of Special Education, participates as a member of the educational team; provides assessment, consultation, and directs occupational therapy to students within educational, developmental, and intervention plans. Provides educationally related occupational therapy services to students with various disabilities according to the students' Individualized Education Program (IEP).

ESSENTIAL DUTIES

- *Provides occupational therapy services, as identified through the IEP/504 plans.*
- ~~Evaluates student performance in a variety of areas including fine motor tasks, oral dysfunction, sensory impairments, perceptual motor skills, posture and movement;~~
- Provides a safe and optimal learning environment;
- ~~Recommends methods and strategies to address student needs for therapy services;~~
- ~~Participates in multidisciplinary team assessments and reporting;~~
- *Administers occupational therapy assessments to determine a student's level of functioning relative to their age and educational placement in such areas as fine/gross motor skill development, sensory motor integration, self-care, and the activities of daily living.*
- *Write assessment reports identifying the student's needs and proposed treatment strategies.*
- *Participates in the IEP meeting as necessary.*
- *Develop occupational therapy treatment plans based on the individual educational goals and objectives for eligible students to improve the student's functional abilities within the school and naturalistic settings, in collaboration with the IEP team.*
- *Provide students with individual treatment and group therapy sessions to correct specific areas of sensory-motor integrative dysfunction.*
- Re-evaluates student's individual occupational therapy plans on a regular basis;
- *Monitor and review therapy programs and consult with educational staff regarding inclusion of appropriate occupational therapy treatment strategies in accordance with the IEP.*
- *Evaluate the efficacy of the established program and make modifications within the framework of the IEP process as needed.*
- Instructs teachers, educational staff, and families in positioning and handling techniques;
- ~~Develops and reviews student goals and objectives in accordance with the Individualized Education Plan (IEP);~~
- Acts as a resource to school personnel in interpreting occupational therapy services;
- Establish *and maintain* a system of documentation that is professional, efficient, accountable, and that conforms to state and individual agency policy;
- ~~Attends I.E.P. meetings as necessary and maintains progress notes in student records;~~
- Provides consultation to the educational system regarding student needs, professional needs, and system needs in order for the system to achieve its goals and objectives;
- *Attend staff meetings, professional development and trainings, as required.*
- Facilitates in-service education and professional development for appropriate team members;
- Orders necessary supplies and equipment;
- Travels to different sites as required;
- Performs other related duties as required.

ALTA LOMA SCHOOL DISTRICT

OCCUPATIONAL THERAPIST – Page 2

QUALIFICATIONS

Knowledge of:

- The intellectual, sensory, social emotional growth patterns, and physical development of children;
- Therapeutic techniques used in the assessment and treatment of disabilities;
- Educational and developmental needs of children with specific disabilities;
- Recreational and group activities used in occupational therapy work;
- Application of occupational therapy techniques in working with children with disabilities.

Ability to:

- Make accurate assessments of the developmental status and educational needs of children;
- Use a variety of methods, techniques and practices in occupational therapy;
- Understand and appreciate the unique differences and needs of handicapped students and their parents;
- Skillfully apply occupational therapy techniques in the treatment of children with disabilities;
- Communicate effectively orally and in writing;
- Work effectively with District personnel, community representatives, interdisciplinary teams, and students;
- Actively participate in the IEP team process in a positive, cooperative manner;
- Skillfully apply occupational therapy techniques in the treatment of children with disabilities;
- Properly use and care of the materials and equipment employed in performing services as an Occupational Therapist;
- Work independently with little direction.

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

Experience:

One year of recent paid experience sufficient to demonstrate possession of the knowledge and abilities as stated above. Typical qualifying experience would include: experience in occupational therapy, including pediatrics and sensory motor evaluation and training, experience working in a variety of settings including clinic, school, and home, and experience working as a member of a transdisciplinary team. Additional experience working collaboratively with families and in teaching, is desirable.

Education/Certification:

A Bachelor's degree from an accredited four (4) year college/university

Valid California Board of Occupational Therapy License

Valid registration with the National Board for Certification of Occupational Therapy

CPR/First ~~aid~~ *Aid* certification

Possession of a valid California Driver's License

SUMMARY OF PHYSICAL DEMANDS RATINGS

The following analysis entails an evaluation of the "Physical Demands" factors of the job as it exists. This method provides a basis for permitting modification to fit the capabilities and needs of workers with disabilities.

ALTA LOMA SCHOOL DISTRICT

OCCUPATIONAL THERAPIST – Page 3

Rating Symbol Key:

NP = Not Present – Does not exist

O = Occasionally – Up to 1/3 of the time

F = Frequently – From 1/3 to 2/3 of the time

C = Constantly – 2/3 or more of the time

1. STRENGTH:

A.	Standing	10%
	Walking	20%
	Sitting	70%

B.	Lifting	F	25 lbs.
	Carrying	F	25 lbs.
	Pushing	O	25 lbs.
	Pulling	O	25 lbs.

2.	CLIMBING	O
	BALANCING	NP

3.	STOOPING	O
	KNEELING	O
	CROUCHING	O
	CRAWLING	O

4.	REACHING	C
	HANDLING	C
	FINGERING	F
	FEELING	F

5.	TALKING:	
	Ordinary	C
	Other	O
	HEARING:	
	Conversations	C
	Other Sounds	O

6.	SEEING:	
	Acuity, Near	C
	Acuity, Far	F
	Depth Perception	O
	Accommodation	C
	Color Vision	O
	Field of Vision	O

7. **PHYSICAL DEMANDS RATING SUMMARY:** Light Work: 2 3 (4) (5) (6) (DOL Physical Demand Categories 1 to 6 are very significant to the customary performance of the job if contained in parenthesis)

ALTA LOMA SCHOOL DISTRICT

OCCUPATIONAL THERAPIST – Page 4

8. **PHYSICAL DEMAND COMMENTS:** Examples of lifting/carrying are: briefcase, testing materials; reaching/handling/fingering/feeling are telephone; test materials, computer; talking/hearing are normal conversations, counseling, and administering tests; visual acuity is driving, preparing and receiving reports.

SUMMARY OF ENVIRONMENTAL CONDITIONS RATINGS

The following analysis represents evaluation of the surroundings in which the job is performed. Environmental Conditions must by definition be specific and related to the job:

Key to Environmental Factors Rating:

NP = Not Present in the Job Environment

S = Seldom - Under 5% of Work Day

O = Occasionally - Up to 1/3 Time

F = Frequently - From 1/3 to 2/3 Time

C = Constantly - 2/3 or More Time

1. **ENVIRONMENT:**
Inside 80% Outside 20%
2. **EXTREME COLD** NP
3. **EXTREME HEAT** NP
4. **WET/HUMID** NP
5. **NOISE (IN DECIBELS)** 80 decibels
VIBRATION NP
6. **HAZARDS:**

Mechanical	NP
Explosives	NP
Electrical	NP
Radiant Energy	NP
Burns	NP
Other Hazard/s	S

Comments regarding "Other Hazard/s" = Aggressive students/parents

7. **ATMOSPHERIC CONDITIONS:**

Fumes	NP
Mists	NP
Odors	NP
Gasses	NP
Dusts	NP
Poor Ventilation	O
Other Atmospheric Hazards	NP

ALTA LOMA SCHOOL DISTRICT

OCCUPATIONAL THERAPIST – Page 5

Comments Regarding “Poor Ventilation” = Interviewing in small rooms

8. PROTECTIVE CLOTHING - DEVICES: Latex gloves
9. E.C. SUMMARY: Inside and Outside Work 2 3 4 5 6 7 Numbers encircled by () indicate significant involvement of factors enumerated and rated above.
10. SUMMARY ENVIRONMENTAL COMMENTS: Exposure to paper dusts, normal office noises, and road vibrations while driving an automobile.



Superintendent's Memorandum

To: Board of Trustees

From: Dr. Sherry Smith, Superintendent *SS*

Date: April 5, 2023

Subject: Amend Board Policies Related to Community Relations, Business and Noninstructional Operations, Personnel and Students.

BACKGROUND: In order to keep Board Policies in compliance with applicable State and Federal laws, as well as to create consistency of format within all Board Policies, the District contracted with the California School Boards Association to facilitate the review and revision of all Board Policies.

First Reading

BP 1312.1 – Complaints Concerning District Employees
BP 3511 – Energy And Water Management
BP 3555 – Nutrition Program Compliance
BP 4030– Nondiscrimination in Employment
BP 4119.11/4219.11/4319.11 – Sexual Harassment
BP 4119.42 – Exposure Control Plan for Bloodborne Pathogens
BP 4144/4211/4344 - Complaints
BP 4157 – Employee Safety
BP 4158 – Employee Security
BP 4218 – Dismissal/Suspension/Disciplinary Action
BP 5141.4 – Child Abuse Prevention and Reporting
BP 5142 - Safety
BP 6161.1 – Selection and Evaluation of Instructional Materials
BP 6161.11 – Supplementary Instructional Materials

RATIONALE: This action will amend the policies to be compliant with current State and Federal Law and current practices.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board amend the above listed Board Policies related to Community Relations, Personnel and Students, as presented.

Alta Loma SD

Board Policy

Community Relations

BP 1312.1(a)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Board recognizes its accountability to the public for the quality of the District's educational program and the performance of District employees. The District shall provide a process by which a complaint submitted by any person regarding an employee can be resolved impartially, expeditiously, and with minimal disruption to District operations and the educational program.

When a concern regarding an employee is presented during a Board meeting or to an individual Board member or employee outside of a Board meeting, the complainant shall be informed of the appropriate complaint procedure.

(cf. 9323 – Meeting Conduct)

Any complaint regarding the Superintendent shall be initially filed in writing with the Board. The Board shall consult with legal counsel or appoint an appropriate agent to conduct the investigation.

The Superintendent or designee shall determine whether a complaint against any other employee should be considered a complaint against the District and/or an individual employee, and whether it should be resolved by the District's process for complaints concerning personnel and/or other District procedures. Any complaint of child abuse or neglect alleged against a District employee shall be reported to the appropriate local agencies in accordance with law and BP 5141.4 - Child Abuse Prevention and Reporting. Any complaint alleging that an employee engaged in unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) in District programs and activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Any complaint by an employee, job applicant, volunteer, intern, or independent contractor alleging unlawful discrimination or harassment by an employee shall be filed in accordance with AR 4030 - Nondiscrimination in Employment.

Any complaint subject to this policy and the accompanying administrative regulation shall be investigated by the principal, the employee's immediate supervisor, the Superintendent or designee, legal counsel, agent of the Board, and/or other appropriate person who is not the subject of the complaint or subordinate to the employee charged in the complaint. The complainant and the employee shall have an opportunity to present information relevant to the complaint.

A complaint that is filed anonymously may be investigated by the Superintendent or designee depending on the specificity and reliability of the information.

(cf. 5145.7 – Sexual Harassment)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued)

If a complainant requests confidentiality, the Superintendent or designee shall inform the complainant that the request may limit the district's ability to investigate the employee's conduct or take other necessary action. However, the Superintendent or designee shall take all reasonable steps to investigate and resolve the complaint without divulging the complainant's identity.

The Board prohibits retaliation against complainants.

Appeals

If either the complainant or the employee submits an appeal of the final written decision to the Board, the Board shall determine whether to uphold the final written decision without hearing the complaint or hear the appeal itself.

If the Board decides to hear the complaint, the matter shall be addressed in closed session in accordance with Government Code 54957. The Board shall review the original complaint and additional information provided by the Superintendent or designee regarding the steps taken to resolve the issue.

The Board's decision shall be final.

Alta Loma SD

Board Policy

Business and Noninstructional Operations

BP 3511

ENERGY AND WATER MANAGEMENT

The Board of Trustees recognizes the environmental and financial benefits that can be derived from conserving energy, water, and other natural resources, preparing for extreme weather and other natural events, and providing an environment that promotes the health and well-being of students and staff. To support District goals for energy and water management, the Superintendent or designee may develop a resource management program which may include strategies for implementing effective and sustainable resource use practices, exploring the use of renewable and clean energy technology and/or sources, reducing energy and water consumption, and promoting conservation principles in the educational program.

The Superintendent or designee may solicit input from staff, students, and parents/guardians regarding the District's resource management program. The Superintendent or designee shall provide staff and students with training and guidance on best practices to achieve the District's goals, and may establish a reward program to recognize outstanding accomplishments.

The Superintendent or designee shall regularly inspect District facilities, monitor operations, and make recommendations for maintenance and repairs which may help the District reach its conservation and management goals and improve efficiency.

The Superintendent or designee shall make every effort to identify funding opportunities and cost-reducing incentive programs to help the District achieve its conservation and management goals. The District may coordinate with other local or regional entities to capitalize on their expertise and maximize the efficient use of resources, such as through joint or shared use agreements.

The Superintendent or designee may regularly report to the Board on the District's progress in meeting its conservation and resource management goals.

Emergency Interruption of Services

The Superintendent or designee shall develop a plan to minimize disruption to the educational program in the event of power outages or other emergency interruption of utility services. The plan shall include actions to be taken to facilitate student and staff safety, administrative control of operations, protection of equipment, effective communications, and coordination with local fire, police, and emergency personnel and utility service providers.

***Policy
adopted:***

***ALTA LOMA SCHOOL DISTRICT
Alta Loma, California***

Alta Loma SD

Board Policy

Business and Noninstructional Operations

BP 3555(a)

NUTRITION PROGRAM COMPLIANCE

The Board of Trustees recognizes the ~~d~~**D**istrict's responsibility to comply with state and federal nondiscrimination laws as they apply to the ~~d~~**D**istrict's nutrition programs. The ~~d~~**D**istrict shall not deny any individual the benefits or service of any nutrition program or discriminate ~~against him/her because of his/her race, color, national origin, gender, sex, sexual orientation, disability, or any other basis prohibited by law,~~ in its implementation of such a program *on any basis prohibited by law.*

Compliance Coordinator

The Board *shall* designate ~~the~~ *a compliance coordinator for nutritional programs, who may also be the* compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures, *to ensure compliance with the laws governing the District's nutrition programs.* ~~as coordinator of the district's efforts to comply with the laws governing its nutrition programs and to investigate any related complaints. Any complaint concerning the district's nutrition programs shall be investigated using the process identified in the section entitled "Procedures" in the district's AR 1312.3 - Uniform Complaint Procedures.~~

~~The coordinator shall provide training on the laws, regulations, procedures, and directives related to the district's nutrition programs to district employees involved in administering them. The coordinator also shall develop procedures and systems that do not restrict the participation of individuals in the district's nutrition programs, based on their race, ethnicity, or disability, and that prevent district employees from incorrectly denying the applications for participation submitted by such individuals.~~

~~The coordinator shall develop and maintain a system for collecting racial and ethnic data of participants in the district's nutrition programs and shall, at least annually, report to the Board on whether the district's nutrition programs are effectively reaching eligible individuals and whether and where additional outreach may be needed.~~

~~When a significant number of participants or potential participants in the district's nutrition programs are only non-English speakers, the coordinator shall make an appropriate language translation available.~~

~~The coordinator also shall ensure that the district's nutrition programs accommodate the special dietary needs of any individual with a disability who has on file a medical statement that restricts his/her diet because of his/her disability.~~

The responsibilities of the compliance coordinator include, but are not limited to:

NUTRITION PROGRAM COMPLIANCE (continued)

1. *Providing the name of the compliance coordinator, the Section 504 coordinator, and Title IX coordinator, if different from the compliance coordinator, to the California Department of Education (CDE) and other interested parties*

2. *Annually providing mandatory civil rights training to all frontline staff who interact with program applicants or participants and to those who supervise frontline staff*

The subject matter of such training shall include, but not be limited to, collection and use of data, effective public notification systems, complaint procedures, compliance review techniques, resolution of noncompliance, requirements for reasonable accommodation of persons with disabilities, requirements for language assistance, conflict resolution, and customer service.

3. *Establishing admission and enrollment procedures that do not restrict enrollment of students on the basis of race, ethnicity, national origin, or disability, including preventing staff from incorrectly denying applications and ensuring that such persons have equal access to all programs*

4. *Sending a public release announcing the availability of the child nutrition programs and/or changes in the programs to public media and to community and grassroots organizations that interact directly with eligible or potentially eligible participants*

5. *Communicating the program's nondiscrimination policy and applicable complaint procedures, as provided in the section "Notifications" below*

6. *Providing appropriate translation services when a significant number of persons in the surrounding population have limited English proficiency*

7. *Ensuring that every part of a facility is accessible to and usable by persons with disabilities and that participants with disabilities are not excluded from the benefits or services due to inaccessibility of facilities*

8. *Ensuring that special meals are made available to participants with disabilities who have a medical statement on file documenting that their disability restricts their diet*

9. *Implementing procedures to process and resolve civil rights complaints, including alleged discrimination on the basis of race, color, national origin, age, sex, sexual orientation, gender identity, or disability, and program-related complaints, including maintaining a complaint log, working with the appropriate person to resolve any complaint, and referring the complainant to the appropriate state or federal agency when necessary*

NUTRITION PROGRAM COMPLIANCE (continued)

10. Developing a method, which preferably uses self-identification or self-reporting, to collect racial and ethnic data for potentially eligible populations, applicants, and participants

Notifications

The ***compliance*** coordinator shall ensure that the U.S. Department of Agriculture's ***USDA "And Justice for All" civil rights poster***, or ~~other approved Nutrition Programs Civil Rights posters~~ ***are a substitute poster approved by USDA's Food and Nutrition Service, is*** displayed in areas visible to the ~~District's~~ nutrition program participants, such as food service areas and school offices.

~~Annually, the coordinator shall notify all students, parents/guardians, and employees of program requirements and the procedures for filing a complaint, through the district's usual means of notification.~~

The compliance coordinator shall notify the public, all program applicants, participants, and potentially eligible persons of their rights and responsibilities and steps necessary to participate in the nutrition programs, including program requirements and program availability. Applicants, participants, and the public also shall be advised of their right to file a complaint, how to file a complaint, the complaint procedures and that a complaint may be filed anonymously or by a third party.

In addition, the ***compliance*** coordinator shall ensure that ~~every informational release, publication, or poster concerning the district's nutrition programs and/or activities includes, in a prominent location, the following statement:~~ ***all forms of communication available to the public regarding program availability shall contain, in a prominent location, the most current version of the nondiscrimination statement provided by USDA about the District's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints made against the District.***

~~"In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability. In addition, California law prohibits discrimination on any basis identified in Government Code 12940.~~

Forms of communication requiring this nondiscrimination statement include, but are not limited to, websites, public information releases, publications, and posters, but exclude items such as cups, buttons, magnets, menus, and pens that identify the program when the size or configuration makes it impractical. The nondiscrimination statement need not be included on every page of program information on the District's or school's website, but the statement or a link to the statement shall be included on the home page of the program information.

A short version of the nondiscrimination statement, as provided by USDA, may be used on pamphlets, brochures, and flyers in the same print size as the rest of the text.

NUTRITION PROGRAM COMPLIANCE (continued)

Complaints of Discrimination

A complaint alleging discrimination in the District's nutrition program(s) on the basis of race, color, national origin, sex, sexual orientation, gender identity, age, or disability shall, within 180 days of the alleged discriminatory act, be filed or referred to USDA at any of the following: (5 CCR 15582)

Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410

Phone: (866) 632-9992, (800) 877-8339 (Federal Relay Service - English, deaf, hard of hearing, or speech disabilities), (800) 845-6136 (Federal Relay Service - Spanish)

Fax: (833) 256-1665 or (202) 690-7442

Email: program.intake@usda.gov

Complaints of discrimination on any other basis shall be investigated by the District using the process identified in AR 1312.3 - Uniform Complaint Procedures.

Complaints Regarding Noncompliance with Program Requirements

Any complaint alleging that the District has not complied with program requirements pertaining to meal counting and claiming, reimbursable meals, eligibility of a child or adult, use of cafeteria funds and allowable expenses in relation to any child nutrition program specified in Education Code 49550-49564.5 shall be filed with or referred to CDE. (Education Code 49556; 5 CCR 15584)

Complaints against a program operator that is not an educational agency shall be filed with or referred to CDE. (5 CCR 15584)

Complaints of noncompliance with any other nutrition program requirements shall be submitted to and investigated by the District using the following procedures.

Complaints may be filed by a student or the student's duly authorized representative by phone, email, or letter. The complaint shall be submitted within one year from the date of the alleged violation and shall include the following: (5 CCR 15581)

- 1. A statement that the District has violated a law or regulation relating to its child nutrition program***
- 2. The facts on which the statement is based***
- 3. The name of the District or the school against which the allegations are made***
- 4. The complainant's contact information***

NUTRITION PROGRAM COMPLIANCE (continued)

- 5. *The name of the student if alleging violations regarding a specific student***
The District shall investigate and prepare a written report pursuant to 5 CCR 4631. (5 CCR 15583)

Unless extended by written agreement with the complainant, the District's compliance coordinator shall investigate the complaint and prepare a written report to be sent to the complainant within 60 days of the District's receipt of the complaint. (5 CCR 15583; 5 CCR 4631)

If the complainant is not satisfied with the findings in the District's report, the complainant may appeal the decision to CDE by filing a written appeal within 30 days of receiving the decision. (5 CCR 4632)

~~To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."~~

~~However, if the document is no more than one page and there is no room to print the full nondiscrimination statement, the district may instead use the statement "This institution is an equal opportunity provider" in the same print size as the rest of the text.~~

~~When a complaint is unresolved at the district level, the coordinator shall notify the complainant of the option to contact and/or forward his/her complaint to one of the following agencies:~~

- ~~1. Child Nutrition Program Civil Rights and Program Complaint Coordinator, California Department of Education, Nutrition Services Division, 1430 N Street, Room 1500, Sacramento, CA 95814-2342 or call 916-445-0850 or 800-952-5609~~
- ~~2. Office of Civil Rights, USDA, Western Region, 90 Seventh Street, Suite 10-100, San Francisco, CA 94103 or call 415-705-1336 or fax 415-705-1364 or email Joe.Torres@fns.usda.gov~~
- ~~3. USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 800-795-3272 or 202-720-6382 (TTY)~~

Alta Loma SD

Board Policy

Personnel

BP 4030(a)

NONDISCRIMINATION IN EMPLOYMENT

The Board of Trustees is determined to provide a safe, positive environment where all District employees are assured of full and equal employment access and opportunities, protection from harassment and intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. For purposes of this policy, employees include job applicants, interns, and persons who contracted with the District to provide services, as applicable.

No District employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of the employee's actual or perceived race, color, ancestry, national origin, age, religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran or military status, sex, sexual orientation, gender, gender identity, gender expression or association with a person or group with one or more of these actual or perceived characteristics.

Employers are also prohibited from discrimination against employees or job applicants on the basis of reproductive health decisionmaking, defined as a person's decision to use or access a particular drug, device, product, or medical service for reproductive health. (Government Code 12926, 12940)

(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)

The District shall not inquire into any employee's immigration status nor discriminate against an employee on the basis of immigration status, unless there is clear and convincing evidence that the District is required to do so in order to comply with federal immigration law. (2 CCR 11028)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Hiring, compensation, terms, conditions, and other privileges of employment
2. Taking of adverse employment actions such as termination or denial of employment, promotion, job assignment, or training
3. Unwelcome conduct, whether verbal, physical, or visual, that is so severe or pervasive as to adversely affect an employee's employment opportunities or that has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile, or offensive work environment

NONDISCRIMINATION IN EMPLOYMENT (continued)

4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code 12940 or 2 CCR 11006-11086, such as:

- a. Sex discrimination based on an employee's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression or gender identity, including transgender status
- b. Religious creed discrimination based on an employee's religious belief or observance, including religious dress or grooming practices, or based on the District's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement
- c. Requiring medical or psychological examination of a job applicant or making an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity
- d. Failure to make reasonable accommodation for the known physical or mental disability of an employee or to engage in a timely, good faith, interactive process with an employee who has requested such accommodations in order to determine the effective reasonable accommodations, if any, to be provided to the employee
- e. *Requiring an applicant or employee to disclose information relating to the employee's reproductive health decisionmaking*

The Board also prohibits retaliation against any District employee or job applicant who complains, testifies, assists, or in any way participates in the District's complaint procedures instituted pursuant to this policy.

No employee shall, in exchange for a raise or bonus or as a condition of employment or continued employment, be required to sign a release of the employee's claim or right to file a claim against the District or a nondisparagement agreement or other document that has the purpose or effect of preventing the employee from disclosing information about harassment, discrimination, or other unlawful acts in the workplace, including any conduct that the employee has reasonable cause to believe is unlawful (Government Code 12964.5)

Complaints regarding employment discrimination or harassment shall immediately be investigated in accordance with AR 4031 – Complaints Concerning Discrimination in Employment.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment, including harassment of an employee by a nonemployee, shall report the incident to the supervisor, Superintendent or designee as soon

NONDISCRIMINATION IN EMPLOYMENT (continued)

as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately.

(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)

The Superintendent or designee shall use all appropriate means to reinforce the District's nondiscrimination policy, including providing training and information to employees about how to recognize harassment, discrimination, or other prohibited conduct, how to respond appropriately, and components of the District's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the District's employment practices and, as necessary, shall take action to ensure District compliance with the nondiscrimination laws.

Any District employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

The District shall maintain and preserve all application, personnel, membership, or employment referral records and files for at least four years after the records are initially created or received or, for an applicant or a terminated employee, for four years after the date the employment action was taken. However, when the District is notified that a complaint has been filed with the California **Civil Rights** Department ~~of Fair Employment and Housing~~, records related to the employee involved shall be maintained and preserved until the later of the first date after the time for filing a civil action has expired or the first date after the complaint has been fully and finally disposed of and all administrative proceedings, civil actions, appeals, or related proceedings have been terminated. (Government Code 12946)

Policy
 adopted: July 11, 2006
 amended: September 18, 2013
 amended: October 5, 2022

ALTA LOMA SCHOOL DISTRICT
 Alta Loma, California

Alta Loma SD

Board Policy

Personnel

BP 4119.11 (a)

4219.11

4319.11

Sexual Harassment

The following policy shall apply to all District employees, interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the District.

The Board of Trustees ~~prohibits sexual harassment of District employees and job applicants.~~ ***is committed to providing a safe work environment that is free of harassment and intimidation.*** The Board also prohibits ***sexual harassment against District employees and*** retaliatory behavior or action against ~~District employees or other~~ ***any*** persons who complains, testifies or otherwise participates in the complaint process established ~~pursuant to~~ ***for the purpose of*** this policy and administrative regulation. This policy shall apply to all District employees and, when applicable, to ~~interns, volunteers, and job applicants.~~

~~(cf. 0410 – Nondiscrimination in District Programs and Activities)~~

~~(cf. 4030 – Nondiscrimination in Employment)~~

~~(cf. 5145.7 – Sexual Harassment)~~

~~(cf. 5145.71 – Title XI Sexual Harassment Complaint Procedures)~~

~~(cf. 4119.12/4219.12/4319.12 – Title IX Sexual Harassment Complaint Procedures)~~

Sexual harassment includes, but is not limited to, harassment that is based on the sex, gender, gender identity, gender expression, or sexual orientation of the victim and harassment based on pregnancy, childbirth, or related medical conditions.

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the District's sexual harassment policy to ~~staff~~ ***employees***
3. Ensuring prompt, thorough, ~~and fair~~ ***and equitable*** investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

Sexual Harassment (continued)

Sexual Harassment Reports and Complaints

~~All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (5 CCR 4964)~~

~~Any District employees or job applicant who feels that he/she has~~ ***they have*** been sexually harassed ***in the performance of their District responsibilities*** or who ~~has~~ ***have*** knowledge of any incident of sexual harassment by or against another employee, a job applicant or a student, shall immediately report the incident to ~~his/her~~ ***their direct*** supervisor, ~~the principal, a District administrator, or Superintendent~~ ***the District's Title IX Coordinator. Employees may bypass their supervisor in filing a complaint if the supervisor is the subject of the complaint. A supervisor or administrator who receives a harassment complaint shall promptly notify the Title IX Coordinator.***

~~A supervisor, principal or other District administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.~~

~~Complaints of sexual harassment shall be filed in accordance with AR 4031 - Complaints Concerning Discrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.~~

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures or AR 4030 - Nondiscrimination in Employment, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 4119.12/4219.12/4319.12 concurrently meets the requirements of AR 4030.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

~~(cf. 4031 - Complaints Concerning Discrimination in Employment)~~

Upon investigation of a sexual harassment complaint, Any District employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment against a District employee, job applicant, or student is in violation of this policy and is shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

BP 4119.11(c)
4219.11
4319.11

Sexual Harassment (continued)

~~(cf. 4117.4 Dismissal)~~
~~(cf. 4118 Suspension/Disciplinary Action)~~
~~(cf. 4218 Dismissal/Suspension/Disciplinary Action)~~

Policy
adopted: July 11, 2006
amended: July 26, 2017

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Personnel

BP 4119.42

4219.42

4319.42

EXPOSURE CONTROL PLAN FOR BLOODBORNE PATHOGENS

As part of its commitment to provide a safe and healthful work environment, the Board of Trustees recognizes the importance of ~~developing an exposure control plan protecting employees from possible infection due to contact with bloodborne pathogens, including, but not limited to, hepatitis B virus, hepatitis C virus, and human immunodeficiency virus (HIV).~~ The Superintendent or designee shall establish a written exposure control plan in accordance with state and federal standards for dealing with potentially infectious materials in the workplace ~~to protect employees from possible infection due to contact with bloodborne pathogens, including but not limited to hepatitis B virus, hepatitis C virus and human immunodeficiency virus (HIV).~~

The exposure control plan shall be consistent with the District's injury and illness prevention program established pursuant to Labor Code 6401.7 and 8 CCR 3203. (8 CCR 5193)

~~(cf. 4119.43/4219.43/4319.43 Universal Precautions)~~

~~(cf. 4157/4257/4357 Employee Safety)~~

The Superintendent or designee shall determine which employees have occupational exposure to bloodborne pathogens and other potentially infectious materials. In accordance with the ~~d~~ District's exposure control plan, employees having occupational exposure shall *receive training and* be offered the hepatitis B vaccination. (8 CCR 5193; 29 CFR 1910.1030)

~~The Superintendent or designee may exempt designated first aid providers from pre-exposure hepatitis B vaccination under the conditions specified by state regulations. (8 CCR 5193(f))~~

In the event that an employee has an exposure incident, the District shall implement follow-up procedures in accordance with the exposure control plan. All such incidents shall be evaluated to determine whether changes need to be made in District practices.

Alta Loma SD

Board Policy

Personnel

BP 4144

4244

4344

COMPLAINTS

The Board of Trustees recognizes the need to establish a process to allow employees and job applicants to have their concerns heard in an expeditious and unbiased manner. The Board expects that employees will make every effort to resolve complaints and disagreements informally before filing a formal complaint.

The Board prohibits retaliation against complainants. The Superintendent or designee may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint.

~~(cf. 1312.3—Uniform Complaint Procedures)~~

~~(cf. 1312.4—Williams Uniform Complaint Procedures)~~

~~(cf. 3320—Claims and Actions Against the District)~~

~~(cf. 4031—Complaints Concerning Discrimination in Employment)~~

~~(cf. 4119.11/4219.11/4319.11—Sexual Harassment)~~

~~(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)~~

~~(cf. 4119.23/4219.23/4319.23—Unauthorized Release of Confidential/Privileged Information)~~

All matters related to a complaint shall be kept confidential and any document, communication, or record regarding the complaint shall be placed in a separate file and shall not be placed in an employee's personnel file.

~~(cf. 4112.6/4212.6/4312.6—Personnel Records)~~

Policy

adopted: July 11, 2006

amended: December 17, 2008

ALTA LOMA SCHOOL DISTRICT

Alta Loma, California

Alta Loma SD

Board Policy

Personnel

BP 4157(a)

4257

4357

Employee Safety

The Board of Trustees is committed to maximizing employee safety and believes that workplace safety is every employee's responsibility. Working conditions and equipment shall comply with standards prescribed by federal, state and local laws and regulations.

~~(cf. 0450—Comprehensive Safety Plan)~~

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

The Board expects all employees to use safe work practices and, to the extent possible, to correct any unsafe conditions which may occur. If an employee is unable to correct an unsafe condition, he/she shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

~~(cf. 4117.4—Dismissal)~~

~~(cf. 4118—Suspension/Disciplinary Action)~~

~~(cf. 4218—Dismissal/Suspension/Disciplinary Action)~~

The Superintendent or designee shall establish and implement a written injury and illness prevention program, **and provide employees with access to such program**, in accordance with law. (Labor Code 6401.7; **8 CCR 3203**)

~~(cf. 3514—Environmental Safety)~~

~~(cf. 3514.1—Hazardous Substances)~~

~~(cf. 4119.41/4219.41/4319.41—Employees with Infectious Disease)~~

~~(cf. 4119.42/4219.42/4319.42—Exposure Control Plan for Bloodborne Pathogens)~~

~~(cf. 4119.43/4219.43/4319.43—Universal Precautions)~~

~~(cf. 4157.1/4257.1/4357.1—Work Related Injuries)~~

~~(cf. 4157.2/4257.2/4357.2—Ergonomics)~~

~~(cf. 4158/4258/4358—Employee Security)~~

The Superintendent or designee shall ensure the ready availability of first aid materials at district workplaces and shall make effective provisions, in advance, for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for ~~making complaints, instituting proceedings or testifying with regard to~~ **exercising any right regarding** employee safety or

Employee Safety (continued)

~~health, or for participating in any occupational health and safety committee established pursuant to~~ *specified in* Labor Code 6401.7. ~~(Labor Code 6310)~~ *6310, including:*

1. *Making a report or complaint*
2. *Instituting proceedings or causing proceedings to be instituted*
3. *Testifying with regard to employee safety or health*
4. *Participating in any occupational health and safety committee established pursuant to Labor Code 6401.7*
5. *Requesting access to injury or illness reports and records*
6. *Exercising any other right protected by the Occupational Safety and Health Act*

Alta Loma SD

Board Policy

Personnel

BP 4158(a)

4258

4358

Employee Security

The Board of Trustees desires to provide a safe, orderly working environment for all employees. As part of the ~~the~~ District's comprehensive school safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for providing ~~them with~~ necessary assistance and support when emergency situations occur.

~~(cf. 0450 – Comprehensive Safety Plan)~~

~~(cf. 3515 – Campus Security)~~

~~(cf. 5131.4 – Student Disturbances)~~

Any person who threatens the safety of others at any District facility may be removed by the Superintendent or designee in accordance with AR 3515.2 – Disruptions.

Any employee against whom violence or any threat of violence has been directed in the workplace shall notify the Superintendent or designee immediately. As appropriate, the Superintendent or designee shall initiate legal and security measures to protect the employee and others in the workplace. Such measures may include seeking a temporary restraining order on behalf of the employee pursuant to Code of Civil Procedure 527.8 and/or a gun violence restraining order pursuant to Penal Code 18150 and 18170.

Upon request by an employee who is a victim of domestic violence, sexual assault, or stalking, the Superintendent or designee shall provide reasonable accommodations in accordance with Labor Code 230-230.1 and the accompanying administrative regulation to protect the employee's safety while at work.

The Superintendent or designee may pursue legal action on behalf of an employee against a student or the student's parent/guardian to recover damages for injury to the employee's person or property caused by the student's willful misconduct that occurred on District property, at a school or District activity, or in retaliation for lawful acts of the employee in the performance of the employee's duties. (Education Code 48904, 48905)

The Superintendent or designee shall ~~ensure that appropriate employees are trained~~ *provide staff development* in crisis prevention and intervention techniques, ~~in order to protect themselves and students.~~ *Staff development which* may include training in classroom management, effective communication techniques, *procedures for responding to an active shooter situation*, and crisis resolution.

~~(cf. 4131 – Staff Development)~~

Employee Security (continued)

~~(cf. 4231 – Staff Development)~~

~~(cf. 4331 – Staff Development)~~

In accordance with law, ~~the Superintendent or designee also shall ensure that employees are informed, in accordance with law,~~ ***inform teachers, administrators, and/or counselors*** of crimes and offenses committed by students who may pose a danger in the classroom. ***(Education Code 48201, 49079; Welfare and Institutions Code 827)***

The Superintendent or designee may make available at appropriate locations, including, but not limited to, District and school offices, gyms, and classrooms, communication devices that would enable two-way communication with law enforcement and others when emergencies occur.

~~(cf. 5141 – Health Care and Emergencies)~~

~~(cf. 3515.4 – Recovery for Property Loss or Damage)~~

~~(cf. 5125.2 – Withholding Grades, Diploma or Transcripts)~~

Alta Loma SD

Board Policy

Personnel

BP 4218(a)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

The Governing Board expects all employees to perform their jobs satisfactorily and to exhibit professional and appropriate conduct, and serve as positive role models both at school and in the community. A certificated employee may be disciplined for conduct or performance in accordance with law, Board policy, or administrative regulation.

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance. An employee's private exercise of personal beliefs and activities, including religious, political, cultural, social, or other beliefs or activities, or lack thereof, shall not be grounds for disciplinary action against the employee, provided that the beliefs or activities do not involve coercion of students or any other violation of law, Board policy, or administrative regulation.

In addition, an employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for acting to protect a student engaged in exercising any free speech or press right authorized by, or for refusing to infringe upon a student's conduct protected pursuant to, Education Code 48907 or 48950.

Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension without pay, reduction of pay step in class, compulsory leave, and dismissal.

The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

A probationary classified employee may be dismissed without cause at any time prior to the expiration of the probationary period.

Permanent classified employees shall be subject to disciplinary action only for cause as specified in the accompanying administrative regulation. (Education Code 45113)

Procedures for Serious Disciplinary Proceedings

The Superintendent or designee shall develop disciplinary procedures for use when dismissal, suspension, demotion, involuntary reassignment, or other serious disciplinary action is contemplated against an employee. The procedures for such discipline shall

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

include an opportunity for an employee for whom any such disciplinary action is recommended to meet with, or respond in writing to, a designated district official ("Skelly officer") who will determine whether the recommended discipline should proceed further or be modified or withdrawn.

After meeting with the employee or considering the employee's written response, if the Skelly officer determines that the recommended discipline should proceed, the Superintendent or designee shall send the employee a notice of the recommended disciplinary action, a statement of charges, and the results of the Skelly review process. The notice shall include a statement advising the employee of the right to request a Board hearing on the matter.

If the employee fails to request a hearing within the time specified in the notice, the employee is deemed to have waived the right to do so, and the Board may order the recommended disciplinary action into effect immediately.

If a timely request is submitted, a hearing shall be conducted by the Board. (Education Code 45113, 45312)

A classified employee who timely requests a hearing may only be suspended, demoted, or dismissed pending the outcome of the hearing in accordance with Education Code 45113, and as specified in the accompanying administrative regulation.

The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board and the availability of legal counsel and witnesses. The employee shall be notified of the time and place of the hearing.

The hearing shall be held in closed session, unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

The employee shall be entitled to appear personally, produce evidence, and be represented by legal counsel.

The Board may use the services of its legal counsel in ruling upon procedural questions, objections to evidence, and issues of law. The Board may review and consider the records of any prior personnel action proceedings against the employee in which a disciplinary action was ultimately sustained and any records contained in the employee's personnel files and introduced into evidence at the hearing. The Board shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made by the Board.

At any time before a matter is submitted to the Board for decision, the Superintendent or

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

designee may, with the consent of the Board, serve on the employee and file with the Board an amended or supplemental recommendation of disciplinary action. If the amended or supplemental recommendation includes new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare a defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegations may be made orally at the hearing and shall be noted on the record.

Following the hearing or, if the employee has not requested a hearing, after reviewing the Superintendent or designee's recommendation for disciplinary action, the Board shall affirm, modify, or reject the recommended disciplinary action. The decision of the Board shall be in writing and shall contain findings of fact and the disciplinary action approved, if any. The decision of the Board shall be final.

Within 10 working days of the Board's final decision, a copy of the decision shall be delivered to the employee and/or designated representative personally or by registered mail.

Except for an allegation of egregious misconduct in which a minor is involved, the Board may delegate the authority to determine whether sufficient cause exists for disciplinary action to an impartial third-party hearing officer. When a matter is heard by a third-party hearing officer, the Board shall review the determination and adopt or reject the recommended decision. (Education Code 45113)

When any matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a witness who is a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. In such cases, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)

Alta Loma SD

Board Policy

Students

BP 5141.4 (a)

CHILD ABUSE PREVENTION AND REPORTING

The Board of Trustees is committed to supporting the safety and well-being of District students and desires to facilitate the prevention of and response to child abuse and neglect. The Superintendent or designee shall develop and implement strategies for preventing, recognizing, and promptly reporting known or suspected child abuse and neglect.

The Superintendent or designee may provide a student who is a victim of abuse with school-based mental health services or other support services and/or may refer the student to resources available within the community as needed.

Child Abuse Prevention

~~The Board of Trustees recognizes the District's responsibility to educate students about the dangers of child abuse so that they will acquire the skills and techniques needed to identify unsafe situations and to react appropriately and promptly.~~

The District's instructional program shall include age-appropriate and culturally sensitive child abuse prevention curriculum. ~~This curriculum shall~~ *which explains* students' right to live free of abuse, *includes instruction in the skills and techniques needed to identify unsafe situations and react appropriately and promptly*, informs ~~them~~ *students* of available support resources, and teaches ~~them~~ *students* how to obtain help and disclose incidents of abuse. The curriculum ~~also shall include training in self-protection techniques.~~

The Superintendent or designee may display posters, in areas on campus where students frequently congregate, notifying students of the appropriate telephone number to call to report child abuse or neglect. (Education Code 33133.5)

In addition, student identification cards for students in grades 7-12 shall include the National Domestic Violence Hotline telephone number. (Education Code 215.5)

The Superintendent or designee shall, *to the extent feasible*, seek to incorporate community resources into the District's child abuse prevention programs. ~~To the extent feasible, the Superintendent or designee shall use these community~~ *and may use these* resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

The Board recognizes that child abuse has severe consequences and that the District has a responsibility to protect students by facilitating the prompt reporting of known and suspected incidents of child abuse. The Superintendent or designee shall establish procedures for the identification and reporting of such incidents in accordance with law.

CHILD ABUSE PREVENTION AND REPORTING (continued)

Procedures for reporting child abuse shall be included in the District and/or school comprehensive safety plan. (Education Code 32282)

Employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect. Mandated reporters shall not investigate any suspected incidents but rather shall cooperate with agencies responsible for investigating and prosecuting cases of child abuse and neglect.

The Superintendent or designee shall provide training regarding the reporting duties of mandated reporters ***as required by law and as specified in the accompanying administrative regulation. (Education Code 44691; Penal Code 11165.7)***

~~In the event that training is not provided to mandated reporters, the Superintendent or designee shall report to the California Department of Education the reasons that such training is not provided. (Penal Code 11165.7)~~

Policy
adopted: September 19, 2006
amended:

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Students

BP 5142 (a)

SAFETY

The Board of Trustees recognizes the importance of providing a safe school environment in order to help ensure *that is conducive to learning and promotes* student safety and the prevention of student injury *well-being*. The Superintendent or designee shall implement appropriate practices *measures shall be implemented* to minimize the risk of harm to students, including, *but not limited to protocols for maintaining safe conditions on school grounds*, practices relative to *promoting safe use of* school facilities and equipment, outdoor environment, *and guiding student participation in* educational programs and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the District's processes and procedures related to the protection of the District's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

School Staff shall be responsible for the proper supervision of students during school hours, while at s at all times when students are subject to District rules, including, but not limited to, during school hours, school-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using District provided transportation to and from school.

The Superintendent or designee shall ensure that students receive appropriate instruction in *on* topics related to safety *and emergency procedures, as well as injury* and disease prevention.

Crossing Guards

To assist students in safely crossing streets adjacent to or near school sites, the Board may employ crossing guards at any District school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

Student Identification Cards and Safety Information

Student identification cards of students in grades 7-12 shall have printed on them safety information, including the following: (Education Code 215.5)

SAFETY (continued)

- 1. The National Suicide Prevention Lifeline telephone number and, at the District's discretion, the Crisis Text Line and/or a local suicide prevention hotline telephone number*
- 2. The National Domestic Violence Hotline*

Policy
adopted: September 19, 2006
amended: January 16, 2008

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Instruction

BP 6161.1 (a)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

The Board of Trustees desires that District instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect ~~the~~ *and value society's* diversity of ~~our society,~~ and enhance ~~the use of multiple teaching strategies and technologies~~ *instructors' ability to educate all students through the use of multiple teaching strategies and technologies*. The Board's *shall* adoption of instructional materials ~~shall be~~ based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the District's curriculum to ensure that they effectively support the District's adopted courses of study.

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or *that* have, ~~otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 during the District's review process, been determined to be aligned with the State academic content standards adopted by SBE.~~ (Education Code 60200, 60210)

~~The Board's priority in the selection of instructional materials is to ensure that all students are provided with standards-aligned instructional materials in the core curriculum areas of English/language arts, mathematics, science, and history-social science.~~

Review Process

~~The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.~~

~~The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)~~

~~In addition, the instructional materials review committee may include administrators, other staff who have subject matter expertise, and students as appropriate.~~

~~If the District chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the District's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)~~

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

~~Individuals who participate in selecting and evaluating instructional materials shall not have a conflict of interest in the materials being reviewed, as defined in administrative regulation.~~

~~The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.~~

~~All recommended instructional materials shall be available for public inspection at the District office.~~

~~The District may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the District's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.~~

Public Hearing on Sufficiency of ~~Textbooks or~~ Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the District's instructional materials, *including textbooks, technology-based materials, other educational materials, and tests. Technology-based materials include, but are not limited to, software programs, video disks, compact disks, optical disks, video and audio tapes, lesson plans, databases, and the electronic equipment required to make use of those materials by students and teachers as a learning resource.* (Education Code 60010, 60119)

~~The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. (Education Code 60119)~~

The hearing shall ~~take place~~ *be held* on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. ~~The Superintendent or designee shall post,~~ *Ten* days prior to the hearing, *the Superintendent or designee shall post a notice* and in three public places within the District, ~~a notice~~ containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

At these hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials ~~which *that* are aligned to the State content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 and which are *by SBE and* consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined~~ ***adopted by SBE*** in each of the following subjects: (Education Code 60119)

1. Mathematics
2. Science
3. History-social science
4. English/language arts, including the English language development component of an adopted program
5. ***World language***
6. ***Health***

~~In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the District and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)~~

~~The Board shall also make a determination that all students within the District who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)~~

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board ***District*** shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, ~~except an action that would require reimbursement by the Commission of State Mandates,~~ to ensure that that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the District's local control and accountability plan. (Education Code 52060)

Complaints

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation ***BP/AR 1312.2 - Complaints Concerning Instructional Materials or AR 1312.4 - Williams Uniform Complaint Procedures, as applicable.***

Policy
adopted: October 4, 2006
amended:

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Policy

Instruction

BP 6161.11 (a)

SUPPLEMENTARY INSTRUCTIONAL MATERIALS

The Board of Trustees encourages the use of supplementary instructional materials to enrich the curriculum and enhance student learning. Such materials shall be aligned with District goals, curriculum objectives, and academic standards and shall supplement and not supplant the use of Board-adopted basic instructional materials that serve as the primary learning resources.

Supplementary instructional materials include, but are not limited to, instructional materials that are designed to serve one or more of the following purposes: (Education Code 60010)

1. To provide more complete coverage of one or more subjects included in a given course
2. To meet the various learning ability levels of students in a given age group or grade level
3. To meet the diverse educational needs of students with a language disability in a given age group or grade level
4. To meet the diverse educational needs of students reflective of a condition of cultural pluralism
5. To use current, relevant technology that further engages interactive learning in the classroom and beyond

Supplementary instructional materials may be selected by the Superintendent or designee, school administrators, or teachers, as applicable, and obtained through donations to the District and/or available funding sources designated for these purposes.

As appropriate, supplementary instructional materials shall meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 - Selection and Evaluation of Instructional Materials. Supplementary instructional materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

The use or reproduction of supplementary instructional materials shall be in accordance with federal copyright law.

SUPPLEMENTARY INSTRUCTIONAL MATERIALS (continued)

Supplementary Materials Aligned with Common Core Standards

To prepare District students to achieve the Common Core Standards in English language arts and mathematics and the English language development standards, as applicable, the Board may select supplementary instructional materials from the lists of materials determined by the State Board of Education (SBE) to be aligned with those standards. (Education Code 60605.86-60605.88)

The Board may approve supplementary instructional materials that are not on the lists approved by the SBE but which are aligned with the Common Core Standards provided that the materials comply with the evaluation criteria established by the SBE and Education Code 60050, 60060-60062, and 60226. The Board shall select content review experts who possess the qualifications specified in law to review and recommend such supplementary materials. The majority of the content review experts shall be teachers who are credentialed and/or authorized in the subject area they are reviewing and the remainder shall include appropriate persons from postsecondary educational institutions, school and District curriculum administrators, and other persons who are knowledgeable in the subject area. (Education Code 60605.86-60605.88)

Appropriateness of Materials

Whenever a District employee proposes to use a supplementary resource which is not included in the approved learning resources of the District, ~~he/she~~ **they** shall preview the material to determine whether, in ~~his/her~~ **their** professional judgment, it is appropriate for the grade level taught and is consistent with District criteria for the selection of supplementary instructional materials.

The employee shall confer with the Superintendent or designee as necessary to determine the compliance of the material with District criteria. The primary considerations should be the educational value, appropriateness, and relevance of the materials as well as the ages and maturity of the students.

Policy
adopted: October 4, 2006
amended:

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California



Superintendent's Memorandum

To: Board of Trustees

From: Dr. Sherry Smith, Superintendent *SS*

Date: April 5, 2023

Subject: Amend Board Bylaws

BACKGROUND: In order to keep Board Policies and Bylaws in compliance with applicable State and Federal laws, as well as to create consistency of format within all Board Policies and Bylaws, the District contracted with the California School Boards Association to facilitate the review and revision of all Board Policies and Bylaws. District administration has reviewed and evaluated the following Board Bylaw:

First Reading

BB 9270 – Conflict of Interest
BB 9320– Meetings and Notices

RATIONALE: This action will amend the bylaws to be compliant with current State and Federal Law and current practices.

FUNDING: There is no fiscal impact to this action.

RECOMMENDATION: Recommend the Board amend the above listed Board Bylaws, as presented.

Alta Loma SD

Board Bylaw

BB 9270(a)

CONFLICT OF INTEREST

The Board of Trustees desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the District and the public. ~~In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the making of any decision for the District when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.~~ ***Accordingly, no Board member, District employee, or other person in a designated position shall participate in the making of any decision for the District when the decision will or may be affected by the Board member's, District employee's, or other designated person's financial, family, or other personal interest or consideration.***

Even if ~~there is not~~ a prohibited conflict of interest ***does not exist***, a Board member shall abstain from voting on personnel matters that uniquely affect ~~his/her~~ ***the Board member's*** relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which ~~his/her~~ ***the Board member's*** relative belongs. *Relative* means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt ***for the District*** ~~a resolution that specifies the terms of the District's conflict of interest code~~ ***that incorporates the provisions of 2CCR 18730 by reference, specifies*** the District's designated positions, and ***provides*** the disclosure categories required for each position. The conflict of interest code shall be submitted to the District's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the District's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the District's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

CONFLICT OF INTEREST (continued)

When reviewing and preparing the District's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the District's conflict of interest code. A Board member who leaves office or a designated employee who leaves District employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last **required** statement and the date of leaving office or District employment. (Government Code 87302, 87302.6)

Conflict of Interest Under the Political Reform Act

A District official, including a Board member or designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use their an official position to influence a governmental decision in which they the District official knows or has reason to know that they have there is a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" which is distinguishable from the effect on the public generally, on the District official, the District official's immediate family, or any financial interest described in 2 CCR 18700. ~~one or more of the Board member's or designated employee's "economic interests," unless the effect is indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required.~~ (Government Code 87100, 87101, 87103; 2 CCR 18700-187097)

~~A Board member or designated employee~~ *District official* makes a governmental decision when, acting within the authority of ~~their the~~ office or position, *the District official authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before another District official for the purpose of affection the decision,* ~~votes on a matter, appoints a person, obligates or commits the District to any course of action, enters into any contractual agreement on behalf of the District or takes any other action specified in 2 CCR 18704.~~

However, A a Board member District official shall participate in the making of a contract in which the District official has a financial interest of such participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705. ~~who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. The Board member may remain on the dais, but their presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue. (2 CCR 18702.1)~~

CONFLICT OF INTEREST (continued)***Conflict of Interest from Campaign Contributions***

To avoid improper influence over the Board's decision-making involving the issuance of a license, permit, or other entitlements for use, including a contract, District officers, which includes Board members or agency heads, shall comply with Government Code 84308, including the following: (Government Code 84308)

- 1. A District officer is prohibited from accepting, soliciting, or directing a contribution of more than \$250 from any party or participant to a proceeding involving a license, permit, or other entitlement for use, including a contract, or from that person's agent, while the proceeding is pending before the Board and for 12 months following the date a final decision is rendered in the proceeding, if the Board member knows or has reason to know that the party or participant has a financial interest in the Board's decision.***
- 2. Any District officer who received a contribution of more than \$250 from a party or participant in the preceding 12 months shall disclose that fact on the record of the proceeding prior to the Board rendering a decision in the proceeding. If the District officer willfully or knowingly received the contribution and knows or has reason to know that the participant has a financial interest in the Board's decision, the District officer shall not make, participate in making, or in any way attempt to use the official position to influence the Board's decision.***
- 3. A District officer who receives a contribution that would otherwise require disqualification as described in Item #2 above may participate in the proceeding of the contribution is returned within 30 days from the time the District officer knows or should have known about the contribution and the proceeding.***
- 4. A District officer who unknowingly accepts, solicits, or directs a contribution of more than \$250 during the 12 months after the date of the Board's final decision on the proceeding may cure the violation by returning the contribution, or the portion exceeding \$250, within 14 days of accepting, soliciting, or directing the contribution, provided the District officer did not knowingly or willfully accept, solicit, or direct the prohibited contribution. The District officer shall maintain records of curing the violation.***

The provision in Government Code 84308 as specified above do not apply to labor contracts, competitively bid contracts, and personal employment contracts. (Government Code 84308)

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or

CONFLICT OF INTEREST (continued)

potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. ~~Recuse themselves from discussing and voting~~ ***Not discuss or vote*** on the matter, or otherwise ~~acting~~ ***act*** in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. The Board member may listen to the public discussion ***and deliberations*** of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member ~~must recuse themselves~~ ***shall either make a motion to remove the item from the consent calendar or the Board member shall abstain from voting on the consent calendar. In any event, the Board member shall refrain*** from discussing or voting on ~~that matter, but the item.~~ ***However, the*** Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose ~~their~~ ***the*** interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that ~~their~~ ***the*** recusal is because of a conflict of interest pursuant to Government Code 87100. The Board member shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or District consultants shall not be financially interested in any contract made by the Board on behalf of the District, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

CONFLICT OF INTEREST (continued)

A Board member shall not be considered to be financially interested in a contract ~~if the Board member has~~ *in which there is* only a "remote interest" ~~in the contract~~ as specified in Government Code 1091, ~~and if the remote~~ *if the* interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or District official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which ~~his/her~~ *the* interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for ~~their~~ actual and necessary expenses incurred in the performance of ~~their~~ official duties, in the employment of ~~their~~ *a* spouse/registered domestic partner who has been a District employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which ~~their~~ *the Board member's* private or personal interest may conflict with ~~their~~ official duties.

~~Rule of Necessity or Legally Required Participation~~

~~On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18705.~~

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the District. (Government Code 1099, 1126)

(cf. 4136/4236/4336 – Nonschool Employment for language implementing this mandate relative to employees)

(cf. 9220 – Governing Board Elections)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

CONFLICT OF INTEREST (continued)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in ~~items~~ **Item** #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the District for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private **conference, convention, meeting, social event, meal, or like** gathering. ~~in accordance with law.~~ (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches

CONFLICT OF INTEREST (continued)

2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income for tax purposes

Bylaw
adopted: September 19, 2006
amended: January 11, 2017
December 14, 2022

ALTA LOMA SCHOOL DISTRICT
Alta Loma, California

Alta Loma SD

Board Bylaw

BB 9320(a)

MEETINGS AND NOTICES

Meetings of the Board of Trustees are conducted for the purpose of accomplishing District business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board ~~or District~~. (Government Code 54952.2)

(cf. 9012 - Board Member Electronic Communications)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communication to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board.

However, an employee or District official may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or District official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. ***Any doubt about a request for accommodation shall be resolved in favor of accessibility.*** (Government Code 54953, 54953.2, 54954.1, 54954.2)

Notice of the procedure for receiving and resolving requests for accommodation described above shall be given in each instance in which notice of the time of a meeting is otherwise given or the agenda for the meeting is otherwise posted. (Government Code 54953)

(cf. 9322 – Board Agenda/Materials)

MEETINGS AND NOTICES (continued)

Regular Meetings

The Board shall hold regular meetings each month. Regular meetings shall be held unless otherwise noticed at 6:00 p.m. on the first and/or third Wednesday of each month at the District Support Center.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the District's website. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose *or on the District website, consistent with Government Code 54957.5*, at the time the materials are distributed to all or a majority of the Board. (Government Code 54957.5)

(cf. 1340 - Access to District Records)
(cf. 9322 - Agenda/Meeting Materials)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

(cf. 3460 - Financial Reports and Accountability)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the District's website. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

MEETINGS AND NOTICES (continued)**Emergency Meetings**

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

(cf. 9321 – Closed Session)

(cf. 9323.2 – Actions by the Board)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification ~~must~~ **shall** be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may

MEETINGS AND NOTICES (continued)

adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and place and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within District boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of the Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific District business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school Board members
2. An open, publicized meeting organized by a person or organization other than the District to address a topic of local community concern
3. An open and noticed meeting of another body of the District
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

MEETINGS AND NOTICES (continued)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within District boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the District is a party
2. Inspect real or personal property which cannot conveniently be brought into the District, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the District has no meeting facility within its boundaries or if its principal office is located outside the District
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the District over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the District but located outside the District, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the District's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the District
10. Interview a potential employee from another district

MEETINGS AND NOTICES (continued)

Meetings exempted from the boundary requirements, as specified in ~~items~~ **Items** #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Traditional Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction.

All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within District boundaries. (Government Code 54953)

Unless a Board member participates by teleconference pursuant to the provisions described in the sections "Teleconferencing During a Personal Emergency," "Teleconferencing For 'Just Cause'" or "Teleconferencing During a Proclaimed State of Emergency" below, A agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. ~~Additional teleconference locations may be provided to the public. (Government Code 54953)~~

All teleconference locations shall be accessible to the public ***and the public shall have the right to address the Board directly at each teleconference location. Additional teleconference locations may be provided to the public. (Government Code 54953).*** ~~All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)~~

MEETINGS AND NOTICES (continued)***Teleconferencing During a Personal Emergency***

Until January 1, 2026, with approval from the majority of the Board, a Board member may be permitted to participate in a meeting remotely when a physical or family medical emergency prevents the Board member from attending in person. The Board member requesting to appear remotely shall notify the Board of the emergency situation as soon as possible, and provide a concise general description of the circumstances relating to the Board member's need to appear remotely. The Board member shall not be required to disclose any disability, medical diagnosis, or personal medical information exempt under existing law. (Government Code 54953)

A Board member may not appear remotely under emergency circumstances for more than 20 percent of the Board's regular meetings or for more than three consecutive months. If the board meets less than 10 times in a calendar year, a Board member may not appear remotely under emergency circumstances for more than two meetings. (Government Code 54953)

When a Board Member is approved to participate remotely due to emergency circumstances, the Board member is not required to participate from a location which is accessible to the public and the location does not need to be identified on the agenda. (Government Code 54953)

If permitted to participate remotely, the Board member shall utilize both audio and visual technology and publicly disclose, before any action is taken, whether any other individuals 18 years or older are present in the remote location with the Board member, and the general nature of the member's relationship with such individuals. (Government Code 54953)

The District shall also provide public access to the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with public comment being allowed via the remote platform as well as in person and the public shall be able to offer comments in real time. The agenda shall include information describing how members of the public can access the platform. (Government Code 54953)

If a disruption prevents broadcasting the meeting to members of the public using the call-in option or internet-based service option, or a disruption that is within the Board's control prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board shall not take action on agenda items until public access to the meeting is restored. (Government Code 54953)

Teleconferencing for "Just Cause"

A Board member be permitted to appear remotely, pursuant to the provisions below, for just cause for no more than two meetings per calendar year. A Board member appearing

MEETINGS AND NOTICES (continued)

for just cause shall notify the Board at the earlier possibly opportunity of the need to participate in the meeting remotely, including at the start of a regular meeting. (Government Code 54953)

Just Cause may exist for any of the following: (Government Code 54953)

1. *A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires a Board member to participate remotely*
2. *A contagious illness prevents a Board member from attending in person*
3. *A Board member has a need related to a physical or mental disability not otherwise reasonably accommodated*
4. *A Board member is traveling while on official business of the Board or another state or local agency*

When a Board member participates remotely for just cause, the Board member is not required to participate from a location which is accessible to the public and the location does not need to be identified on the agenda. (Government Code 54953)

If the Board member participates remotely, the Board member shall utilize both audio and visual technology and publicly disclose, before any action is taken, whether any other individuals 18 years or older are present in the remote location with the Board member, and the general nature of the member's relationship with such individuals. (Government Code 549532)

The district shall also provide public access to the meeting via a two-day audiovisual platform or a two-way audio service and a live webcast, with public comment being allowed via the remote platform as well as in person and the public shall be able to offer comments in real time. The agenda shall include information describing how members of the public can access the platform. (Government Code 54953)

If a disruption prevents broadcasting the meeting to members of the public using the call-in option or internet-based service option, or a disruption that is within the Board's control prevents members of the public from offering public comments using the call-in option or internet-based service option, the Board shall not take action on agenda items until public access to the meeting is restored. (Government Code 549532)

Teleconferencing During a Proclaimed State of Emergency

The *Until January 1, 2024, the* Board may conduct Board meetings by teleconference without posting agendas at all teleconference locations, identifying teleconference locations in meeting notices and agendas, allowing public access to each teleconference location,

MEETINGS AND NOTICES (continued)

providing an opportunity for members of the public to address the Board directly at each teleconference location, and ensuring that at least a quorum of the Board participated from locations within District boundaries, during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. State or local officials have imposed or recommended measures to promote social distancing
2. For the purpose of determining, by majority vote, whether as the result of the emergency meeting in person would present imminent risks to the health or safety of attendees
3. When it has been determined, by majority vote as described in Item #2 above, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees

To conduct a teleconference meeting for these purposes the following requirements shall be satisfied: (Government Code 54953)

1. The notice and agenda shall be given and posted as otherwise required by the Brown Act
2. The notice and agenda of the meeting shall specify the means by which members of the public may access the meeting and offer public comments, including via a call-in or internet-based service option

Members of the public may be required to register to log in to a meeting when making public comments through an internet website or other online platform that is operated by a third-party and not under the control of the Board

3. Members of the public shall be allowed to access the meeting, and the agenda shall provide an opportunity for members of the public to address the Board directly pursuant to Government Code 54954.3
4. Members of the public shall not be required to submit public comments in advance of a Board meeting and shall be provided an opportunity to address the Board and offer comments in real time
5. Public comment periods shall not be closed until the timed public comment period, if such is offered by the Board, has elapsed or, if not timed, until a reasonable amount of time per agenda item has been allowed
6. If during a Board meeting a disruption occurs which prevents the District from BB

MEETINGS AND NOTICES (continued)

broadcasting the meeting to members of the public *using the call-in option* or ~~for internet-based service option, or I the event of a disruption within the District's control that prevents~~ members of the public ~~to offer~~ *from offering* public comments, the Board shall take no further action on any agenda item until public access via the call or internet-based service option to the meeting is restored

The District may, in its discretion, provide a physical location from which the public may attend or comment. (Government Code 54953)

The Board may continue to conduct meetings by teleconference, as specified above for teleconferencing during proclaimed states of emergency, by a majority vote finding within 30 days after teleconferencing for the first time, and every 30 days thereafter, that either: (Government Code 54953)

1. The state of emergency continues to directly impact the ability of the Board to meet safely in person
2. State or local officials continue to impose or recommend measures to promote social distancing

Bylaw
 adopted: September 19, 2006
 amended: November 7, 2012
 January 18, 2023

ALTA LOMA SCHOOL DISTRICT
 Alta Loma, California

Job Area	January	February	March	April	May	June	July	August	September	October	November	December
Board Mtg Dates	18th	1st & 15th	8th	5th & 19th	3rd & 17th	7th & 14th	dark	2nd	6th & 20th	18th	15th	13th
	Midyear Review/Check In Board Evaluation/ 1st Reading Board Calendar for 2023-2024	(1st) Approve Board Calendar; Gov. Calendar	*special gov. workshop study: State of District	Conduct Board Self Evaluation -action plan-	(17th) Board Appreciation to Staff			Superintendent Goals Established (Closed)	CSBA Masters In Governance Begins		Designate Date for Annual Organizational Meeting	CSBA Annual Conf/ Annual Org. Mtg.
Effective Governance	VGE	(1st) Stork (15th) ALE	Hermosa	(5th) Jasper (19) Deer Cyn	(3) Vineyard			Camellian	(6) Banyan (20) ALJH	Victoria Groves	Stork	ALE
Student Voice	Approve School Calendar		CSBA Policy Updates	Approve CSBA Policy Services		CSBA Policy Updates Student IDT Master Attendance Agreement (2026, every 5 years)		Approval of Consolidated Application and Reporting System	CSBA Policy Updates		Calendar Committee Convene	CSBA Policy Updates 1st Reading School Calendar
Policy Review	SPSAs (Consent) / School Accountability Report Card (SARC)	Post SARCs			Post LCAP Public Hearing Notice	(7th) LCAP Public Hearing /Local Indicators/ (14th) LCAP Adoption		ELD Plan	LCAP Update			
Strategic Planning (LCAP)	Achievement Data Presentation		New Adoptions Update SBCSS MOU Data Sharing Services (15th) Comprehensive Safety Plans		Textbook Adoption Approval	(14th) Special Field Trips / Approval of Field Trips, Deposits and Prepayments		Post Public Hearing Notice - Adequate Inst. Supplies	(6th) Adequate Inst. Supplies / Summer Offerings Presentation	Achievement Data Presentation		
Student Achievement			Transportation Service Plan	District Solar Energy Update								
Facilities	Qualified Coaches	Intention to Release	RIF & Reassignment Notices by 14th	Recruitment & Hiring	Final RIF/ Recruitment & Hiring/ Retirement Celebration/ Hire summer staff	Recruitment & Hiring/Renewal of Assoc. Sup & Sup contracts		Convocation/ Alternate Credentials	(20th) Qualified Coaches			
Human Resources	Governor's January Budget				Governor's May Revise		State Adopted Budget			Collective Bargaining Begins		
Collective Bargaining												

Standardized Account Code Structure

FUND		RESOURCE		GOAL		FUNCTION		OBJECT		SCHOOL	
01	GENERAL FUND	0000	UNRESTRICTED (BASE - LCFF)	0000	UNDISTRIBUTED	1000-1999	INSTRUCTION	4000-4999	BOOKS, MATERIALS & SUPPLIES	000	DISTRICTWIDE
13	CAFETERIA FUND	0100	SUPPLEMENTAL - LCFF	1000	GENERAL EDUCATION SUMMARY	2000-2999	INSTRUCTION RELATED SERVICES	5000-5999	SERVICES & OTHER OPERATING EXPENDITURES	001	ALTA LOMA ELEMENTARY
21	BUILDING FUND	1100	LOTTERY - UNRESTRICTED	1110	REGULAR EDUCATION	3000-3999	PUPIL SERVICES	6000-6999	CAPITAL OUTLAY	002	CARNELIAN ELEMENTARY
		3010	TITLE I, PART A, BASIC GRANT	4760	BILINGUAL EDUCATION	5000-5999	COMMUNITY SERVICES			004	JASPER ELEMENTARY
		3220	CARES ACT	5760	SPECIAL EDUCATION, NONSEVERELY DISABLED AGES 5-22	7000-7999	GENERAL ADMINISTRATION			005	FLOYD M. STORK ELEMENTARY
		4035	Title II	8500	CHILD CARE SERVICES	8000-8999	PLANT SERVICES			006	DEER CANYON ELEMENTARY
		4127	Title IV							007	HERMOSA ELEMENTARY
		4203	Title III							009	VICTORIA GROVES ELEMENTARY
		5310	CHILD NUTRITION							010	BANYAN ELEMENTARY
		6500	Special Education - State AB602							303	ALTA LOMA JUNIOR HIGH
		8150	RRMA Ongoing Maintenance							308	VINEYARD JUNIOR HIGH

The chart of accounts above is a list of the most frequently used codes based on the Standardized Account Code Structure (SACS) established by the California Department of Education (CDE). All fields used in the SACS must work together to form valid account code strings.

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

				Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered
231244	US GAMES	BAN/US GAMES	1	01-0000-0-0000-2700-4350-010-5501 Total	183.13
231245	HOME DEPOT	Refridgerator ALE	1	01-2600-0-8500-5000-4450-000-3600 Total	311.70 311.70
231246	HENRY SCHEIN INC	Warehouse/Health	1	01-0000-0-0000-0000-9320-000 Total	862.00 862.00
231247	SUPER DUPEP PUBLICATIONS	DC/SPEECH	1	01-6500-0-5760-1120-4310-006-622S Total	556.41 556.41
231248	SPHERO INC	Sphero	1	01-2600-0-8500-5000-5840-000-3600 Total	239.72 239.72
231249	QUALITY REPAIR SOLUTION	Paper Cutter Sharpening	1	01-0000-0-0000-2700-5631-002-5501 Total	12,229.25 12,229.25
231250	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALJH / Ink for Awards	1	01-0000-0-0000-2700-4350-303-570D Total	230.00 230.00
231251	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALJH / Headphones for SAI Clas	1	01-6500-0-5760-1120-4310-303-622S Total	421.16 421.16
231252	FREEDOM SCIENFIC BLV GROUP LLC	SPECIAL ED/LOWI #21	1	01-6500-0-5760-1110-4340-000-617C Total	134.80 134.80
231253	AMERICAN PRINTING HOUSE FOR	SPECIAL ED/LOWI #20	1	01-6500-0-5760-1110-4310-000-617C Total	707.58 707.58
231254	MULTI-HEALTH SYSTEMS INC	SPECIAL ED	1	01-6500-0-5760-1110-4310-000-600S Total	148.77 148.77
231255	PACIFIC HEARING SERVICES	SPECIAL ED/LOWI #17	1	01-6500-0-5760-1110-4340-000-617C Total	264.94 264.94
231256	MANGO MATH GROUP LLC	Mango Math Group	1	01-2600-0-8500-5000-4310-000-3600 Total	5,084.21 5,084.21

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

				Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
231257	DEMCO INC	VG/ Library Supplies	1	01-0000-0-1110-1000-4310-009-570D	292.88
				Total	292.88
231258	VISION COMMUNICATIONS INC	Vision Communication	1	01-2600-0-8500-5000-4350-000-3600	5,675.19
				Total	5,675.19
231259	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALJH / Misc. Supplies	1	01-0000-0-0000-2700-4350-303-5109	37.81
			2	01-0000-0-1110-1000-4310-303-570D	86.14
				Total	123.95
231260	SBCSS	IE Expanded Learning Symposium	1	01-2600-0-8500-5000-5200-000-3600	400.00
				Total	400.00
231261	HIGH THREAT INNOVATIONS	Emergency Packs - Trauma PAK	1	01-0000-0-0000-2700-4350-005-5109	5,172.00
				Total	5,172.00
231262	LEARNING HEADPHONES	Headphones	1	01-0000-0-1110-1000-4310-005-5777	532.29
				Total	532.29
231263	CDW GOVERNMENT LLC	Televisions for DSC Training R	1	01-4035-0-0000-2140-4440-000-335D	4,723.02
				Total	4,723.02
231264	CDW GOVERNMENT LLC	VG Mod / Tech Upgrade Classroo	1	21-0000-0-0000-8580-4440-009-7309	96,285.37
				Total	96,285.37
231265	CDW LLC	BAN/LASER PROJECTOR	1	01-0000-0-1110-1000-4440-010-5777	4,175.31
				Total	4,175.31
231266	GO ARCHITECTS INC	ADMIN SERVICES/Carnelian ES PI	1	01-8150-0-0000-8530-6250-000-2076	4,000.00
			2	01-8150-0-0000-8530-6100-000-2076	10,000.00
				Total	14,000.00
231267	ACOSTA TREE SERVICE	GRNDS TREE TRIMMING-VINEYARD	1	01-0000-0-0000-8211-5638-000-2095	11,875.00
				Total	11,875.00
231268	GO ARCHITECTS INC	ADMIN SERVICES/Security Upgrad	1	01-8150-0-0000-8530-6250-000-2076	20,000.00
				Total	20,000.00
231269	SCHOOL SPECIALTY INC	DC/INSTR SUPPLIES	1	01-0000-0-1110-1000-4310-006-5109	515.12
				Total	515.12

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

					Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered	
231283	LAKESHORE EQUIPMENT COMPANY	ALE/Instructional supplies	1	01-1100-0-1110-1000-4310-001-902T	Total	169.16
231284	JONES SCHOOL SUPPLY CO INC	VJH / TRI AWARD CERTIFICATES	1	01-0000-0-0000-2700-5890-308-5501	Total	169.16
231285	SOUTHWEST SCHOOL&OFFICE SUPPLY	supplies	1	01-5634-0-8500-5000-4350-000-3634	Total	139.30
231286	RICCARDI FLOOR COVERING INC	M&O / FLOORING REPAIRS-STORK A	1	01-8150-0-0000-8110-5633-000-2076	Total	139.30
231287	WORXTIME LLC	ADMIN SERVICES / WORXTIME	1	01-0000-0-0000-7200-5810-720-2200	Total	179.15
231288	KNOTT'S BERRY FARM	Knott's Berry Farm Field Trip	1	01-0000-0-1110-1000-5888-005-5109	Total	179.15
231289	LAKESHORE LEARNING MATERIALS	BAN/LAKESHORE	1	01-1100-0-1110-1000-4310-010-901T	Total	12,400.00
231290	A GOOD SIGN & GRAPHICS CO.	M&O / SIGNAGE-VARIOUS SITES	1	01-8150-0-0000-8110-4380-000-2076	Total	12,400.00
231291	ACCO ENGINEERED SYSTEMS INC.	M&O / OPEN REPAIRS	1	01-8150-0-0000-8110-5633-000-2076	Total	6,000.00
231292	A & J ENGRAVING	VJH / TRACK MEDALS & RIBBONS	1	01-0000-0-0000-2700-4350-308-5001	Total	6,000.00
231293	MONOPRICE INC	VJH / MICE	1	01-0000-0-1110-1000-4340-308-5777	Total	6,256.00
231294	CDW GOVERNMENT LLC	Printer	1	01-0000-0-0000-2700-4340-005-5777	Total	6,256.00
231295	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALJH / Art Supplies	1	01-1100-0-1110-1000-4310-303-920T	Total	107.98
231296	SCHOOL SPECIALTY LLC	Kinder Supplies	1	01-1100-0-1110-1000-4310-002-901T		107.98

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ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
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02 Alta Loma School District

					Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt Total	Encumbered	
231297	ROYALTY GUTTERS LLC	GUTTER REPAIR/REPLACEMENT	1	01-8150-0-0000-8110-5631-000-2076	1,350.85	
231298	CDW GOVERNMENT LLC	ALJH / MPR Projector	1	01-0000-0-1110-1000-4440-303-5777	5,600.00	
231299	ODP BUSINESS SOLUTIONS LLC	office supplies	1	01-5634-0-8500-5000-4350-000-3634	5,600.00	
231300	JONES SCHOOL SUPPLY CO INC	Jasper / EOY Certificates	1	01-0000-0-0000-2700-4350-004-570D	4,175.31	
231301	PEAP	Jasper / President's Awards	1	01-0000-0-0000-2700-4350-004-570D	4,175.31	
231302	CDW GOVERNMENT LLC	VG - Bond Security Cameras	1	21-0000-0-0000-8580-4440-009-7017	184.86	
231303	STAPLES ADVANTAGE	Warehouse/Bags	1	01-0000-0-0000-0000-9320-000	184.86	
231304	GORM INC	Warehouse/Gloves & Tissues	1	01-0000-0-0000-0000-9320-000	39.90	
231305	HENRY SCHEIN INC	Warehouse/Health	1	01-0000-0-0000-0000-9320-000	39.90	
231306	KELLY SPICERS INC	Warehouses/Paper	1	01-0000-0-0000-0000-9320-000	380.00	
231307	NAESP	Camelian/ President's Awards	1	01-0000-0-0000-2700-4350-002-570D	380.00	
231308	THE LIBRARY STORE	Library Supplies	1	01-0000-0-0000-2420-4350-005-570D	43,829.20	
231309	GRIGOLLA & SONS CONSTRUCTION	M & O / CONCRETE REPAIRS	1	01-8150-0-0000-8110-5633-000-2076	43,829.20	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

				Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
231310	LAKESHORE EQUIPMENT COMPANY	DC/INSTR SUPPLIES	1	01-1100-0-1110-1000-4310-006-903T	104.04
				Total	104.04
231311	ODP BUSINESS SOLUTIONS LLC	DC/INSTR SUPPLIES	1	01-1100-0-1110-1000-4310-006-903T	261.27
				Total	261.27
231312	DISCOUNT MUGS	Employee Appreciation Gifts	1	01-0000-0-0000-7110-5890-000-1100	10,347.19
				Total	10,347.19
231313	BEARCOM	VG/SITE RADIOS	1	01-8150-0-0000-8110-4450-000-2076	3,529.35
			2	01-0000-0-0000-2700-4450-009-5501	3,529.36
				Total	7,058.71
231314	SOUTHWEST SCHOOL&OFFICE SUPPLY	ALJH / Rulers/Social Studies &	1	01-1100-0-1110-1000-4310-303-923T	22.07
			2	01-0000-0-1110-1000-4310-303-570D	72.26
				Total	94.33
231315	ENCORE DATA PRODUCTS INC	ALJH / Headphones	1	01-0000-0-1110-1000-4310-303-570D	224.66
				Total	224.66
231316	KOALA T'S APPAREL LLC	ALJH / Loaner Shorts	1	01-0000-0-0000-2700-4350-303-570D	217.66
				Total	217.66
231317	T-MOBILE USA INC.	T-Mobile Cell Phone	1	01-0000-0-8500-5000-4350-000-1700	336.18
				Total	336.18
231318	HOME DEPOT	Refrigerator	1	01-0000-0-8500-5000-4450-000-1700	1,508.50
				Total	1,508.50
231319	CDW LLC	HERM/MICE	1	01-0000-0-1110-1000-4340-007-5777	244.59
				Total	244.59
231320	FUN SERVICES	HERM/ACTIVITY	1	01-0000-0-1110-1000-5810-007-5109	6,230.00
				Total	6,230.00
231321	READY AMERICA	VJH / SPORTS FIRST AID BAGS	1	01-0000-0-0000-2700-4350-308-5001	298.08
				Total	298.08
231322	ZEPTIVE INC	ALJH & VJH / Vape Detector Sys	1	01-0000-0-0000-2700-4470-303-5501	2,471.25
			2	01-0000-0-0000-2700-4470-308-5501	4,942.50

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

				Fiscal Year: 2023	
Purchase Order	Vendor	Description	Ln	Fu Rs Y Goal Func Obj Sch Mgmt	Encumbered
231323	DEMCO INC	DC/LIBRARY	3	01-0000-0-0000-2700-5844-303-5501	156.00
			4	01-0000-0-0000-2700-5844-308-5501	156.00
			5	01-0000-0-0000-2700-4470-303-5109	2,471.25
			Total		10,197.00
231324	QUIZZ INC	VJH / QUIZZ	1	01-0000-0-1110-1000-4310-006-5501	79.09
			Total		79.09
231325	ATKINSON ANDELSON LOYA RUUD	ADMIN SERVICES / Conference	1	01-0000-0-1110-1000-4340-308-570D	3,230.00
			Total		3,230.00
231326	ROCKLER COMPANINES INC	M&O OPEN PO-SUPPLIES	1	01-0000-0-0000-7200-5200-720-2200	59.00
			Total		59.00
231327	HE HOIST EQUIPMENT	TRANSPORTATION LIFT REPAIR	1	01-8150-0-0000-8110-4380-000-2076	2,500.00
			Total		2,500.00
231328	CENTRAL RESTAURANT PRODUCTS	CN / STRK CARTS	1	01-0230-0-0000-3600-5632-000-2093	1,600.00
			2	01-0240-0-5760-3600-5632-000-217B	1,600.00
			3	01-0230-0-0000-3600-4380-000-2093	2,200.00
			4	01-0240-0-5760-3600-4380-000-217B	2,200.00
			Total		7,600.00
231329	AVALON PROTECTIVE SERVICES	M&O SECURITY SERVICES VJH	1	01-7028-0-0000-3700-4350-000-2CAF	496.87
			Total		496.87
231330	AVALON PROTECTIVE SERVICES	M&O SECURITY SERVICES ALJH	1	01-0000-0-0000-8310-5880-308-2239	211.50
			Total		211.50
231331	DEPARTMENT OF THE STATE	ADMIN SVCS / DSA STRUCTURAL PL	1	01-0000-0-0000-8310-5880-303-2239	211.50
			Total		211.50
			1	01-8150-0-0000-8530-6170-002-2076	500.00
			Total		500.00
Purchase Order Count: 102		Grand Total	408,199.86		
Fund Summary:		Fund 01	267,113.23		
		Fund 13	972.06		
		Fund 21	140,114.57		

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PURCHASE ORDER REPORT
Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

Fiscal Year: 2023

The above Purchase Order(s) have been issued in accordance with the District's policies and procedures and are hereby recommended for approval.



Authorized Agent

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

Fiscal Year: 2023

02 Alta Loma School District

Transmittal Number: 23000502-0				
Reference	Vendor	Description	Amount	
PV230507-001	BASCOMB, GENESIS	REIMBURSEMENT - CONFERENCE	379.00	
		Total Payment Amount	379.00	
PO230215-007	CHARTER COMMUNICATIONS	FIBER INTERNET	800.00	
		Total Payment Amount	800.00	
PV230506-001	GEERKEN, CATHERINE	MILEAGE	115.28	
		Total Payment Amount	115.28	
PO231132-002	GOPHER SPORT	VJH / PE EQUIPMENT	53.71	
PO231132-003	GOPHER SPORT	VJH / PE EQUIPMENT	(53.71)	
PO231132-004	GOPHER SPORT	VJH / PE EQUIPMENT	1,251.47	
		Total Payment Amount	1,251.47	
PO230798-006	GRANITE TELECOMMUNICATIONS LLC	stork / telephone service	233.49	
		Total Payment Amount	233.49	
PV230505-001	KALFOPOULOS, TAMERA	SCHOOLS TO WATCH REFRESHMENTS	38.85	
		Total Payment Amount	38.85	
PO230230-004	MCI A VERIZON COMPANY	UTILITIES / PHONES LINES	6.12	
		Total Payment Amount	6.12	
PO230708-001	VISION COMMUNICATIONS INC	Vision Communications	7,402.43	
		Total Payment Amount	7,402.43	
		Transmittal Total	10,226.64	
	Fund Summary:	Fund 01	10,226.64	
Transmittal Number: 23000503-0				
PO231025-001	DAVID M. BERTINO MFG. INC.	2022-23-01 VG Mod - #7	2,826.25	
		Total Payment Amount	2,826.25	
		Transmittal Total	2,826.25	
	Fund Summary:	Fund 21	2,826.25	

Transmittal Number: 23000504-0 AUDIT

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ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

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Transmittal Number: 23000504-0 AUDIT				
Reference	Vendor	Description	Amount	
PO231168-004	RANCHO PACIFIC ELECTRIC	2022-23-01 VG Mod - #23	39,330.00	
PO231168-006	RANCHO PACIFIC ELECTRIC	2022-23-01 VG Mod - #23	94,170.07	
		Total Payment Amount	133,500.07	
		Transmittal Total	133,500.07	
		Fund Summary: Fund 21	133,500.07	
Transmittal Number: 23000505-0 AUDIT				
PO231041-003	SPEC CONSTRUCTION CO. INC	2022-23-01 VG Mod - #16	73,692.45	
PO231041-004	SPEC CONSTRUCTION CO. INC	2022-23-01 VG Mod - #16	3,562.50	
		Total Payment Amount	77,254.95	
		Transmittal Total	77,254.95	
		Fund Summary: Fund 21	77,254.95	
Transmittal Number: 23000506-0 AUDIT				
PO231041-005	SPEC CONSTRUCTION CO. INC	2022-23-01 VG Mod - #16	241,505.20	
		Total Payment Amount	241,505.20	
		Transmittal Total	241,505.20	
		Fund Summary: Fund 21	241,505.20	
Transmittal Number: 23000507-0				
PO231042-003	SPEC CONSTRUCTION CO. INC	2022-23-01 VG Mod - #10	2,185.00	
		Total Payment Amount	2,185.00	
		Transmittal Total	2,185.00	
		Fund Summary: Fund 21	2,185.00	
Transmittal Number: 23000509-0				
MV230086-001	AGNIESZKA LAZORCZYK		31.50	
		Total Payment Amount	31.50	
MV230087-001	DANIEL WOO		104.75	
		Total Payment Amount	104.75	

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Transmittal Number: 23000509-0

Reference
 MV230088-001 **Vendor**
 ERIKA ELLIS

Description

Amount

Total Payment Amount

29.00
 29.00

MV230089-001 FEDERICO OCHOA

89.00
 89.00

Total Payment Amount

MV230090-001 STEPHEN SHEA

116.50
 116.50

Total Payment Amount

MV230091-001 WADII HADDAD

130.75
 130.75

Total Payment Amount

Transmittal Total

501.50

Fund Summary: Fund 13

501.50

Transmittal Number: 23000510-0

PV230508-001 REYES, MELISSA

248.10
 248.10

Total Payment Amount

PV230511-001 RICE, JENNIFER

127.34
 127.34

Total Payment Amount

PV230510-001 ROJAS, SADIE

26.86
 26.86

Total Payment Amount

PV230513-001 SHINN, MATTHEW

57.47
 57.47

Total Payment Amount

PV230512-001 URAGA, TRACIE

52.55
 52.55

Total Payment Amount

PV230509-001 VARELA, JESSICA

41.72
 41.72

Total Payment Amount

Transmittal Total

554.04

Fund Summary: Fund 01

554.04

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ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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Fiscal Year: 2023

Transmittal Number: 23000511-0 AUDIT
Reference Vendor
PO230942-004 CDW GOVERNMENT LLC

Description	Amount
HER MOD/ TECH UPGRADE CLASSROO	4,719.45
Total Payment Amount	4,719.45
Transmittal Total	4,719.45
Fund Summary: Fund 21	4,719.45

Transmittal Number: 23000511-0
PV230516-001 CARTER, ANDREW
PV230517-001 CARTER, ANDREW

SCHOOLS TO WATCH REIMBURSEMENT	202.72
STAFF DEV. DAY REFRESHMENTS	502.77
Total Payment Amount	705.49

PV230515-001 CHIEVER, TERRY

SUPPLIES REIMBURSEMENT	230.59
Total Payment Amount	230.59

PO230347-023 CUCAMONGA VALLEY

WATER / BAN	5,364.03
Total Payment Amount	5,364.03

PV230514-001 RUECKNER, AMBER

CONFERENCE REIMB.	140.36
Total Payment Amount	140.36

Transmittal Total	6,440.47
Fund Summary: Fund 01	6,440.47

Transmittal Number: 23000512-0
PV230522-001 DISCHIAVI, SIERRA

Total Payment Amount	20.85
Total Payment Amount	20.85

PV230519-001 HAHN, KIMBERLY

Total Payment Amount	98.94
Total Payment Amount	98.94

PV230524-001 RODRIGUEZ, CHARRON

Total Payment Amount	384.00
Total Payment Amount	384.00

PV230526-001 ROGERS, JEMMA

Total Payment Amount	20.00
Total Payment Amount	20.00

PV230518-001 ROSE, SANDY

Total Payment Amount	185.11
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BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

Fiscal Year: 2023

02 Alta Loma School District

Transmittal Number: 23000512-0

Reference	Vendor	Description	Total Payment Amount	Amount
PV230525-001	SERNA, MARISSA			82.95
				82.95
PV230521-001	STODDARD, LAURA			75.48
				75.48
PV230523-001	SVENSSON, ERIK			446.92
				446.92
PV230520-001	VEESER, EMILY			62.45
				62.45
		Transmittal Total		1,376.70
		Fund Summary: Fund 01		1,376.70

Transmittal Number: 23000513-0

PO231111-001	CDW GOVERNMENT LLC	Projector		4,175.31
				4,175.31
PO230192-007	DS SERVICES OF AMERICA INC	CC / DS Waters		184.51
PO230204-008	DS SERVICES OF AMERICA INC	HERM/BOTTLED WATER SERVICE		63.43
		Total Payment Amount		247.94
		Transmittal Total		4,423.25
		Fund Summary: Fund 01		4,423.25

Transmittal Number: 23000514-0

PO230462-009	CDW GOVERNMENT LLC	CDWG Open IT Supplies		171.97
PO230462-010	CDW GOVERNMENT LLC	CDWG Open IT Supplies		365.92
PO230462-011	CDW GOVERNMENT LLC	CDWG Open IT Supplies		447.99
		Total Payment Amount		985.88
PO230260-008	SO. CALIFORNIA GAS COMPANY	GAS / V/JH		3,548.90
PO230270-007	SO. CALIFORNIA GAS COMPANY	GAS / STRK		3,423.43
PO230330-004	SO. CALIFORNIA GAS COMPANY	GAS / HERM		1,799.03

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ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000514-0				
Reference	Vendor	Description	Amount	
PO230341-008	SO. CALIFORNIA GAS COMPANY	GAS / DC	1,741.77	
PO230355-008	SO. CALIFORNIA GAS COMPANY	GAS / ALJH	4,171.36	
PO230364-008	SO. CALIFORNIA GAS COMPANY	GAS / ALE	1,968.61	
Total Payment Amount			16,653.10	
Transmittal Total			17,638.98	
Fund Summary:		Fund 01	17,638.98	
Transmittal Number: 23000515-0				
PO231112-001	CDW GOVERNMENT LLC	IT/ VG Mod	2,277.30	
PO231112-002	CDW GOVERNMENT LLC	IT/ VG Mod	1,496.65	
Total Payment Amount			3,773.95	
Total Payment Amount			101.76	
Total Payment Amount			101.76	
Transmittal Total			3,875.71	
Fund Summary:		Fund 01	101.76	
		Fund 21	3,773.95	
Total Payment Amount			49.50	
Total Payment Amount			49.50	
Total Payment Amount			75.25	
Total Payment Amount			75.25	
Total Payment Amount			69.90	
Total Payment Amount			69.90	
Total Payment Amount			11.25	
Total Payment Amount			11.25	
Total Payment Amount			27.00	
Total Payment Amount			27.00	
Total Payment Amount			66.00	

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ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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Transmittal Number: 23000516-0

Total Payment Amount 66.00

Reference	Vendor	Description	Amount
MV230101-001	MARY MILLER		49.40
			49.40

MV230094-001	OLIVIA BOZEK		57.25
			57.25

MV230102-001	PAUL T. GARCIA		7.25
			7.25

MV230099-001	REGINA MIYAGISHIMA		37.50
			37.50

MV230095-001	RUBI SMITH		116.05
			116.05

MV230100-001	TARA PAHIA		68.00
			68.00

	Transmittal Total	634.35
Fund Summary:	Fund 13	634.35

Transmittal Number: 23000517-0
 PV230527-001 U S BANK

	Total Payment Amount	3,753.43
		3,753.43

	Transmittal Total	3,753.43
Fund Summary:	Fund 01	3,753.43

Transmittal Number: 23000518-0
 PV230530-001 ALFORD, KIMBERLY

	Total Payment Amount	211.64
		211.64

PV230532-001	CHI, LARRY		36.66
			36.66

Total Payment Amount

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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Transmittal Number: 23000518-0				
Reference	Vendor	Description	Amount	
PV230528-001	COHRT, KATHERINE	Total Payment Amount	32.29	
			32.29	
PV230535-001	CRITCHFIELD, DAWN	Total Payment Amount	128.34	
			128.34	
PV230531-001	DINELEY, ASHLEY	Total Payment Amount	143.75	
			143.75	
PV230529-001	GUERRERO, BARBARA	Total Payment Amount	230.86	
			230.86	
PV230533-001	KWINN, DAVID	Total Payment Amount	8.07	
			8.07	
PV230534-001	LENING, LAUREN	Total Payment Amount	34.35	
			34.35	
PV230537-001	ROGERS, JEMMA	Total Payment Amount	47.38	
			47.38	
PV230536-001	URAGA, TRACIE	Total Payment Amount	16.15	
			16.15	
		Transmittal Total	889.49	
		Fund Summary: Fund 01	889.49	
Transmittal Number: 23000519-0				
PO231026-001	ELLJAY ACOUSTICS INC	2022-23-01 VG Mod - #13	1,021.25	
		Total Payment Amount	1,021.25	
		Transmittal Total	1,021.25	
		Fund Summary: Fund 21	1,021.25	
Transmittal Number: 23000520-0 AUDIT				
PO230096-002	ROY O HUFFMAN ROOF COMPANY	M&O / REPAIRS DISTRICT WIDE	2,040.00	
PO230096-003	ROY O HUFFMAN ROOF COMPANY	M&O / REPAIRS DISTRICT WIDE	545.00	

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

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Transmittal Number: 23000520-0 AUDIT

Reference	Vendor	Description	Total Payment Amount
PO230382-002	SCHOOL SERVICES OF CALIF INC	ADMIN SVCS / MEMBERSHIPS	2,585.00
		Total Payment Amount	Amount
			350.00
			350.00
		Transmittal Total	2,935.00
		Fund Summary: Fund 01	2,935.00
Transmittal Number: 23000520-0			
PO231140-001	ACOSTA TREE SERVICE	GRNDS TREE TRIMMING-DC	4,275.00
		Total Payment Amount	4,275.00
PO230916-002	BSN SPORTS LLC	Playground Equipment	590.95
PO231099-001	BSN SPORTS LLC	Jasper / Playground Equipment	568.53
		Total Payment Amount	1,159.48
PO230969-001	SCHOOL SERVICES OF CALIF INC	ADMIN SVCS / SSC GOV BUDGET WK	1,475.00
		Total Payment Amount	1,475.00
PO231053-001	SIGNATURE FLOORING INC.	M&O / FLOORING REPAIRS-HERMOSA	3,346.00
		Total Payment Amount	3,346.00
PO231179-001	TEXTHELP INC.	SPECIAL ED	75.00
		Total Payment Amount	75.00
PO230299-002	VORTEX INDUSTRIES INC	M&O / OPEN REPAIRS/SUPPLIES	1,151.70
		Total Payment Amount	1,151.70
		Transmittal Total	11,482.18
		Fund Summary: Fund 01	11,482.18
Transmittal Number: 23000521-0			
PO231141-001	ACOSTA TREE SERVICE	GRNDS TREE TRIMMING-BANYAN	6,975.00
		Total Payment Amount	6,975.00
PO230881-001	BSN SPORTS LLC	ALJH / PE Equipment	1,107.89
		Total Payment Amount	1,107.89

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Transmittal Number: 23000521-0	Description	Amount
Reference	SPECIAL ED/LOWI #15	3,558.18
PO231173-001	FREEDOM SCIENTIFIC BLV	3,558.18
	Total Payment Amount	
PO230102-005	REFRIGERATION SUPPLIES	215.50
	Total Payment Amount	215.50
PO231165-001	SHARON A. RAFFIEE-SHERAZI	2,240.00
	Educational Services Organizat	2,240.00
	Total Payment Amount	
PO231202-001	IT / Maintenance	324.00
	Total Payment Amount	324.00
	Transmittal Total	14,420.57
	Fund Summary: Fund 01	14,420.57
Transmittal Number: 23000522-0 AUDIT		
PO230422-030	MAXIM HEALTHCARE STAFFING	6,677.28
	Total Payment Amount	6,677.28
	Transmittal Total	6,677.28
	Fund Summary: Fund 01	6,677.28
Transmittal Number: 23000522-0		
PO230931-002	ACOSTA TREE SERVICE	1,575.00
	Total Payment Amount	1,575.00
PO231081-001	ALPHAGRAPHS 117	495.65
	Total Payment Amount	495.65
PO230301-006	CED INC	240.93
	Total Payment Amount	240.93
PO230679-004	CENTRAL OCCUPATIONAL MEDICINE	25.00
	Total Payment Amount	25.00
PO230071-031	CINTAS CORPORATION	57.46
	Total Payment Amount	57.46

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Transmittal Number: 23000522-0

Reference Vendor
 PO230920-001 CUE INC

	Description	Amount
	VJH / CUE CONFERENCE	359.00
	Total Payment Amount	359.00
PO230130-009	ALE/Custodial Supplies	1,191.55
	Total Payment Amount	1,191.55
PO230243-005	VJH / OPEN PO FOR MUSIC	515.91
	Total Payment Amount	515.91
PO230257-006	2022-23 HR: Concentra Services	94.00
	Total Payment Amount	94.00
PO230149-015	DC / OPEN INSTR SUPPLIES	218.45
PO230149-016	DC / OPEN INSTR SUPPLIES	178.52
PO230154-008	ALJH / Open Instructional Supp	14.48
PO230154-009	ALJH / Open Instructional Supp	128.92
PO230154-010	ALJH / Open Instructional Supp	5.67
PO230156-019	ALE / OPEN INSTR SUPP	16.73
PO230156-020	ALE / OPEN INSTR SUPP	92.40
PO230525-053	STRK /Office Depot Open PO/Ins	5.70
PO230525-054	STRK /Office Depot Open PO/Ins	231.72
PO230525-055	STRK /Office Depot Open PO/Ins	15.07
	Total Payment Amount	907.66
PO230193-049	CC / SUPP OPEN,	825.34
	Total Payment Amount	825.34
PO230210-006	VJH / OPEN PO FOR SCIENCE & ST	51.20
	Total Payment Amount	51.20
	Transmittal Total	6,338.70
	Fund Summary: Fund 01	6,338.70
Transmittal Number: 23000523-0		
MV230104-001	BOBBIE HUDSON	10.50
	Total Payment Amount	10.50
MV230105-001	CHI TANG	27.30

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ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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Transmittal Number: 23000523-0

Total Payment Amount 27.30

Reference	Vendor	Description	Amount
MV230106-001	ITZEL ALVARENGA PEREZ		77.50
		Total Payment Amount	77.50

MV230107-001	JERILEE FLORES		218.25
		Total Payment Amount	218.25

MV230108-001	JOHN STIEFELING		7.00
		Total Payment Amount	7.00

MV230109-001	KRISTINA SOTO		94.10
		Total Payment Amount	94.10

MV230110-001	MICHELLE REAL		17.50
		Total Payment Amount	17.50

MV230111-001	NING LI		248.15
		Total Payment Amount	248.15

Transmittal Total 700.30

Fund Summary: Fund 13

700.30

Transmittal Number: 23000524-0

PV230538-001 U S BANK

			5,034.13
		Total Payment Amount	5,034.13

Transmittal Total 5,034.13

Fund Summary: Fund 01

5,034.13

Transmittal Number: 23000525-0 AUDIT

PO231231-001 AMTECH ELEVATOR SERVICES
PO231231-002 AMTECH ELEVATOR SERVICES

M&O /ELEVATOR 5 YEAR LOAD TEST
M&O /ELEVATOR 5 YEAR LOAD TEST
Total Payment Amount

1,600.00
1,600.00
3,200.00

Transmittal Total

3,200.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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Fiscal Year: 2023

Transmittal Number: 23000525-0 AUDIT

Fund Summary: Fund 01 3,200.00

Transmittal Number: 23000525-0

Reference Vendor
 PO231170-001 ACCUCUT

Description
 DC/INSTRU SUPPLIES
 Total Payment Amount
 Amount
 336.00
 336.00

PO230085-002 ACTION DUCT CLEANING OF THE

M&O/ DUCT CLEANING
 Total Payment Amount
 4,000.00
 4,000.00

PO230947-006 ADAMS SILVA & MCNALLY LLP
 PO230947-007 ADAMS SILVA & MCNALLY LLP
 PO230947-008 ADAMS SILVA & MCNALLY LLP
 PO230947-009 ADAMS SILVA & MCNALLY LLP

SUPERINTENDENT - Retainer agre
 SUPERINTENDENT - Retainer agre
 SUPERINTENDENT - Retainer agre
 SUPERINTENDENT - Retainer agre
 Total Payment Amount
 650.00
 65.00
 227.50
 130.00
 1,072.50

PO231215-001 SOUTH COAST AQMD

M&O/SCAQMD ANNUAL RENEWAL
 FEES
 151.85

PO231216-001 SOUTH COAST AQMD

M&O/SCAQMD ANNUAL RENEWAL
 FEES
 Total Payment Amount
 138.56
 290.41

Transmittal Total

5,698.91

Fund Summary: Fund 01

5,698.91

Transmittal Number: 23000526-0

PV230540-001 AYALA, VIKKI

Total Payment Amount

115.69
 115.69

PV230544-001 CARLSON, AMANDA
 PV230547-001 CARLSON, AMANDA

Total Payment Amount
 72.52
 135.72
 208.24

PV230545-001 DE LA ROSA, MIECHELLE

Total Payment Amount
 381.28
 381.28

PV230542-001 GARCIA, ANGELICA

Total Payment Amount
 86.65
 86.65

PV230539-001 JAUSS, JOSHUA

Total Payment Amount
 184.25

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Transmittal Number: 23000526-0

Reference	Vendor	Description	Total Payment Amount	Amount
PV230546-001	OLEAS, PATRICIA			79.65
		Total Payment Amount		79.65
PV230543-001	PETERS, SHANNON			36.83
		Total Payment Amount		36.83
		Transmittal Total		1,092.59
		Fund Summary: Fund 01		1,092.59

Transmittal Number: 23000527-0 AUDIT

PO230792-025	TILDEN-COIL CONSTRUCTORS INC	CONSTRUCTION MANAGEMENT SERVIC		33,197.00
PO230792-026	TILDEN-COIL CONSTRUCTORS INC	CONSTRUCTION MANAGEMENT SERVIC		90,503.76
		Total Payment Amount		123,700.76
		Transmittal Total		123,700.76
		Fund Summary: Fund 21		123,700.76

Transmittal Number: 23000528-0 AUDIT

PO231013-004	CALIFORNIA INDUSTRIAL	CN / KITCHEN REPAIRS		862.91
		Total Payment Amount		862.91
		Transmittal Total		862.91
		Fund Summary: Fund 13		862.91

Transmittal Number: 23000528-0

PO231013-003	CALIFORNIA INDUSTRIAL	CN / KITCHEN REPAIRS		2,392.76
		Total Payment Amount		2,392.76
		Transmittal Total		2,392.76
		Fund Summary: Fund 13		2,392.76

Transmittal Number: 23000529-0

BEST NET CONSORTIUM
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Transmittal Number: 23000529-0	Vendor	Description	Amount
PO230008-003	A-Z BUS SALES INC	TRANSPORTATION / OPEN REPAIR P Total Payment Amount	61.48 61.48
PO230858-003	BARNES & NOBLE	DC/BOOKS Total Payment Amount	463.38 463.38
PO230087-001	BASIC BACKFLOW INC	M&O - OPEN REPAIRS Total Payment Amount	1,026.70 1,026.70
PO230018-009 PO230018-010	BATTERY SYSTEMS BATTERY SYSTEMS	TRANSPORTATION / OPEN BATTERIE TRANSPORTATION / OPEN BATTERIE Total Payment Amount	(10.22) 684.79 674.57
PO230107-024	BUG X PEST CONTROL	M&O / EXTERMINATOR SERVICES Total Payment Amount	1,400.00 1,400.00
PO230009-005	FLYERS ENERGY LLC	TRANSPORTATION / OPEN FUEL Total Payment Amount	7,503.87 7,503.87
PO231093-001	GOPHER SPORT	Sports Equipment Total Payment Amount	863.58 863.58
PO230243-006	J W PEPPER & SON INC	VJH / OPEN PO FOR MUSIC Total Payment Amount	49.99 49.99
PO230525-056 PO230525-057 PO230525-058 PO230525-059 PO230525-060 PO230525-061 PO230525-062 PO230525-063 PO230525-064	ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins STRK /Office Depot Open PO/Ins Total Payment Amount	22.83 59.89 129.42 47.78 12.82 216.00 190.47 31.68 191.77 902.66
PO230287-015 PO230287-016	THOMPSON PLUMBING SUPPLY THOMPSON PLUMBING SUPPLY	M&O / OPEN SUPPLIES M&O / OPEN SUPPLIES Total Payment Amount	914.91 (16.98) 897.93

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Transmittal Number: 23000529-0

Transmittal Total 13,844.16

Fund Summary:

Fund 01

13,844.16

Transmittal Number: 23000530-0

Reference Vendor
 MV230112-001 ALICE CORNEJO

Description

Amount
 15.50
 15.50
 Total Payment Amount

MV230113-001 BARBARA GUERRERO

31.00
 31.00
 Total Payment Amount

MV230114-001 BLANCA EISEN

24.00
 24.00
 Total Payment Amount

MV230115-001 BRANDI FLORIO

100.75
 100.75
 Total Payment Amount

MV230116-001 CECIL STRAIT

32.75
 32.75
 Total Payment Amount

MV230117-001 CLAUDINE LAGUNZAD

35.90
 35.90
 Total Payment Amount

MV230118-001 DARE KELLEY

40.75
 40.75
 Total Payment Amount

MV230119-001 DIANA ZELNIS

13.25
 13.25
 Total Payment Amount

MV230120-001 DORA NAZAR

37.60
 37.60
 Total Payment Amount

MV230121-001 EDEN KONGTONG

57.00
 57.00
 Total Payment Amount

MV230122-001 ELIDA CASTELLANOS

40.00
 40.00
 Total Payment Amount

MV230123-001 ELIZABETH GREEN

25.60

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Transmittal Number: 23000530-0

Reference	Vendor	Description	Total Payment Amount	Amount
MV230124-001	ERIC BUDINKO			12.00
				12.00
MV230125-001	ERICK GOMEZ			134.00
				134.00
MV230126-001	FRANC HUANG			192.60
				192.60
MV230127-001	JEFF KONIECZKO			26.70
				26.70
MV230128-001	JOAN PATTERSON			34.75
				34.75
MV230129-001	JOHN GONZALES			35.45
				35.45
MV230130-001	KANGHOON LEE			17.10
				17.10
MV230131-001	KARLA EYSTER			21.00
				21.00
MV230132-001	MARLON ARANA			14.75
				14.75
MV230133-001	MAURISSA TRAWICK			19.40
				19.40
MV230134-001	MELISSA REYES			39.50
				39.50
MV230135-001	MICHAEL DECOURCEY			125.25
				125.25
MV230136-001	NANCY ALLEN			28.30

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Transmittal Number: 23000530-0

Reference	Vendor	Description	Total Payment Amount	Amount
MV230137-001	RAVINDER AULAKH		28.30	13.95
MV230138-001	RENEE TIBBETTS			13.95
MV230139-001	STEPHANIE KLEIN			151.00
				151.00
MV230140-001	TONY SALCEDO			24.00
				24.00
MV230141-001	TSEGAADIS S. KOTE			43.50
				43.50
				9.00
				9.00
		Transmittal Total	1,396.35	
		Fund Summary: Fund 13	1,396.35	
		ARCHITECTURE SERVICES FOR MOD	9,513.11	
		ARCHITECTURE SERVICES FOR MOD	10,810.20	
		Total Payment Amount	20,323.31	
		Transmittal Total	20,323.31	
		Fund Summary: Fund 21	20,323.31	
		CONSTRUCTION MANAGEMENT	15,702.00	
		SERVIC		
		CONSTRUCTION MANAGEMENT	47,445.67	
		SERVIC		
		Total Payment Amount	63,147.67	
		Transmittal Total	63,147.67	
		Fund Summary: Fund 21	63,147.67	

Transmittal Number: 23000531-0 AUDIT
PO230815-012 PBK ARCHITECTS INC.
PO230815-013 PBK ARCHITECTS INC.

Transmittal Number: 23000532-0 AUDIT
PO230792-027 TILDEN-COIL CONSTRUCTORS INC
PO230792-028 TILDEN-COIL CONSTRUCTORS INC

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ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
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Transmittal Number: 23000533-0

Reference Vendor
PV230548-001 BASCOMB, GENESIS

Description Amount
Total Payment Amount 15.72
15.72

PO230087-002 BASIC BACKFLOW INC
PO230087-003 BASIC BACKFLOW INC

M&O - OPEN REPAIRS 1,888.60
M&O - OPEN REPAIRS 3,585.19
Total Payment Amount 5,473.79

PV230555-001 CARLSON, AMANDA

Total Payment Amount 92.52
92.52

PV230553-001 FEDERICO, TERRI

Total Payment Amount 334.01
334.01

PV230550-001 GARCIA, ANGELICA

Total Payment Amount 90.54
90.54

PV230552-001 MILLER, MICHELLE

Total Payment Amount 56.50
56.50

PV230554-001 POOLE, BRANDAS

Total Payment Amount 114.70
114.70

PV230551-001 SAENZ, KIMBERLY

Total Payment Amount 175.72
175.72

PV230549-001 THORNTON, JENNIFER

Total Payment Amount 263.11
263.11

Transmittal Total 6,616.61

Fund Summary: Fund 01

6,616.61

Transmittal Number: 23000534-0

PO230398-007 SUNRISE PRODUCE

CN /Fresh Produce

Total Payment Amount 19,755.76
19,755.76

Transmittal Total

19,755.76

Fund Summary: Fund 13

19,755.76

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Transmittal Number: 23000535-0 AUDIT

Reference PV230556-001 Vendor U S BANK

Description	Amount
Total Payment Amount	1,083.46
Transmittal Total	1,083.46
Fund Summary: Fund 01	1,083.46

Transmittal Number: 23000536-0 AUDIT
PO231149-001 TERRA PAVE INC.

M&O-SPEED BUMPS - STORK	9,500.00
Total Payment Amount	9,500.00
Transmittal Total	9,500.00
Fund Summary: Fund 01	9,500.00

Transmittal Number: 23000536-0
PO230531-002 FOOTHILL VACUUM&JANITORIAL INC

VG / OPEN Foothill Vacuum	322.17
Total Payment Amount	322.17

PO230300-004 GRAINGER INC
PO230300-005 GRAINGER INC

M&O / OPEN SUPPLIES	117.11
M&O / OPEN SUPPLIES	183.90
Total Payment Amount	301.01

PO230409-011 KING FENCING INC

M&O / FENCING REPAIR	1,000.00
Total Payment Amount	1,000.00

PO230317-014 LA VERNE POWER EQUIPMENT

M&O / GRNDS / OPEN SUPPLIES	178.09
Total Payment Amount	178.09

PO230010-008 NAPA AUTO PARTS

TRANSPORTATION / OPEN SUPPLIES	827.16
Total Payment Amount	827.16

PO230152-015 ODP BUSINESS SOLUTIONS LLC
PO230152-016 ODP BUSINESS SOLUTIONS LLC
PO230152-017 ODP BUSINESS SOLUTIONS LLC
PO230152-018 ODP BUSINESS SOLUTIONS LLC
PO230152-019 ODP BUSINESS SOLUTIONS LLC
PO230152-020 ODP BUSINESS SOLUTIONS LLC

CARNELIAN / Open Office Depot	7.82
CARNELIAN / Open Office Depot	24.11
CARNELIAN / Open Office Depot	87.07
CARNELIAN / Open Office Depot	141.51
CARNELIAN / Open Office Depot	169.34
CARNELIAN / Open Office Depot	436.38
Total Payment Amount	866.23

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Transmittal Number: 23000536-0	Vendor	Description	Amount
PV230289-008	SM HOYT LUMBER CO INC	M&O / OPEN SUPPLIES	80.88
		Total Payment Amount	80.88
		Transmittal Total	3,575.54
		Fund Summary: Fund 01	3,575.54
Transmittal Number: 23000537-0	CALDERON, EGLADELY	Total Payment Amount	33.01
PV230565-001			33.01
PV230570-001	DISCHIAVI, SIERRA	Total Payment Amount	27.51
			27.51
PV230558-001	ESCARENO, JENNA	Total Payment Amount	102.64
			102.64
PV230563-001	GARCIA, ROSEMARY	Total Payment Amount	39.82
			39.82
PV230557-001	HENDERSON, ANDREA	Total Payment Amount	45.71
			45.71
PV230568-001	REYNOSO, VIRIDIANA	Total Payment Amount	58.09
			58.09
PV230562-001	ROJAS, SADIE	Total Payment Amount	69.63
			69.63
PV230193-050	SMART & FINAL	CC / SUPP OPEN,	107.97
PV230390-009	SMART & FINAL	ED SVCS / OPEN OFFICE SUPPLIES	219.16
PV231076-003	SMART & FINAL	ALJH / Open Supplies	307.53
		Total Payment Amount	634.66
PV230567-001	THORNTON, JENNIFER	Total Payment Amount	75.76
			75.76
PV230559-001	VARELA, JESSICA	Total Payment Amount	35.50
			35.50

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Transmittal Number: 23000537-0

Transmittal Total
1,122.33

Fund Summary: Fund 01
1,122.33

Transmittal Number: 23000538-0 AUDIT

Reference Vendor
PO230729-001 ENVISION CONSULTING GROUP INC

Description
ED SERVICES / SARC PREPARATION
Total Payment Amount

Amount
1,760.50
1,760.50

PO230598-008 GO ARCHITECTS INC

ADMIN SERVICES/HVAC UPGRADES
Total Payment Amount

2,727.00
2,727.00

PO231174-001 SOUTHERN CALIFORNIA NEWS GROUP

Newspaper Advertisement / Bid
Total Payment Amount

4,246.49
4,246.49

PO230158-004 SW SCHOOL SUPPLY
PO230158-005 SW SCHOOL SUPPLY
PO230162-008 SW SCHOOL SUPPLY
PO230162-009 SW SCHOOL SUPPLY
PO230163-011 SW SCHOOL SUPPLY
PO230163-012 SW SCHOOL SUPPLY
PO230542-013 SW SCHOOL SUPPLY
PO230542-014 SW SCHOOL SUPPLY
PO230542-015 SW SCHOOL SUPPLY
PO230542-016 SW SCHOOL SUPPLY
PO231225-001 SW SCHOOL SUPPLY

ALJH / Open Office Supplies
ALJH / Open Office Supplies
HERMOSA / Open Instr Supp
HERMOSA / Open Instr Supp
ALE / OPEN INSTR SUPP
ALE / OPEN INSTR SUPP
BAN / OPEN-INSTRUCTIONAL SUPPL
BAN / OPEN-INSTRUCTIONAL SUPPL
BAN / OPEN-INSTRUCTIONAL SUPPL
BAN / OPEN-INSTRUCTIONAL SUPPL
ALJH / Misc Supplies

40.83
12.93
106.65
127.65
7.54
16.94
428.50
230.18
54.09
(42.17)
621.95
1,605.09

Total Payment Amount

10,339.08

Fund Summary: Fund 01
10,339.08

Transmittal Number: 23000538-0

PV230564-001 ESCARENO, JENNA

JAN. 2023 MILEAGE

48.08
48.08

Total Payment Amount

PO231183-001 PAUL ANKER

VJH / PROMOTION CERTIFICATES A

877.04
877.04

Total Payment Amount

PO230292-019 RBM LOCK & KEY SERVICE

M&O / OPEN SUPPLIES

6.44

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Transmittal Number: 23000538-0			
Reference	Vendor	Description	Amount
PO230292-020	RBM LOCK & KEY SERVICE	M&O / OPEN SUPPLIES	9.67
PO230292-021	RBM LOCK & KEY SERVICE	M&O / OPEN SUPPLIES	32.22
PO230292-022	RBM LOCK & KEY SERVICE	M&O / OPEN SUPPLIES	42.87
		Total Payment Amount	91.20
PO230643-001	SAN BERNARDINO COUNTY	SUPERINTENDENT / Annual Renewa	1,000.00
		Total Payment Amount	1,000.00
PO231260-001	SBCSS	IE Expanded Learning Symposium	360.00
		Total Payment Amount	360.00
PO231192-001	THERAPY SHOPPE INC	SPECIAL ED	35.95
		Total Payment Amount	35.95
PV230560-001	VERDUGO, KRISTEN	REIMBURSEMENT	50.55
		Total Payment Amount	50.55
		Transmittal Total	2,462.82
		Fund Summary:	Fund 01
			2,462.82
Transmittal Number: 23000539-0 AUDIT			
PO230396-017	P & R PAPER SUPPLY	CN /Paper Goods	1,082.63
PO230396-019	P & R PAPER SUPPLY	CN /Paper Goods	1,302.70
		Total Payment Amount	2,385.33
		Transmittal Total	2,385.33
		Fund Summary:	Fund 13
			2,385.33
Transmittal Number: 23000539-0			
PO230397-008	DRIFTWOOD DAIRY INC.	CN /Dairy Products	24,476.11
		Total Payment Amount	24,476.11
PO230406-009	GOLD STAR FOODS	CN /Food, commodities, snack i	81,375.94
		Total Payment Amount	81,375.94
PO230452-011	IFS INDIVIDUAL FOODSERVICE	CN /Paper Goods	1,492.00
		Total Payment Amount	1,492.00

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Transmittal Number: 23000539-0				
Reference	Vendor	Description	Amount	
PO230396-016	P & R PAPER SUPPLY	CN /Paper Goods	1,138.05	
PO230396-018	P & R PAPER SUPPLY	CN /Paper Goods	1,710.52	
		Total Payment Amount	2,848.57	
PO230453-015				
PO230453-016	SYSCO LOS ANGELES INC	CN /Grocery Products	1,299.16	
PO230453-017	SYSCO LOS ANGELES INC	CN /Grocery Products	2,729.65	
	SYSCO LOS ANGELES INC	CN /Grocery Products	777.94	
		Total Payment Amount	4,806.75	
		Transmittal Total	114,999.37	
		Fund Summary:		Fund 13
			114,999.37	
Transmittal Number: 23000540-0 AUDIT				
PO230849-001	CRAMER PAINTING INC	VJH-GYM PAINTING	30,700.00	
		Total Payment Amount	30,700.00	
		Transmittal Total	30,700.00	
		Fund Summary:		Fund 01
			30,700.00	
Transmittal Number: 23000541-0				
PV230571-001	CARTER, ANDREW		122.75	
		Total Payment Amount	122.75	
PO231142-001	GOPHER SPORT	DC/PLAYGROUND	734.39	
		Total Payment Amount	734.39	
PO230133-007	GORM INC	DC /OPEN	4,189.91	
PO230133-008	GORM INC	DC /OPEN	542.90	
PO230133-009	GORM INC	DC /OPEN	1,461.36	
PO230133-010	GORM INC	DC /OPEN	(1,391.32)	
		Total Payment Amount	4,802.85	
PO230524-020	SMART & FINAL	STRK / Smart & Final Open PO 2	458.18	
		Total Payment Amount	458.18	
PV230573-001	STRAKA, KINSEY		49.38	
		Total Payment Amount	49.38	

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Transmittal Number: 23000541-0
 Reference Vendor
 PO230284-007 VISTA PAINT CORP

Description	Amount
M&O / OPEN SUPPLIES	70.82
Total Payment Amount	70.82

Transmittal Total

6,238.37

Fund Summary: Fund 01

6,238.37

Transmittal Number: 23000542-0 AUDIT
 PV230574-001 U S BANK

Total Payment Amount

3,735.95
 3,735.95

Transmittal Total

3,735.95

Fund Summary: Fund 01
 Fund 13

3,519.70
 216.25

Transmittal Number: 23000543-0
 PV230575-001 LAM, DEE

Total Payment Amount

159.80
 159.80

PV230578-001 LE MASTER, JAMIE

59.88
 59.88

PV230577-001 OLEAS, PATRICIA

40.41
 40.41

PO230193-051 SMART & FINAL

CC / SUPP OPEN,
 Total Payment Amount

973.96
 973.96

PV230576-001 U S BANK

Total Payment Amount

405.47
 405.47

Transmittal Total

1,639.52

Fund Summary: Fund 01

1,639.52

Transmittal Number: 23000544-0 AUDIT
 PV230579-001 U S BANK

Total Payment Amount

531.07
 531.07

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Transmittal Number: 23000544-0 AUDIT

	Transmittal Total
	531.07
Fund Summary:	Fund 01
	531.07

Transmittal Number: 23000544-0

Reference	Vendor	Description	Amount
PO230128-018	GORM INC	JASPER/GORM OPEN PO	823.37
PO230128-019	GORM INC	JASPER/GORM OPEN PO	757.44
		Total Payment Amount	1,580.81

PO230144-001	ODP BUSINESS SOLUTIONS LLC	JASPER/OPEN PO FOR STAMPS	120.00
PO230150-028	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	(15.60)
PO230150-029	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	64.35
PO230150-030	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	15.60
PO230150-031	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	56.45
PO230191-001	ODP BUSINESS SOLUTIONS LLC	PRINT SHOP / SUPP-OPEN	75.86
PO230191-002	ODP BUSINESS SOLUTIONS LLC	PRINT SHOP / SUPP-OPEN	(9.47)
PO230191-003	ODP BUSINESS SOLUTIONS LLC	PRINT SHOP / SUPP-OPEN	19.38
PO230323-019	ODP BUSINESS SOLUTIONS LLC	JASPER / INST SUPPLIES	126.09
PO230539-011	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	60.31
PO230539-012	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	63.06
		Total Payment Amount	576.03

PO230193-052 SMART & FINAL

	CC / SUPP OPEN,
	686.96
	Total Payment Amount
	686.96

	Transmittal Total
	2,843.80
Fund Summary:	Fund 01
	2,843.80

Transmittal Number: 23000545-0

PO230581-004 BELL ROOF COMPANY

2021-22-01 Floyd M. Stork Mod	15,125.00
	Total Payment Amount
	15,125.00

	Transmittal Total
	15,125.00
Fund Summary:	Fund 21
	15,125.00

Transmittal Number: 23000546-0

PO230583-005 CG ACOUSTICS INC.

2021-22-01 Floyd M. Stork Mode	5,718.50
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Transmittal Number: 23000546-0

Total Payment Amount	5,718.50
Transmittal Total	5,718.50
Fund Summary: Fund 21	5,718.50

Transmittal Number: 23000547-0 AUDIT

Reference PO230610-004 Vendor INLAND PACIFIC TILE INC.

Description	Amount
2021-22-01 Floyd M. Stork Mode	6,285.93
Total Payment Amount	6,285.93
Transmittal Total	6,285.93
Fund Summary: Fund 21	6,285.93

Transmittal Number: 23000548-0

PO230687-005 BITHELL INC

2021-22-01 Floyd M. Stork Mod	8,238.16
Total Payment Amount	8,238.16
Transmittal Total	8,238.16
Fund Summary: Fund 21	8,238.16

Transmittal Number: 23000549-0 AUDIT

PO230687-004 INTERPIPE CONTRACTING INC

2021-22-01 Floyd M. Stork Mode	17,932.66
Total Payment Amount	17,932.66
Transmittal Total	17,932.66
Fund Summary: Fund 21	17,932.66

Transmittal Number: 23000550-0 AUDIT

PO230605-005 SPEC CONSTRUCTION CO. INC

2021-22-01 Floyd M. Stork Mode	13,880.44
Total Payment Amount	13,880.44
Transmittal Total	13,880.44
Fund Summary: Fund 21	13,880.44

Transmittal Number: 23000551-0 AUDIT

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Transmittal Number: 23000551-0 AUDIT

Reference Vendor
PO230608-005 K&Z CABINET CO INC

Description
2021-22-01 Floyd M. Stork Mode
Total Payment Amount

Transmittal Total

Fund Summary: Fund 21

Amount
3,569.01
3,569.01

Transmittal Number: 23000552-0
PV230581-001 CARLSON, AMANDA

PV230582-001 HEARD, CHRISTINA

PV230584-001 LANDERS, MEGGAN

PO230811-001 LEAVING THE VILLAGE

PO230152-021 ODP BUSINESS SOLUTIONS LLC
PO230152-022 ODP BUSINESS SOLUTIONS LLC
PO230152-023 ODP BUSINESS SOLUTIONS LLC
PO230424-006 ODP BUSINESS SOLUTIONS LLC
PO230424-007 ODP BUSINESS SOLUTIONS LLC
PO231018-001 ODP BUSINESS SOLUTIONS LLC
PO231019-001 ODP BUSINESS SOLUTIONS LLC
PO231019-002 ODP BUSINESS SOLUTIONS LLC

PV230580-001 RICE, JENNIFER

PV230583-001 U S BANK

VG/ Conference

CARNELIAN / Open Office Depot
CARNELIAN / Open Office Depot
CARNELIAN / Open Office Depot
SPECIAL ED
SPECIAL ED
Toner
ALJH / Awards Supplies
ALJH / Awards Supplies

Total Payment Amount

Total Payment Amount

Total Payment Amount

Transmittal Total

Fund Summary: Fund 01

375.00
375.00

272.04
202.42
63.06
32.29
34.45
39.19
35.92
52.21
731.58

91.12
91.12

156.22
156.22

1,818.96
1,818.96

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Transmittal Number: 23000553-0	Vendor	Description	Amount
PV230586-001	ALLEN, LINDSAY	Total Payment Amount	280.08
			280.08
PV230585-001	BOYD, PAMELLA	Total Payment Amount	98.20
			98.20
PV230594-001	DZAMA, MATTHEW	Total Payment Amount	137.61
			137.61
PV230591-001	KULM, KELLY	Total Payment Amount	31.66
			31.66
PV230589-001	NEWTON, KAREN	Total Payment Amount	61.41
			61.41
PV230588-001	NOTTINGHAM, CORY	Total Payment Amount	57.00
			57.00
PV230592-001	PACHECO, ANTHONY	Total Payment Amount	180.44
			180.44
PV230587-001	WENTWORTH, JULIE	Total Payment Amount	50.00
			50.00
PV230590-001	ZUBIATE, KARENA	Total Payment Amount	254.10
			254.10
		Transmittal Total	1,150.50
		Fund Summary: Fund 01	1,150.50
Transmittal Number: 23000554-0	Vendor	Description	Amount
PO230586-003	DONALD M HOOVER COMPANY	2021-22-01 Floyd M. Stork Mode	9,257.66
		Total Payment Amount	9,257.66
		Transmittal Total	9,257.66
		Fund Summary: Fund 21	9,257.66

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Transmittal Number: 23000555-0					
Reference	Vendor	Description	Amount		
MV230142-001	ANJA RANTISI	Total Payment Amount	40.75		
			40.75		
MV230143-001	BOBBIE CANEZ	Total Payment Amount	29.50		
			29.50		
MV230144-001	CLARINE WONG	Total Payment Amount	72.25		
			72.25		
MV230145-001	CRISTAL PARRA	Total Payment Amount	5.50		
			5.50		
MV230146-001	ERICA KYPREOS-HOLGUIN	Total Payment Amount	19.00		
			19.00		
MV230147-001	FEI FEI	Total Payment Amount	24.00		
			24.00		
MV230148-001	GEOFFREY RAYA	Total Payment Amount	29.60		
			29.60		
MV230150-001	HANK YU	Total Payment Amount	259.25		
			259.25		
MV230149-001	HANNA TRUONG	Total Payment Amount	50.00		
			50.00		
MV230151-001	I TZU HSU	Total Payment Amount	16.50		
			16.50		
MV230152-001	JEFF MOELLER	Total Payment Amount	178.25		
			178.25		
MV230153-001	JENNIFER BOZARTH	Total Payment Amount	16.50		
			16.50		
MV230154-001	JENNIFER OPENSHAW	Total Payment Amount	23.75		
			23.75		

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Transmittal Number: 23000555-0	Vendor	Description	Amount
MV230155-001	JESSICA RYAN	Total Payment Amount	19.25
			19.25
MV230156-001	KELLIE MCCLURE	Total Payment Amount	36.75
			36.75
MV230157-001	KENNETH MAXWELL II	Total Payment Amount	157.50
			157.50
MV230158-001	KEVIN DAHLGREN	Total Payment Amount	45.25
			45.25
MV230159-001	KRISTINE DAY	Total Payment Amount	17.85
			17.85
MV230160-001	LARA RAUSCH	Total Payment Amount	8.25
			8.25
MV230161-001	LAURA PAUL	Total Payment Amount	9.00
			9.00
MV230162-001	LESLIE VALMONTE	Total Payment Amount	245.75
			245.75
MV230163-001	LINDA RELPH	Total Payment Amount	36.00
			36.00
MV230164-001	LISA TREVICK	Total Payment Amount	20.00
			20.00
MV230165-001	LISSETTE LOWTHER	Total Payment Amount	38.50
			38.50
MV230166-001	LIZETH LOPEZ	Total Payment Amount	15.60
			15.60
MV230167-001	LUIS A. FIGUEROA	Total Payment Amount	124.45
			124.45

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Reference	Vendor		
MV230168-001	MICHELLE MASSEY	Total Payment Amount	272.00
MV230169-001	QINGYUN CAI	Total Payment Amount	272.00
MV230170-001	SAMANTHA HAYWARD	Total Payment Amount	38.00
MV230171-001	SELINA GARCIA	Total Payment Amount	38.00
MV230172-001	SHAWNA HARRER	Total Payment Amount	21.75
MV230173-001	SHOBHANA DOGRA	Total Payment Amount	21.75
MV230174-001	SHUANG WU-BARONE	Total Payment Amount	5.50
MV230175-001	TIFFANY SAUNDERS	Total Payment Amount	5.50
MV230176-001	TRACI FABRIZIO	Total Payment Amount	7.70
MV230177-001	VU DUONG	Total Payment Amount	7.70
MV230178-001	WENDY PATTI	Total Payment Amount	24.48
MV230179-001	ZABRINA CHAMBERLIN	Total Payment Amount	24.48
Transmittal Total			63.40
Fund Summary:		Fund 13	63.40

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Transmittal Number: 23000556-0 AUDIT

Reference	Vendor
PO231200-001	LEWIS FAMILY PLAYHOUSE
PO231200-002	LEWIS FAMILY PLAYHOUSE

Description	Amount
STK 2nd Gr Field Trip	870.00
STK 2nd Gr Field Trip	870.00
Total Payment Amount	1,740.00
Transmittal Total	1,740.00
Fund Summary: Fund 01	1,740.00

Transmittal Number: 23000556-0
PO231178-001 CITY OF FONTANA

DC/FIELD TRIP	372.00
Total Payment Amount	372.00

PO231205-001	IFLY	6th Grade Field Trip - iFLY -	2,799.20
		Total Payment Amount	2,799.20

PO231208-001	JURUPA MOUNTAINS	Fieldtrip to Jurupa Discovery	1,508.00
		Total Payment Amount	1,508.00

PO231176-001	LA VERNE HERITAGE FOUNDATION	JASPER 2nd Grade Field Trip to	718.00
		Total Payment Amount	718.00

PO231229-001	MOBILE ED PRODUCTION INC	Jasper Assembly (Mobile Ed Pro	1,195.00
		Total Payment Amount	1,195.00

PO231201-001	PURPLE EASEL LLC	GATE Assembly	630.00
		Total Payment Amount	630.00

PO231242-001	THE IMAGINATION MACHINE	BAN/IMAGINATION MACHINE	1,545.00
		Total Payment Amount	1,545.00

PO231207-001	THE SAWDUST FACTORY	Fieldtrip to Sawdust Factory 0	720.00
		Total Payment Amount	720.00

PO231196-002	TRAVELING TIDE POOLS	HERM/ASSEMBLY	1,895.00
		Total Payment Amount	1,895.00

Transmittal Total	11,382.20
Fund Summary: Fund 01	11,382.20

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Transmittal Number: 23000557-0				
Reference	Vendor	Description	Amount	
PO230059-003	DB SERVICES	M&O / WINDOW COVERING REPAIR	265.00	
		Total Payment Amount	265.00	
PO231230-001	DUXBURY SYSTEMS INC.	SPECIAL ED/LOWI #19	695.00	
		Total Payment Amount	695.00	
PO230366-004	FEDEX	ADMIN SERVICES / OPEN FEDEX	131.55	
		Total Payment Amount	131.55	
PO230035-013	HOME DEPOT CREDIT SERVICES	M&O / OPEN SUPPLIES	919.42	
		Total Payment Amount	919.42	
PO230099-005	JAYCOX CONSTRUCTION CNG	M&O/CNG PREVENTATIVE MAINTENAN	895.00	
		Total Payment Amount	895.00	
PO230631-014	LAKESHORE EQUIPMENT COMPANY	CC / Lakeshore	212.16	
PO230631-015	LAKESHORE EQUIPMENT COMPANY	CC / Lakeshore	49.75	
PO230631-016	LAKESHORE EQUIPMENT COMPANY	CC / Lakeshore	66.76	
PO230631-017	LAKESHORE EQUIPMENT COMPANY	CC / Lakeshore	71.92	
		Total Payment Amount	400.59	
PO230422-031	MAXIM HEALTHCARE STAFFING	SPECIAL ED	5,893.44	
PO230422-032	MAXIM HEALTHCARE STAFFING	SPECIAL ED	492.00	
PO230422-033	MAXIM HEALTHCARE STAFFING	SPECIAL ED	492.00	
		Total Payment Amount	6,877.44	
PO230886-008	MONTGOMERY HARDWARE CO	M&O / OPEN SUPPLIES	34.56	
		Total Payment Amount	34.56	
PO231107-001	NAESP	VJH / PRESIDENTIAL PINS	697.68	
		Total Payment Amount	697.68	
PO230670-008	PARADIGM HEALTHCARE	SPECIAL ED	500.00	
		Total Payment Amount	500.00	
PO231249-001	QUALITY REPAIR SOLUTION	Paper Cutter Sharpening	230.00	
		Total Payment Amount	230.00	
MV230180-001	STHEPANY GUATEMALA		10.00	

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Transmittal Number: 23000557-0

Total Payment Amount	10.00
Transmittal Total	11,656.24
Fund Summary: Fund 01	11,656.24

Transmittal Number: 23000558-0 AUDIT

Reference	Vendor	Description	Amount
PO230623-015	TRI VALLEY INSPECTIONS INC	ADMINISTRATIVE SERVICES / INSP	10,152.50
Total Payment Amount			10,152.50
Transmittal Total			10,152.50
Fund Summary: Fund 21			10,152.50

Transmittal Number: 23000558-0

PO230623-016	TRI VALLEY INSPECTIONS INC	ADMINISTRATIVE SERVICES / INSP	5,076.25
PO230623-017	TRI VALLEY INSPECTIONS INC	ADMINISTRATIVE SERVICES / INSP	3,766.25
Total Payment Amount			8,842.50
Transmittal Total			8,842.50
Fund Summary: Fund 21			8,842.50

Transmittal Number: 23000559-0

PO230414-015	ASIAN-AMERICAN RESOURCE CENTER	SPECIAL ED/CONSULTANT SERVICES	80.00
PO230414-016	ASIAN-AMERICAN RESOURCE CENTER	SPECIAL ED/CONSULTANT SERVICES	169.65
PO230414-017	ASIAN-AMERICAN RESOURCE CENTER	SPECIAL ED/CONSULTANT SERVICES	240.00
PO230414-018	ASIAN-AMERICAN RESOURCE CENTER	SPECIAL ED/CONSULTANT SERVICES	169.65
PO230414-019	ASIAN-AMERICAN RESOURCE CENTER	SPECIAL ED/CONSULTANT SERVICES	150.00
Total Payment Amount			809.30
PO230568-007	ATKINSON ANDELSON LOYA RUUD	SUPERINTENDENT / Retainer agr	2,000.00
Total Payment Amount			2,000.00
PO230462-012	CDW GOVERNMENT LLC	CDWG Open IT Supplies	48.74
Total Payment Amount			48.74
PO231227-001	CM SCHOOL SUPPLY	Classroom Supplies	240.84
Total Payment Amount			240.84

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Transmittal Number: 23000559-0		Description	Amount
Reference	Vendor		
PO231100-001	JURUPA MOUNTAINS	Japser / 4th Grade Field Trip	707.50
		Total Payment Amount	707.50
PO230325-008		GAS / JASP	2,375.35
	SO. CALIFORNIA GAS COMPANY	Total Payment Amount	2,375.35
		Transmittal Total	6,181.73
		Fund Summary:	
		Fund 01	6,181.73
		Fund 21	0.00
Transmittal Number: 23000560-0			
PO231266-002	GO ARCHITECTS INC	ADMIN SERVICES/Carnelian ES Pl	4,000.00
		Total Payment Amount	4,000.00
PO230035-014	HOME DEPOT CREDIT SERVICES	M&O / OPEN SUPPLIES	353.69
PO230488-006	HOME DEPOT CREDIT SERVICES	STRK / Home Depot Open PO/Cust	228.09
PO230557-003	HOME DEPOT CREDIT SERVICES	Home Depot OPEN PURCHASE ORDER	157.58
		Total Payment Amount	739.36
PO231015-001	K&Z CABINET CO INC	CASEWORK-HERMOSA	8,181.00
		Total Payment Amount	8,181.00
PO230025-011	KC SERVICES	TRANSPORTATION / BUS AND FLEET	540.00
PO230025-012	KC SERVICES	TRANSPORTATION / BUS AND FLEET	564.00
		Total Payment Amount	1,104.00
PO230409-012	KING FENCING INC	M&O / FENCING REPAIR	350.00
		Total Payment Amount	350.00
PO230303-006	LENNOX INDUSTRIES INC	M&O / OPEN SUPPLIES	352.77
		Total Payment Amount	352.77
PO231190-001	LITERACY RESOURCES LLC	Kinder & Primary Curriculum	329.20
		Total Payment Amount	329.20
PO230378-006	PAPE MATERIAL HANDLING INC	WAREHOUSE / OPEN REPAIRS	2,250.49
		Total Payment Amount	2,250.49

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Transmittal Number: 23000560-0

Transmittal Total
17,306.82

Fund Summary: Fund 01
17,306.82

Transmittal Number: 23000561-0 AUDIT

Reference Vendor
PO230568-008 ATKINSON ANDELSON LOYA RUUD

Description
SUPERINTENDENT / Retainer agr
Total Payment Amount
Amount
1,075.00
1,075.00

PO231206-001 IFLY

5th Grade Field Trip - iFLY
Total Payment Amount
2,449.30
2,449.30

Transmittal Total
3,524.30

Fund Summary: Fund 01
Fund 21
3,524.30
0.00

Transmittal Number: 23000561-0

PO230414-020 ASIAN-AMERICAN RESOURCE CENTER
PO230414-021 ASIAN-AMERICAN RESOURCE CENTER
PO230414-022 ASIAN-AMERICAN RESOURCE CENTER

SPECIAL ED/CONSULTANT SERVICES
SPECIAL ED/CONSULTANT SERVICES
SPECIAL ED/CONSULTANT SERVICES
Total Payment Amount
280.00
277.51
169.65
727.16

PO230444-002 CITY OF RANCHO CUCAMONGA

ADMIN SVCS/M/G Landscape FEES
Total Payment Amount
501.93
501.93

PO231191-001 CURRICULUM ASSOCIATES LLC

SPECIAL ED
Total Payment Amount
4,531.83
4,531.83

PO231157-001 DEMCO INC

Library supplies
Total Payment Amount
259.57
259.57

PO231181-001 SAN GABRIEL MOUNTAINS

DC/FIELD TRIP
Total Payment Amount
400.00
400.00

Transmittal Total
6,420.49

Fund Summary: Fund 01
6,420.49

Transmittal Number: 23000562-0 AUDIT

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Transmittal Number: 23000562-0 AUDIT

Reference Vendor
 PV230596-001 U S BANK

Description Amount
 Total Payment Amount 84.76
 84.76

Transmittal Total 84.76

Fund Summary: Fund 01 84.76

Transmittal Number: 23000562-0
 PO231158-001 OTC BRANDS INC

Instructional Supplies
 Total Payment Amount 61.41
 61.41

PV230595-001 U S BANK
 Total Payment Amount 3,237.34
 3,237.34

Transmittal Total 3,298.75

Fund Summary: Fund 01 3,298.75

Transmittal Number: 23000563-0
 MV230181-001 ADRIANA MENDEZ

Total Payment Amount 72.10
 72.10

MV230182-001 AMY ROEFER
 Total Payment Amount 83.40
 83.40

MV230183-001 ANITA ARIAS
 Total Payment Amount 29.75
 29.75

MV230184-001 ANN MARIE BOZEK
 Total Payment Amount 39.50
 39.50

MV230185-001 ARACELY ALANIS
 Total Payment Amount 73.00
 73.00

MV230186-001 CAITLIN JOHNSTON
 Total Payment Amount 56.00
 56.00

MV230187-001 CASSANDRA MORTON
 Total Payment Amount 67.00
 67.00

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Transmittal Number: 23000563-0

Reference Vendor
 MV230188-001 CHRISTIE BRACE

Description Amount
 Total Payment Amount 22.75
 22.75

MV230189-001 CRYSTAL BELL

Total Payment Amount 37.00
 37.00

MV230190-001 DANIEL CARSON

Total Payment Amount 37.10
 37.10

MV230191-001 DAVID MILLAN

Total Payment Amount 28.25
 28.25

MV230192-001 DENESE LAUTENSLAGER

Total Payment Amount 28.95
 28.95

MV230193-001 DIANA BELL

Total Payment Amount 105.40
 105.40

MV230194-001 DONIELLE COSNER

Total Payment Amount 44.50
 44.50

MV230195-001 ELIZABETH ARREDONDO

Total Payment Amount 31.00
 31.00

MV230196-001 ELIZABETH YI

Total Payment Amount 118.50
 118.50

MV230197-001 GWENDOLYN BODNAR

Total Payment Amount 56.75
 56.75

MV230198-001 HEATHER LITTLE

Total Payment Amount 33.00
 33.00

MV230199-001 JEN MCGOWAN

Total Payment Amount 25.50
 25.50

MV230200-001 JENNIFER THOMPSON

Total Payment Amount 32.85
 32.85

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Transmittal Number: 23000563-0

Reference Vendor
MV230201-001 JESSICA BIRRELL

Description Amount
Total Payment Amount 117.00
117.00

Transmittal Total 1,139.30

Fund Summary: Fund 13 1,139.30

Transmittal Number: 23000564-0 AUDIT

PO231241-001 BOWLERO

BAN/BOWLERO
Total Payment Amount 1,500.70
1,500.70

Transmittal Total 1,500.70

Fund Summary: Fund 01 1,500.70

Transmittal Number: 23000564-0

PO230313-008 EWING IRRIGATION PRODUCTS INC

M&O / GRNDS / OPEN SUPPLIES 826.69
Total Payment Amount 826.69

PO230165-004 HOME DEPOT CREDIT SERVICES 48.26
PO230166-004 HOME DEPOT CREDIT SERVICES 99.00
PO230167-007 HOME DEPOT CREDIT SERVICES 220.73
PO230168-004 HOME DEPOT CREDIT SERVICES 666.76

JASPER / HOME DEPOT OPEN PO 48.26
VJH / OPEN PO FOR SCIENCE & ST 99.00
DC/ CUST OPEN SUPPLIES 220.73
VJH / OPEN CUST SUPP 666.76

Total Payment Amount 1,034.75

PO231126-001 LAKESHORE EQUIPMENT COMPANY

TK Instructional Supplies (ALE) 1,491.84
Total Payment Amount 1,491.84

PV230597-001 MURPHY, REBECCA

Total Payment Amount 278.40
278.40

PO230311-005 PATTON'S SALES CORP 148.70
PO230311-006 PATTON'S SALES CORP 87.27
PO230311-007 PATTON'S SALES CORP 173.48
PO230311-008 PATTON'S SALES CORP (173.48)

M&O / OPEN SUPPLIES 148.70
M&O / OPEN SUPPLIES 87.27
M&O / OPEN SUPPLIES 173.48
M&O / OPEN SUPPLIES (173.48)

Total Payment Amount 235.97

PO231127-001 PEAP

ALJH / President's Awards 632.05
Total Payment Amount 632.05

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Transmittal Number: 23000564-0	Vendor	Description	Amount
PO231226-001	PITSCO EDUCATION LLC	ALJH / STEM Lab Supplies	47.54
		Total Payment Amount	47.54
PO231185-001	PRISMATIC MAGIC LLC	VG/ Assembly	1,049.00
		Total Payment Amount	1,049.00
		Transmittal Total	5,596.24
		Fund Summary: Fund 01	5,596.24
Transmittal Number: 23000565-0 AUDIT	SCHOOLS EXCESS LIABILITY FUND	ADMIN SERVICES-AB215 Liability	162,935.31
PO231209-001		Total Payment Amount	162,935.31
PO231090-001	STS EDUCATION	IT/ VG Mod	121,282.52
		Total Payment Amount	121,282.52
		Transmittal Total	284,217.83
		Fund Summary: Fund 01	162,935.31
		Fund 21	121,282.52
Transmittal Number: 23000565-0	ACOSTA TREE SERVICE	GRNDS TREE TRIMMING-VINEYARD	10,300.00
PO231267-001		Total Payment Amount	10,300.00
PO230055-006	ACTION AWARDS INC	M&O / OPEN PO-SIGNAGE	376.70
		Total Payment Amount	376.70
PO231085-001	ADVANCED ENVIRONMENTAL	M&O / GRNDS LANDSCAPING	18,750.00
		Total Payment Amount	18,750.00
PO230071-032	CINTAS CORPORATION	TRANSPORTATION /OPEN PO LAUNDR	57.46
PO230071-033	CINTAS CORPORATION	TRANSPORTATION /OPEN PO LAUNDR	57.46
PO230071-034	CINTAS CORPORATION	TRANSPORTATION /OPEN PO LAUNDR	57.46
PO230071-035	CINTAS CORPORATION	TRANSPORTATION /OPEN PO LAUNDR	57.46
		Total Payment Amount	229.84
PO230257-007	CONCENTRA MEDICAL CENTERS INC	2022-23 HR: Concentra Services	187.00

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Transmittal Number: 23000565-0

Reference	Vendor	Description	Total Payment Amount	Amount
PO231237-001	REALLY GOOD STUFF INC	DC/SUPPLIES	187.00	79.82
				79.82
PO231138-001	SCHOOL SERVICES OF CALIF INC	Webinar - Employee Leave - Sch		315.00
PO231162-001	SCHOOL SERVICES OF CALIF INC	Conference		195.00
		Total Payment Amount		510.00
PO231248-001	SPHERO INC	Sphero		12,074.25
		Total Payment Amount		12,074.25
PO231247-001	SUPER DUPEP PUBLICATIONS	DC/SPEECH		239.72
		Total Payment Amount		239.72
PO230057-007	UPLAND SPINE & REHAB	DMV TESTING / OPEN PURCHASE OR		75.00
		Total Payment Amount		75.00
		Transmittal Total		42,822.33
		Fund Summary: Fund 01		42,822.33

Transmittal Number: 23000566-0 AUDIT

PO230606-005 R.I.S. ELECTRICAL CONTRACTORS

2021-22-01 Floyd M. Stork Mode
Total Payment Amount
6,344.00
6,344.00
Transmittal Total
6,344.00
Fund Summary: Fund 21
6,344.00

Transmittal Number: 23000567-0 AUDIT

PO231214-001 ADVANCED ENVIRONMENTAL

M&O / GRNDS LANDSCAPING - ALJ
Total Payment Amount
5,517.72
5,517.72

PO230575-008 KONICA MINOLTA

VJH / COPY COSTS
Total Payment Amount
354.77
354.77
Transmittal Total
5,872.49

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Fund Summary: Fund 01

5,872.49

Transmittal Number: 23000567-0

Reference Vendor
PO231182-001 APPLE INC

Description Amount
SPECIAL ED 1,259.42
Total Payment Amount 1,259.42

PO230259-029	CUCAMONGA VALLEY	WATER / VJH	1,109.82
PO230259-030	CUCAMONGA VALLEY	WATER / VJH	820.29
PO230259-031	CUCAMONGA VALLEY	WATER / VJH	12.52
PO230259-032	CUCAMONGA VALLEY	WATER / VJH	12.52
PO230269-022	CUCAMONGA VALLEY	WATER / STRK	825.75
PO230269-023	CUCAMONGA VALLEY	WATER / STRK	386.70
PO230269-024	CUCAMONGA VALLEY	WATER / STRK	7.59
PO230324-008	CUCAMONGA VALLEY	WATER / JASP	616.79
PO230327-023	CUCAMONGA VALLEY	WATER / HERM	441.75
PO230327-024	CUCAMONGA VALLEY	WATER / HERM	12.52
PO230327-025	CUCAMONGA VALLEY	WATER / HERM	714.70
PO230334-021	CUCAMONGA VALLEY	WATER / DSC	376.50
PO230340-008	CUCAMONGA VALLEY	WATER / DC	1,541.94
PO230344-014	CUCAMONGA VALLEY	WATER / CARN	7.59
PO230344-015	CUCAMONGA VALLEY	WATER / CARN	578.17
PO230354-015	CUCAMONGA VALLEY	WATER / ALJH	862.97
PO230354-016	CUCAMONGA VALLEY	WATER / ALJH	1,545.50
PO230363-022	CUCAMONGA VALLEY	WATER / ALE	559.16
PO230363-023	CUCAMONGA VALLEY	WATER / ALE	379.26
PO230363-024	CUCAMONGA VALLEY	WATER / ALE	7.59
		Total Payment Amount	10,819.63

PO230798-007 GRANITE TELECOMMUNICATIONS LLC

stork / telephone service 233.42
Total Payment Amount 233.42

PO230365-008 KONICA MINOLTA
PO230367-008 KONICA MINOLTA
PO230493-009 KONICA MINOLTA
PO230494-008 KONICA MINOLTA
PO230495-008 KONICA MINOLTA
PO230496-008 KONICA MINOLTA
PO230497-008 KONICA MINOLTA
PO230535-008 KONICA MINOLTA
PO230559-009 KONICA MINOLTA

ADMIN SERVICES / COPY COST 247.28
PRINT SHOP / COPY COST 1,574.33
STK / COPY COSTS 260.19
HER / COPY COSTS 335.39
DC / COPY COSTS 178.50
CARN / COPY COSTS 159.25
BAN / COPY COSTS 136.28
VGS / COPY COSTS 170.71
JASPER / COPY COSTS 244.71

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Reference	Vendor	Description	Amount
PO230560-008	KONICA MINOLTA	ALE / COPY COSTS	109.56
PO230576-008	KONICA MINOLTA	ALJH / COPY COSTS	241.02
		Total Payment Amount	3,657.22
PO230633-008	LUMINACE AGGREGATER LLC	DISTRICT WIDE / SOLAR ENEGRY U	36,014.10
		Total Payment Amount	36,014.10
PO231188-001	SCHOOL SPECIALTY LLC	DC/SUPPLIES	1,344.60
		Total Payment Amount	1,344.60
PO230373-007	SOUTHERN CALIFORNIA EDISON	ELECTRICITY / BAN	3,279.66
		Total Payment Amount	3,279.66
PO230192-008	SPARKLETT'S	CC / DS Waters	254.58
		Total Payment Amount	254.58
PO230216-004	STAPLES BUSINESS CREDIT	ALJH / Open Office Supplies	147.39
PO230254-005	STAPLES BUSINESS CREDIT	VJH / OPEN PO OFFICE SUPPLIES	267.69
PO231221-001	STAPLES BUSINESS CREDIT	ALJH / Misc. Supplies	130.32
		Total Payment Amount	545.40
PO230374-009	T-MOBILE	M&O / CELL PHONE SERVICE	9.16
PO230653-008	T-MOBILE	NURSE / CELL PHONE SERVICE	35.29
PO230707-008	T-MOBILE	CHILD CARE / CELL PHONE SERVIC	80.01
		Total Payment Amount	124.46
Transmittal Total			57,532.49
Fund Summary:			Fund 01
Transmittal Number: 23000568-0			
PO230366-005	FEDEX	ADMIN SERVICES / OPEN FEDEX	166.28
		Total Payment Amount	166.28
PO230095-002	IMPERIAL SPRINKLER SUPPLY INC	M&O / GRNDS / OPEN SUPPLIES	2,206.64
		Total Payment Amount	2,206.64
PO231145-001	LAKESHORE EQUIPMENT COMPANY	DC/INSTR SUPPLIES	289.66
PO231145-002	LAKESHORE EQUIPMENT COMPANY	DC/INSTR SUPPLIES	295.31

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Reference	Vendor	Description	Total Payment Amount	Amount
PO230389-011	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp	584.97	67.65
PO230389-012	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp		288.34
PO230389-013	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp		120.13
PO230448-011	ODP BUSINESS SOLUTIONS LLC	FISCAL SERVICES / OPEN OFFICE		117.37
PO230638-003	ODP BUSINESS SOLUTIONS LLC	SUPT / Open Purchase Order for	95.15	95.15
PO230638-004	ODP BUSINESS SOLUTIONS LLC	SUPT / Open Purchase Order for		69.95
PO231020-001	ODP BUSINESS SOLUTIONS LLC	VJH / STEM SUPPLIES		15.00
PO231020-002	ODP BUSINESS SOLUTIONS LLC	VJH / STEM SUPPLIES		47.30
PO231020-003	ODP BUSINESS SOLUTIONS LLC	VJH / STEM SUPPLIES	131.48	131.48
		Total Payment Amount		952.37
MV230202-001	YVONNE CASTANEDA		Total Payment Amount	148.75
				148.75
		Transmittal Total		4,059.01
		Fund Summary:	Fund 01	4,059.01
Transmittal Number: 23000569-0				
MV230203-001	JESSICA DELGADO		Total Payment Amount	10.00
				10.00
MV230204-001	JULIANA KHOURY		Total Payment Amount	36.55
				36.55
MV230205-001	JULIE SARRAZIN		Total Payment Amount	45.95
				45.95
MV230206-001	KELLY LEWIS		Total Payment Amount	17.00
				17.00
MV230207-001	KIMBERLY JOHNSON		Total Payment Amount	25.00
				25.00
MV230209-001	LINDSAY CURRIER		Total Payment Amount	31.25
				31.25

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Transmittal Number: 23000569-0	Vendor	Description	Amount
MV230208-001	LINDSEY ABBOTT	Total Payment Amount	5.00
			5.00
MV230210-001	LIZA ESPADA	Total Payment Amount	43.00
			43.00
MV230211-001	MARGAUX CRUZ	Total Payment Amount	15.95
			15.95
MV230212-001	MARYAM QURESHI	Total Payment Amount	9.80
			9.80
MV230213-001	MIA JANE GONZALEZ	Total Payment Amount	45.75
			45.75
MV230214-001	MIN ZHANG	Total Payment Amount	159.00
			159.00
MV230215-001	NINA MARTIN	Total Payment Amount	12.25
			12.25
MV230216-001	NUWAN NAGAHAWATTE	Total Payment Amount	151.00
			151.00
MV230217-001	OWEN CURTIS	Total Payment Amount	66.50
			66.50
MV230218-001	RU WU	Total Payment Amount	201.35
			201.35
MV230219-001	SANDRA SOLEO	Total Payment Amount	305.00
			305.00
MV230220-001	SHELBY KANYR	Total Payment Amount	117.00
			117.00
MV230221-001	SHIHO SASAKI	Total Payment Amount	86.85
			86.85

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Transmittal Number: 23000569-0	Vendor				Amount
MV230223-001	SOPHIA SKILES		Total Payment Amount		40.50
					40.50
MV230224-001	SOUZAN SAMOUH		Total Payment Amount		72.57
					72.57
MV230222-001	STACEY SINICA		Total Payment Amount		9.00
					9.00
MV230225-001	SUZANNE SAUSED0		Total Payment Amount		249.60
					249.60
MV230226-001	TRACI ALTMAN		Total Payment Amount		8.50
					8.50
MV230227-001	YUBEL SVENSSON		Total Payment Amount		65.50
					65.50
MV230228-001	YULIYA CHACON		Total Payment Amount		69.91
					69.91
			Transmittal Total		1,899.78
			Fund Summary:	Fund 13	1,899.78
Transmittal Number: 23000570-0	GO ARCHITECTS INC				
PO231266-003		ADMIN SERVICES/Carmelian ES PI	Total Payment Amount		3,500.00
					3,500.00
			Transmittal Total		3,500.00
			Fund Summary:	Fund 01	3,500.00
Transmittal Number: 23000571-0	WEST-TECH MECHANICAL INC				
PO230725-004		2021-22-04 Hermosa Modernizati			19,907.25
PO230725-005		2021-22-04 Hermosa Modernizati	Total Payment Amount		9,120.00
					29,027.25
			Transmittal Total		29,027.25

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02 Alta Loma School District

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Transmittal Number: 23000571-0

Fund Summary: Fund 21 29,027.25

Transmittal Number: 23000572-0 AUDIT

Reference Vendor
PO230716-004 JANUS CORPORATION
PO230716-005 JANUS CORPORATION

Description Amount
2021-22-04 Hermosa Modernizat 42,047.00
2021-22-04 Hermosa Modernizat 5,006.50
Total Payment Amount 47,053.50

Transmittal Total 47,053.50

Fund Summary: Fund 21 47,053.50

Transmittal Number: 23000573-0 AUDIT

PO230713-004 FLOORED TILE & STONE

2021-22-04 Hermosa Modernizat 9,319.50
Total Payment Amount 9,319.50

Transmittal Total 9,319.50

Fund Summary: Fund 21 9,319.50

Transmittal Number: 23000574-0 AUDIT

PO230710-005 CG ACOUSTICS INC.

2021-22-04 Hermosa Modernizat 4,655.00
Total Payment Amount 4,655.00

Transmittal Total 4,655.00

Fund Summary: Fund 21 4,655.00

Transmittal Number: 23000574-0

PO230710-006 CG ACOUSTICS INC.

2021-22-04 Hermosa Modernizat 4,702.50
Total Payment Amount 4,702.50

Transmittal Total 4,702.50

Fund Summary: Fund 21 4,702.50

Transmittal Number: 23000575-0

PO230721-006 SPEC CONSTRUCTION CO. INC

2021-22-04 Hermosa Modernizat 6,821.95
Total Payment Amount 6,821.95

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Transmittal Number: 23000575-0

Transmittal Total
6,821.95

Fund Summary: Fund 21
6,821.95

Transmittal Number: 23000576-0 AUDIT

Reference Vendor
PO230711-006 CONTINENTAL PLUMBING

Description
2021-22-04 Hermosa Modernizat
Total Payment Amount
Amount
5,556.26
5,556.26

Transmittal Total
5,556.26

Fund Summary: Fund 21
5,556.26

Transmittal Number: 23000576-0

PO230711-007 CONTINENTAL PLUMBING

2021-22-04 Hermosa Modernizat
Total Payment Amount
1,852.40
1,852.40

Transmittal Total
1,852.40

Fund Summary: Fund 21
1,852.40

Transmittal Number: 23000577-0

PO230718-004 SIGNATURE FLOORING INC.

2021-22-04 Hermosa Moderniza
Total Payment Amount
3,833.25
3,833.25

Transmittal Total
3,833.25

Fund Summary: Fund 21
3,833.25

Transmittal Number: 23000578-0 AUDIT

PO230714-005 GIANT POWERCOMM
PO230714-006 GIANT POWERCOMM

2021-22-04 Hermosa Modernizat
2021-22-04 Hermosa Modernizat
Total Payment Amount
146,549.92
43,107.19
189,657.11

Transmittal Total
189,657.11

Fund Summary: Fund 21
189,657.11

Transmittal Number: 23000579-0

PO230717-005 K&Z CABINET CO INC

2021-22-04 Hermosa Modernizat
11,218.36

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Transmittal Number: 23000579-0

	Total Payment Amount	11,218.36
	Transmittal Total	11,218.36
Fund Summary:	Fund 21	11,218.36

Transmittal Number: 23000580-0 AUDIT

Reference	Vendor
PO230719-005	SIMMONS & WOOD INC.

Description	Amount
2021-22-04 Hermosa Modernizat	927.10
Total Payment Amount	927.10
Transmittal Total	927.10
Fund Summary:	Fund 21
	927.10

Transmittal Number: 23000580-0

Reference	Vendor
PO230719-006	SIMMONS & WOOD INC.

2021-22-04 Hermosa Modernizat	2,899.02
Total Payment Amount	2,899.02
Transmittal Total	2,899.02
Fund Summary:	Fund 21
	2,899.02

Transmittal Number: 23000581-0 AUDIT

Reference	Vendor
PO230720-006	SPEC CONSTRUCTION CO. INC

2021-22-04 Hermosa Modernizat	139,887.50
Total Payment Amount	139,887.50
Transmittal Total	139,887.50
Fund Summary:	Fund 21
	139,887.50

Transmittal Number: 23000582-0

Reference	Vendor
PO230280-001	TURBOSCAPE INC

M&O / OPEN/SUPPLIES	29,155.00
Total Payment Amount	29,155.00
Transmittal Total	29,155.00
Fund Summary:	Fund 01
	29,155.00

Transmittal Number: 23000583-0

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Transmittal Number: 23000583-0					
Reference	Vendor	Description	Total Payment Amount	Amount	
PO231125-001	ACCO BRANDS USA LLC	Laminate		215.72	
				215.72	
PO231217-001	CYBERGUYS/E-FILLIATE INC	VJH / HEADPHONES		1,438.99	
			Total Payment Amount	1,438.99	
PO231194-001	GOPHER SPORT	Sports Equipment		306.46	
			Total Payment Amount	306.46	
PO230035-015	HOME DEPOT CREDIT SERVICES	M&O / OPEN SUPPLIES		46.39	
PO231203-001	HOME DEPOT CREDIT SERVICES	DC/STAFF LOUNGE		1,307.12	
			Total Payment Amount	1,353.51	
PO231172-001	LAKESHORE EQUIPMENT COMPANY	TK Instructional Materials- AL		1,896.42	
			Total Payment Amount	1,896.42	
PO230134-035	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		6.02	
PO230134-036	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		19.27	
PO230134-037	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		101.47	
PO230134-038	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		350.18	
PO230134-039	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		82.02	
PO230134-040	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		150.00	
PO230134-041	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O		79.26	
			Total Payment Amount	788.22	
		Transmittal Total		5,999.32	
		Fund Summary:	Fund 01	5,999.32	
Transmittal Number: 23000584-0 AUDIT					
PO230609-004	JANUS CORPORATION	2021-22-01 Floyd M. Stork Mode		12,581.61	
			Total Payment Amount	12,581.61	
		Transmittal Total		12,581.61	
		Fund Summary:	Fund 21	12,581.61	
Transmittal Number: 23000585-0 AUDIT					
PO230721-007	SPEC CONSTRUCTION CO. INC	2021-22-04 Hermosa Modernizat		24,700.00	

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Transmittal Number: 23000585-0 AUDIT

Total Payment Amount	24,700.00
Transmittal Total	24,700.00
Fund Summary: Fund 21	24,700.00

Transmittal Number: 23000586-0 AUDIT

Reference	Vendor	Description	Amount
PO230720-007	SPEC CONSTRUCTION CO. INC	2021-22-04 Hermosa Modernizat	102,362.50

Total Payment Amount	102,362.50
Transmittal Total	102,362.50
Fund Summary: Fund 21	102,362.50

Transmittal Number: 23000587-0

PV230601-001	GONZALEZ, LAURA		58.93
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Total Payment Amount	58.93
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PV230600-001	GUERRERO, BARBARA		149.56
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Total Payment Amount	149.56
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PV230598-001	LATERREUR, RENEE		94.58
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Total Payment Amount	94.58
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PV230599-001	LE MASTER, JAMIE		76.05
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Total Payment Amount	76.05
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Total Payment Amount	379.12
Transmittal Total	379.12
Fund Summary: Fund 01	379.12

Transmittal Number: 23000588-0 AUDIT

PO230709-005	BELL ROOF COMPANY	2021-22-04 Hermosa Modernizat	83,716.47
PO230709-006	BELL ROOF COMPANY	2021-22-04 Hermosa Modernizat	89,870.00

Total Payment Amount	173,586.47
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Transmittal Total	173,586.47
Fund Summary: Fund 21	173,586.47

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Transmittal Number: 23000589-0 Reference Vendor	Description	Amount
PV230609-001 BIRES, VALERIE	Total Payment Amount	552.34 552.34
PV230617-001 BURKE, DON	Total Payment Amount	70.78 70.78
PV230608-001 CARTER, ANDREW	Total Payment Amount	109.76 109.76
PV230602-001 CHI, LARRY	Total Payment Amount	55.94 55.94
PV230616-001 HAHN, KIMBERLY	Total Payment Amount	307.69 307.69
PV230614-001 JACKSON, KATHERINE	Total Payment Amount	166.06 166.06
PV230611-001 JOHNSON, KRISTINE	Total Payment Amount	864.90 864.90
PV230605-001 KLOMP, ELECTRA	Total Payment Amount	48.45 48.45
PV230618-001 LAM, DEE	Total Payment Amount	67.47 67.47
PV230603-001 PV230604-001 MCCLIMAN, WILLIAM MCCLIMAN, WILLIAM	Total Payment Amount	43.56 18.10 61.66
PV230607-001 NEHAMEN, HEATHER	Total Payment Amount	99.07 99.07
PV230606-001 PERRY, JULIE	Total Payment Amount	108.88 108.88
PV230612-001 ROSE, SANDY	Total Payment Amount	660.75 660.75

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Transmittal Number: 23000591-0

Reference	Vendor	Description	Total Payment Amount	Amount
MV230230-001	ANA FLORES			10.50
				10.50
MV230231-001	ANGELO SARAO			11.00
				11.00
MV230232-001	ANGIE BURNS			19.50
				19.50
MV230233-001	BRANDEE GOSS			41.55
				41.55
MV230234-001	DANA RAWLINGS			73.00
				73.00
MV230235-001	DAREEN ASAKRIEH			69.50
				69.50
MV230236-001	DENA GRAY			33.00
				33.00
MV230237-001	ELIZABETH BERGHAUS			67.75
				67.75
MV230238-001	FRANCISCO VARGAS			20.25
				20.25
MV230239-001	GABRIELA THIES			42.75
				42.75
MV230240-001	GUADALUPE MARQUEZ			24.00
				24.00
MV230241-001	GUSTAVO ROMERO			7.60
				7.60
MV230242-001	HEATHER HOTTINGER			59.00

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Transmittal Number: 23000591-0

Reference	Vendor	Description	Total Payment Amount	Amount
MV230243-001	HEATHER M. SANDERS			39.50
				39.50
MV230244-001	IVEY LIN			46.25
				46.25
MV230245-001	JASON KNOWLES			27.15
				27.15
MV230246-001	JENA KERR			7.25
				7.25
MV230247-001	JENNIFER GOSS			24.45
				24.45
MV230248-001	JENY RAMIREZ			17.80
				17.80
MV230249-001	LISETTE GONZALES			18.25
				18.25
MV230250-001	LOREN NEMETH			69.00
				69.00
MV230251-001	SHANNON BRAUN			55.85
				55.85
MV230252-001	SONIA LARIOS			64.00
				64.00
		Transmittal Total		944.90
		Fund Summary: Fund 13		944.90
		Total Payment Amount		13,505.26
				13,505.26

Transmittal Number: 23000592-0
PV230613-001 AUL TRUST

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Transmittal Number: 23000592-0

Transmittal Total
13,505.26

Fund Summary: Fund 01
13,505.26

Transmittal Number: 23000593-0

Reference Vendor
PV230621-001 CORONEL, LUCIA

Description
Amount
198.66
198.66

Total Payment Amount

PV230620-001 HENSLEY, RAY

185.00
185.00

Total Payment Amount

PV230619-001 MCDOWELL, DAWN

227.94
227.94

Total Payment Amount

Transmittal Total
611.60

Fund Summary: Fund 01
611.60

Transmittal Number: 23000594-0

PV230622-001 CALVIN, ZENIA

623.75
623.75

Total Payment Amount

Transmittal Total
623.75

Fund Summary: Fund 01
623.75

Transmittal Number: 23000595-0 AUDIT

PO231264-001 CDW GOVERNMENT LLC
PO231264-002 CDW GOVERNMENT LLC
PO231264-003 CDW GOVERNMENT LLC

VG Mod / Tech Upgrade Classroom 2,235.30
VG Mod / Tech Upgrade Classroom 32,753.44
VG Mod / Tech Upgrade Classroom 53,020.31
Total Payment Amount 88,009.05

Transmittal Total
88,009.05

Fund Summary: Fund 21
88,009.05

Transmittal Number: 23000595-0

PO230013-002 BILL & WAG'S INC

TRANSPORTATION / OPEN TOWING 850.78
Total Payment Amount 850.78

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Transmittal Number: 23000595-0

Reference	Vendor	Description	Amount
PO230394-009	CROWN CASTLE FIBER LLC	U-DATA LINE / DSC-SITES	2,606.24
		Total Payment Amount	2,606.24
PO230261-017	CUCAMONGA VALLEY	WATER / VG	18.66
PO230261-018	CUCAMONGA VALLEY	WATER / VG	317.90
PO230261-019	CUCAMONGA VALLEY	WATER / VG	825.88
PO230334-022	CUCAMONGA VALLEY	WATER / DSC	19.93
PO230347-024	CUCAMONGA VALLEY	WATER / BAN	862.82
PO230347-025	CUCAMONGA VALLEY	WATER / BAN	146.80
PO230347-026	CUCAMONGA VALLEY	WATER / BAN	2,350.76
PO230347-027	CUCAMONGA VALLEY	WATER / BAN	7.59
		Total Payment Amount	4,550.34
PO231195-001	CURRICULUM ASSOCIATES LLC	SPECIAL ED	1,085.58
		Total Payment Amount	1,085.58
PO230059-004	DB SERVICES	M&O / WINDOW COVERING REPAIR	3,115.00
		Total Payment Amount	3,115.00
PO230681-008	SO. CALIFORNIA GAS COMPANY	TRANSPORTATION/FUEL	742.40
		Total Payment Amount	742.40
PO230351-008	SPARKLETT'S	ALJH / Bottled Water	17.72
PO230351-009	SPARKLETT'S	ALJH / Bottled Water	39.18
		Total Payment Amount	56.90
PO231163-001	TEACHER CREATED RESOURCES	Classroom Instructional Suppli	91.48
		Total Payment Amount	91.48
PO231287-001	WORXTIME LLC	ADMIN SERVICES / WORXTIME	669.90
		Total Payment Amount	669.90
		Transmittal Total	13,768.62
		Fund Summary: Fund 01	13,768.62
		VJH / TRACK MEDALS & RIBBONS	988.61
		Total Payment Amount	988.61

Transmittal Number: 23000596-0

PO231292-001 A & J ENGRAVING

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Transmittal Number: 23000596-0

Reference	Vendor	Description	Amount
PO230947-010	ADAMS SILVA & MCNALLY LLP	SUPERINTENDENT - Retainer agre	65.00
PO230947-011	ADAMS SILVA & MCNALLY LLP	SUPERINTENDENT - Retainer agre	195.00
PO230947-012	ADAMS SILVA & MCNALLY LLP	SUPERINTENDENT - Retainer agre	1,044.00
		Total Payment Amount	1,304.00
PO231012-001	BSN SPORTS LLC	ALJH / PE Equipment	3,517.18
		Total Payment Amount	3,517.18
PO231263-001	CDW GOVERNMENT LLC	Televisions for DSC Training R	4,226.25
PO231263-002	CDW GOVERNMENT LLC	Televisions for DSC Training R	288.43
		Total Payment Amount	4,514.68
PO230333-013	SHRED IT C/O STERICYCLE INC	DISTRICT SUPPORT / SHREDDING S	128.19
		Total Payment Amount	128.19
PO230325-009	SO. CALIFORNIA GAS COMPANY	GAS / JASP	360.00
		Total Payment Amount	360.00
PO231159-001	TEACHER CREATED RESOURCES	Copy of Classroom Instructiona	92.55
		Total Payment Amount	92.55
		Transmittal Total	10,905.21
		Fund Summary: Fund 01	10,905.21
Transmittal Number: 23000597-0			
PO230380-010	DELTA DENTAL OF CALIFORNIA	FISCAL SERVICES / Dental	5,745.66
		Total Payment Amount	5,745.66
PO231184-001	DISCOVERY CUBE	SPECIAL ED	420.00
		Total Payment Amount	420.00
PO230902-001	HIGH TRAILS OUTDOOR INC	Camp High Trails	26,220.00
		Total Payment Amount	26,220.00
PO231080-001	HISTORY BROUGHT TO LIFE INC	HERM/ASSEMBLY	1,350.00
		Total Payment Amount	1,350.00
PO230542-017	SW SCHOOL SUPPLY	BAN / OPEN-INSTRUCTIONAL SUPPL	55.14

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Transmittal Number: 23000597-0		Vendor	Description	Amount
Reference				
PO230542-018		SW SCHOOL SUPPLY	BAN / OPEN-INSTRUCTIONAL SUPPL	150.16
PO230542-019		SW SCHOOL SUPPLY	BAN / OPEN-INSTRUCTIONAL SUPPL	42.17
			Total Payment Amount	247.47
Transmittal Number: 23000598-0			Transmittal Total	33,983.13
PO230301-007		CED INC		
PO230301-008		CED INC		
			Fund Summary: Fund 01	33,983.13
PO231175-001		FOOTHILL VACUUM&JANITORIAL INC	M&O / OPEN SUPPLIES	683.36
			M&O / OPEN SUPPLIES	134.15
			Total Payment Amount	817.51
			Total Payment Amount	430.99
			Total Payment Amount	430.99
PO231252-001		FREEDOM SCIENFIC BLV GROUP LLC	SPECIAL ED/LOWI #21	663.32
			Total Payment Amount	663.32
PO231105-001		GOPHER SPORT	SPECIAL ED	72.35
PO231130-001		GOPHER SPORT	VG/ Playground Balls	132.62
			Total Payment Amount	204.97
PO230132-006		GORM INC	VJH/CUSTODIAL OPEN	1,989.75
			Total Payment Amount	1,989.75
PO231246-001		HENRY SCHEIN INC	Warehouse/Health	573.22
			Total Payment Amount	573.22
PO230084-008		IPMTECH PEST MANAGEMENT	M&O / OPEN-PEST	1,721.00
			Total Payment Amount	1,721.00
PO230991-003		IWILLHOOP BASKETBALL TRAINING	IWILLHOOP Basketball	4,000.00
			Total Payment Amount	4,000.00
PO231235-001		IXL LEARNING	DC/LICENSE	359.00
			Total Payment Amount	359.00
PO230243-007		J W PEPPER & SON INC	VJH / OPEN PO FOR MUSIC	131.16

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Transmittal Number: 23000598-0

Reference	Vendor	Description	Total Payment Amount	Amount
PO230277-009	LOWE'S COMPANIES INC	M&O / OPEN SUPPLIES		2,813.35
		Total Payment Amount		2,813.35
PO230422-035	MAXIM HEALTHCARE STAFFING	SPECIAL ED		8,581.20
		Total Payment Amount		8,581.20
PO231197-001	PACIFIC FUN RAISERS	ALE/6th gr. Science Camp fundr		470.00
		Total Payment Amount		470.00
PO230014-003	PARKHOUSE TIRE INC	TRANSPORTATION / OPEN TIRES		818.43
		Total Payment Amount		818.43
PO230193-054	SMART & FINAL	CC / SUPP OPEN,		860.04
PO230390-010	SMART & FINAL	ED SVCS / OPEN OFFICE SUPPLIES		122.74
		Total Payment Amount		982.78
		Transmittal Total		24,556.68
		Fund Summary: Fund 01		24,556.68
		Total Payment Amount		37.35
		Total Payment Amount		37.35
MV230254-001	KATIE ANDERSON			78.00
		Total Payment Amount		78.00
MV230255-001	KIMBERLY FLORES			72.25
		Total Payment Amount		72.25
MV230256-001	KRISTINA MARQUEZ			22.15
		Total Payment Amount		22.15
MV230257-001	LETICIA MARTINEZ			32.95
		Total Payment Amount		32.95
MV230258-001	MORA NICHOLS			100.00

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Transmittal Number: 23000599-0

Reference	Vendor	Description	Total Payment Amount	Amount
MV230259-001	NINA MURPHY		100.00	82.00
				82.00
MV230260-001	PATRICIA HANKS		130.70	130.70
MV230261-001	PAULINO EQUIHUA		31.25	31.25
MV230262-001	RACHEL KIM		71.25	71.25
MV230263-001	ROSALIND CHI		140.90	140.90
MV230264-001	SARAH MUNOZ		13.50	13.50
MV230265-001	SONYA HESS		58.25	58.25
MV230266-001	TARI FRANCE		20.00	20.00
MV230267-001	VELIA MONTOYA		7.00	7.00
MV230268-001	ZAIRA ARGIL DE MONTANO		13.25	13.25
		Transmittal Total	910.80	
		Fund Summary: Fund 13	910.80	
		Carnelian /GORM	853.43	
		Total Payment Amount	853.43	

Transmittal Number: 23000600-0
PO230127-012 GORM INC

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Transmittal Number: 23000600-0				
Reference	Vendor	Description	Total Payment Amount	Amount
PO230618-006	LEIGHTON CONSULTING INC	ADMIN SERVICES/MODERNIZATION P		1,272.80
				1,272.80
PO230523-005	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		140.06
PO230523-006	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		66.79
PO230523-007	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		74.54
PO230523-008	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		182.32
PO230523-009	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		24.66
PO230523-010	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		84.47
PO230523-011	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		49.02
PO230523-012	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		84.47
PO230523-013	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		(84.47)
PO230523-014	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp		47.55
		Total Payment Amount		669.41
		Transmittal Total		2,795.64
Transmittal Number: 23000601-0				
PO230393-024	BURRTEC WASTE INDUSTRIES INC		Fund Summary:	Fund 01
PO230393-025	BURRTEC WASTE INDUSTRIES INC			Fund 21
		DSC / DISTRICT-WIDE TRASH		1,522.84
		DSC / DISTRICT-WIDE TRASH		1,272.80
		Total Payment Amount		4,689.67
				248.94
				4,938.61
PO230332-039	FRONTIER COMMUNICATIONS	DSC / U-PHONE LINES, DSC-SITES		104.71
PO230332-040	FRONTIER COMMUNICATIONS	DSC / U-PHONE LINES, DSC-SITES		1,627.11
		Total Payment Amount		1,731.82
PO230162-010	SW SCHOOL SUPPLY	HERMOSA / Open Instr Supp		74.74
PO230162-011	SW SCHOOL SUPPLY	HERMOSA / Open Instr Supp		158.49
PO230162-012	SW SCHOOL SUPPLY	HERMOSA / Open Instr Supp		136.95
PO230162-013	SW SCHOOL SUPPLY	HERMOSA / Open Instr Supp		241.31
PO230387-008	SW SCHOOL SUPPLY	HERMOSA / Open Office Supplies		17.30
PO230387-009	SW SCHOOL SUPPLY	HERMOSA / Open Office Supplies		149.59
PO230387-010	SW SCHOOL SUPPLY	HERMOSA / Open Office Supplies		81.19
PO230387-011	SW SCHOOL SUPPLY	HERMOSA / Open Office Supplies		12.89
PO230387-012	SW SCHOOL SUPPLY	HERMOSA / Open Office Supplies		57.43
PO230387-013	SW SCHOOL SUPPLY	HERMOSA / Open Office Supplies		11.14

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000601-0

Total Payment Amount 941.03
Transmittal Total 7,611.46
Fund Summary: Fund 01 7,611.46

Transmittal Number: 23000602-0

Reference Vendor
PO230215-008 CHARTER COMMUNICATIONS

Description	Amount
FIBER INTERNET	1,600.00
Total Payment Amount	1,600.00
ALE / OPEN INSTR SUPP	35.83
ALE / OPEN INSTR SUPP	3.02
ALJH / SAI Supplies	60.63
ALJH / Ink for Awards	421.15
ALJH / Misc. Supplies	83.92
ALJH / Misc. Supplies	40.03
supplies	179.15
Total Payment Amount	823.73

PO230381-009 VERIZON BUSINESS

DSC / LONG DISTANCE VERIZON	41.56
Total Payment Amount	41.56
Total Payment Amount	2,465.29
Transmittal Total	2,465.29
Fund Summary: Fund 01	

Transmittal Number: 23000603-0

PO230139-020 ODP BUSINESS SOLUTIONS LLC
PO230148-003 ODP BUSINESS SOLUTIONS LLC
PO230156-021 ODP BUSINESS SOLUTIONS LLC
PO230156-022 ODP BUSINESS SOLUTIONS LLC
PO230156-023 ODP BUSINESS SOLUTIONS LLC
PO230190-003 ODP BUSINESS SOLUTIONS LLC
PO230392-003 ODP BUSINESS SOLUTIONS LLC
PO230392-004 ODP BUSINESS SOLUTIONS LLC
PO230392-005 ODP BUSINESS SOLUTIONS LLC
PO230392-006 ODP BUSINESS SOLUTIONS LLC
PO231009-001 ODP BUSINESS SOLUTIONS LLC
PO231010-001 ODP BUSINESS SOLUTIONS LLC

VJH / OPEN PO OFFICE SUPPLIES	38.71
DC/OPEN-TITLE I	67.14
ALE / OPEN INSTR SUPP	112.51
ALE / OPEN INSTR SUPP	21.28
ALE / OPEN INSTR SUPP	73.72
WAREHOUSE / OPEN OFFICE SUPPLI	87.67
ED SVCS / OPEN OFFICE SUPPLIES	76.53
ED SVCS / OPEN OFFICE SUPPLIES	(24.01)
ED SVCS / OPEN OFFICE SUPPLIES	49.46
ED SVCS / OPEN OFFICE SUPPLIES	(2.59)
SPECIAL ED	248.78
ALJH / ASB Supplies	75.97

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000603-0

Reference	Vendor	Description	Amount
PO231010-002	ODP BUSINESS SOLUTIONS LLC	ALJH / ASB Supplies	80.22
PO231010-003	ODP BUSINESS SOLUTIONS LLC	ALJH / ASB Supplies	22.62
PO231066-001	ODP BUSINESS SOLUTIONS LLC	Jasper / Classroom Ink	646.76
PO231066-002	ODP BUSINESS SOLUTIONS LLC	Jasper / Classroom Ink	(29.26)
Total Payment Amount			1,545.51
Transmittal Total			1,545.51
Fund Summary:			Fund 01
			1,545.51

Transmittal Number: 23000604-0

PO230139-021	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	16.51
PO230149-017	ODP BUSINESS SOLUTIONS LLC	DC / OPEN INSTR SUPPLIES	468.12
PO230322-002	ODP BUSINESS SOLUTIONS LLC	JASPER / OFFICE SUPPLIES	146.55
PO230521-017	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Of	57.47
PO230521-018	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Of	32.31
PO230526-016	ODP BUSINESS SOLUTIONS LLC	BAN / OPEN-INSTRUCTIONAL SUPPL	84.53
PO230526-017	ODP BUSINESS SOLUTIONS LLC	BAN / OPEN-INSTRUCTIONAL SUPPL	104.85
Total Payment Amount			910.34
Transmittal Total			910.34
Fund Summary:			Fund 01
			910.34

Transmittal Number: 23000605-0

PO230525-065	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Ins	246.21
PO230525-066	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Ins	12.22
PO230525-067	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Ins	172.95
PO230538-006	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot/Office	60.31
PO230538-007	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot/Office	16.93
PO230538-008	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot/Office	43.61
PO230539-013	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	(60.31)
PO230539-014	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	19.29
PO230539-015	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	69.99
PO230539-016	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	70.25
PO230539-017	ODP BUSINESS SOLUTIONS LLC	VG / OPEN Office Depot Instr s	304.19
Total Payment Amount			955.64
Transmittal Total			955.64
Fund Summary:			Fund 01
			910.34

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000605-0

Fund Summary: Fund 01

955.64

Transmittal Number: 23000606-0

Reference Vendor

PO230521-019 ODP BUSINESS SOLUTIONS LLC
PO230521-020 ODP BUSINESS SOLUTIONS LLC
PO230521-021 ODP BUSINESS SOLUTIONS LLC
PO230521-022 ODP BUSINESS SOLUTIONS LLC

Description

STRK / Office Depot Open PO/Of
STRK / Office Depot Open PO/Of
STRK / Office Depot Open PO/Of
STRK / Office Depot Open PO/Of

Amount

231.65
55.55
56.32
463.30
806.82

Total Payment Amount

806.82

Transmittal Total

806.82

Fund Summary: Fund 01

Transmittal Number: 23000607-0 AUDIT

PO230134-043 ODP BUSINESS SOLUTIONS LLC
PO230149-020 ODP BUSINESS SOLUTIONS LLC

CHILD CARE / OPEN SUPPLIES, O
DC / OPEN INSTR SUPPLIES

11.14
566.40
577.54

Total Payment Amount

577.54

Transmittal Total

577.54

Fund Summary: Fund 01

Transmittal Number: 23000607-0

PV230625-001 CAMERON, MARTHA

339.39
339.39

Total Payment Amount

241.08

PV230626-001 HESS, SONYA

241.08

Total Payment Amount

97.76

PV230624-001 KINSEY, JODY

97.76

Total Payment Amount

95.38
79.57
190.21
85.76
43.26
21.16
95.71

CHILD CARE / OPEN SUPPLIES, O
CHILD CARE / OPEN SUPPLIES, O
CHILD CARE / OPEN SUPPLIES, O
CHILD CARE / OPEN SUPPLIES, O
CHILD CARE / OPEN SUPPLIES, O
CHILD CARE / OPEN SUPPLIES, O
CHILD CARE / OPEN SUPPLIES, O

PO230134-042 ODP BUSINESS SOLUTIONS LLC
PO230134-044 ODP BUSINESS SOLUTIONS LLC
PO230134-045 ODP BUSINESS SOLUTIONS LLC
PO230134-046 ODP BUSINESS SOLUTIONS LLC
PO230134-047 ODP BUSINESS SOLUTIONS LLC
PO230134-048 ODP BUSINESS SOLUTIONS LLC
PO230134-049 ODP BUSINESS SOLUTIONS LLC

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
 Board of Trustees Meeting 04/05/2023

02 Alta Loma School District

Fiscal Year: 2023

Transmittal Number: 23000607-0			
Reference	Vendor	Description	Amount
PO230134-050	ODP BUSINESS SOLUTIONS LLC	CHILD CARE / OPEN SUPPLIES, O	57.81
PO230139-022	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	38.89
PO230139-023	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	78.91
PO230139-024	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	52.32
PO230139-025	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	145.20
PO230149-018	ODP BUSINESS SOLUTIONS LLC	DC / OPEN INSTR SUPPLIES	103.41
PO230149-019	ODP BUSINESS SOLUTIONS LLC	DC / OPEN INSTR SUPPLIES	307.00
PO230149-021	ODP BUSINESS SOLUTIONS LLC	DC / OPEN INSTR SUPPLIES	16.55
PO230150-032	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	74.89
PO230150-033	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	6.98
PO230150-034	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	124.76
PO230150-035	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	102.34
PO230150-036	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	161.07
PO230150-037	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	(161.07)
PO230150-038	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO - SCHOOL/OFFICE	99.70
		Total Payment Amount	1,819.81
PV230623-001	YEUTTER, JENNIFER	Total Payment Amount	79.90
		Total Payment Amount	79.90
		Transmittal Total	2,577.94
		Fund Summary: Fund 01	2,577.94
Transmittal Number: 23000608-0			
PO230484-005	HI-LINE MUSIC	ED SVCS /Instrumental Supplies	187.33
		Total Payment Amount	187.33
PO230522-002	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Pr	75.33
PO230522-003	ODP BUSINESS SOLUTIONS LLC	STRK / Office Depot Open PO/Pr	53.89
PO230523-015	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp	73.71
PO230523-016	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp	28.44
PO230523-017	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp	11.62
PO230523-018	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp	20.52
PO230523-019	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp	42.87
PO230523-020	ODP BUSINESS SOLUTIONS LLC	STRK /Office Depot Open PO/Upp	109.87
PO230526-018	ODP BUSINESS SOLUTIONS LLC	BAN / OPEN-INSTRUCTIONAL SUPPL	10.39
PO230526-019	ODP BUSINESS SOLUTIONS LLC	BAN / OPEN-INSTRUCTIONAL SUPPL	45.77
PO230526-020	ODP BUSINESS SOLUTIONS LLC	BAN / OPEN-INSTRUCTIONAL SUPPL	146.58
		Total Payment Amount	618.99

BEST NET CONSORTIUM
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Fiscal Year: 2023

Transmittal Number: 23000608-0

	Transmittal Total
	806.32
Fund Summary:	
Fund 01	806.32

Transmittal Number: 23000609-0 AUDIT

Reference	Vendor
PO231265-001	CDW GOVERNMENT LLC

Description	Amount
BAN/LASER PROJECTOR	4,175.31
Total Payment Amount	4,175.31

	Transmittal Total
	4,175.31
Fund Summary:	
Fund 01	4,175.31

Transmittal Number: 23000609-0

Reference	Vendor
PO231198-001	AMERICAN PRINTING HOUSE FOR
PO231253-001	AMERICAN PRINTING HOUSE FOR

SPECIAL ED/LOWI #16	325.00
SPECIAL ED/LOWI #20	126.00
Total Payment Amount	451.00

PO230077-010	BAY ALARM	
		2,084.54
		2,084.54

PO231143-001	BSN SPORTS LLC	
		377.30
		377.30

PO231257-001	DEMCO INC	
		292.92
		292.92

PO230204-009	DS SERVICES OF AMERICA INC	
		132.38
		132.38

PO230332-041	FRONTIER COMMUNICATIONS	
PO230332-042	FRONTIER COMMUNICATIONS	2,199.05
		132.04
		2,331.09

MV230271-001	GWEN BODNAR	
		325.00
		325.00

MV230270-001	HARPREET SIRA	
		325.00
		325.00

BEST NET CONSORTIUM
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Board of Trustees Meeting 04/05/2023

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02 Alta Loma School District

Transmittal Number: 23000609-0					
Reference	Vendor	Description	Amount		
MV230269-001	MICHELLE TIDSWELL	REFUND OF 6TH GRADE CAMP	180.00		
		Total Payment Amount	180.00		
PO231269-001		DC/INSTR SUPPLIES	447.93		
	SCHOOL SPECIALTY LLC	Total Payment Amount	447.93		
PO230336-009		ELECTRICITY / DSC	4,083.18		
	SOUTHERN CALIFORNIA EDISON	Total Payment Amount	4,083.18		
		Transmittal Total	11,030.34		
		Fund Summary: Fund 01	11,030.34		
Transmittal Number: 23000610-0					
PO230323-020	ODP BUSINESS SOLUTIONS LLC	JASPER / INST SUPPLIES	94.10		
PO230323-021	ODP BUSINESS SOLUTIONS LLC	JASPER / INST SUPPLIES	4.92		
PO230323-022	ODP BUSINESS SOLUTIONS LLC	JASPER / INST SUPPLIES	106.05		
PO230389-014	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp	106.27		
PO230389-015	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp	315.38		
PO230389-016	ODP BUSINESS SOLUTIONS LLC	HERMOSA / Open Instr Supp	95.29		
PO230424-008	ODP BUSINESS SOLUTIONS LLC	SPECIAL ED	145.87		
		Total Payment Amount	867.88		
		Transmittal Total	867.88		
		Fund Summary: Fund 01	867.88		
Transmittal Number: 23000611-0					
PO230448-012	ODP BUSINESS SOLUTIONS LLC	FISCAL SERVICES / OPEN OFFICE	851.47		
		Total Payment Amount	851.47		
		Transmittal Total	851.47		
		Fund Summary: Fund 01	851.47		
Transmittal Number: 23000612-0					
PV230627-001	CALVIN, ZENIA		337.38		
		Total Payment Amount	337.38		

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

Fiscal Year: 2023

02 Alta Loma School District

Transmittal Number: 23000612-0

Reference Vendor
PO230025-013 KC SERVICES

Description
TRANSPORTATION / BUS AND FLEET
Total Payment Amount

Amount
564.00
564.00

PO230155-026 ODP BUSINESS SOLUTIONS LLC
PO231074-001 ODP BUSINESS SOLUTIONS LLC
PO231074-002 ODP BUSINESS SOLUTIONS LLC
PO231096-001 ODP BUSINESS SOLUTIONS LLC
PO231096-002 ODP BUSINESS SOLUTIONS LLC

ALE / OPEN OFFICE SUPP.
STUDENT SUPPLIES
STUDENT SUPPLIES
DC/INSTR SUPPLIES
DC/INSTR SUPPLIES

151.13
689.56
(344.78)
552.98
60.02
1,108.91

Total Payment Amount

Transmittal Total

2,010.29

Fund Summary: Fund 01

2,010.29

Transmittal Number: 23000613-0

PV230629-001 ANDAZOLA, SUSAN

Total Payment Amount

153.34
153.34

PV230628-001 LITTLE, DANIELLE

Total Payment Amount

134.81
134.81

PO230151-037 ODP BUSINESS SOLUTIONS LLC
PO230151-038 ODP BUSINESS SOLUTIONS LLC
PO230151-039 ODP BUSINESS SOLUTIONS LLC
PO230151-040 ODP BUSINESS SOLUTIONS LLC
PO230151-041 ODP BUSINESS SOLUTIONS LLC
PO230151-042 ODP BUSINESS SOLUTIONS LLC
PO230151-043 ODP BUSINESS SOLUTIONS LLC

HR / 2022-23 (ODP) (former Off
HR / 2022-23 (ODP) (former Off
HR / 2022-23 (ODP) (former Off
HR / 2022-23 (ODP) (former Off
HR / 2022-23 (ODP) (former Off
HR / 2022-23 (ODP) (former Off
HR / 2022-23 (ODP) (former Off

83.67
71.09
100.88
22.95
155.47
32.24
82.09
548.39

Total Payment Amount

Transmittal Total

836.54

Fund Summary: Fund 01

836.54

Transmittal Number: 23000614-0

PO231325-001 ATKINSON ANDELSON LOYA RUUD

ADMIN SERVICES / Conference
Total Payment Amount

59.00
59.00

PO231331-001 DIVISION OF THE STATE

ADMIN SVCS / DSA STRUCTURAL PL

500.00

BEST NET CONSORTIUM
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Board of Trustees Meeting 04/05/2023

Fiscal Year: 2023

02 Alta Loma School District

Transmittal Number: 23000614-0

Total Payment Amount 500.00
Transmittal Total 559.00
Fund Summary: Fund 01 559.00

Transmittal Number: 23000616-0

Reference	Vendor	Description	Amount
PO230139-026	ODP BUSINESS SOLUTIONS LLC	VJH / OPEN PO OFFICE SUPPLIES	14.79
PO230392-007	ODP BUSINESS SOLUTIONS LLC	ED SVCS / OPEN OFFICE SUPPLIES	6.89
PO231084-001	ODP BUSINESS SOLUTIONS LLC	Desk Organizer for the Library	174.27
PO231116-001	ODP BUSINESS SOLUTIONS LLC	office supplies	41.80
PO231116-002	ODP BUSINESS SOLUTIONS LLC	office supplies	65.85
PO231119-001	ODP BUSINESS SOLUTIONS LLC	BAN/OFFICE DEPOT	153.09
PO231119-002	ODP BUSINESS SOLUTIONS LLC	BAN/OFFICE DEPOT	125.46
Total Payment Amount			582.15

Transmittal Total 582.15
Fund Summary: Fund 01 582.15
Payment Count: 535 Transmittal Count: 135 Grand Total: 2,642,657.21

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.



Authorized Agent